

**CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS**  
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR MEETING**  
**MINUTES**

**March 8, 2021**

**5:00 p.m.**

**2121 N. Grand Ave, Santa Ana, CA**

**and via Video Feed at 27740 Jefferson Ave., Temecula, CA**

***Due to CA safer at home order, meeting was held electronically.***

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Lauren Rukke, Chair Sarah Schlatter, Vice Chair Charlene Ponzio, Board Secretary Mike Shurance, Board Director Pam Rivas, Board Director Cheryl LaCount, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent of Admin Ops Tanya Rogers, Asst. Superintendent of Business Vivian Price, Asst. Superintendent of Education Doug House, Asst. Superintendent of Personnel Debbie Daniel, Asst. Superintendent of Program Improvement Natali South, Director of Executive Support
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- 1. Call to Order and Pledge of Allegiance**
  - Ms. Rukke called the meeting to order at 5:01 p.m. and led the Pledge of Allegiance.
  - Natali South established a quorum through roll call.
- 2. Action: Approval of Agenda**
  - Mr. Shurance moved to approve the agenda.
  - Ms. Ponzio seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rukke, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted
- 3. Action: Approval of Minutes from February 8, 2021**
  - Ms. Ponzio moved to approve the Minutes from the February 8, 2021 meeting.
  - Ms. LaCount seconded.

- Discussion: None
- Vote: 5 Ayes: LaCount, Ponzio, Rivas, Schlatter, Shurance, 0 Noes; 1 Absent: Solomon; 1 Abstention: Rugge; Motion Adopted

**4. Action: Approval of Consent Agenda**

- Mr. Shurance moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, and Spectrum Contract Ratification.
- Ms. Schlatter seconded.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

**5. Information: PUBLIC COMMENTS**

- None

**6. Information: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's Report and provided updates on new and proposed non-classroom based legislation. Additionally, she provided network-wide updates regarding our return to school plans.

**7. Information: High School Opts and Mods Information**

- Debbie Thurston reviewed a new structure for our high school students which will separate their classes into modules with increased options and flexibility.

**8. Information: Annual Form 700 Filing**

- Natali South reviewed the requirement to file annual Conflict of Interest forms and indicated that the forms have been mailed to Board members' homes, along with return envelopes.

**9. Information: Vended Meals Contract Information**

- Tanya Rogers reviewed the Vended Meals contract, and indicated that Citrus is not a signer of the contract, but is able to participate as a recipient of the services in order to provide meals to Citrus' students. The Board requested that an MOU be drawn up outlining the details.

**10. Action: Approval of Second Interim Report**

- Ms. Schlatter moved to approve the Second Interim Report.
- Mr. Shurance seconded.
- Discussion: Tanya Rogers reviewed the Second Interim report and indicated that budget adjustments made earlier in the year have allowed us to meet expected obligations.

- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance;  
0 Noes; 1 Absent: Solomon; Motion Adopted

**11. Action: Approval of Waived First Reading and Approval of Revised Policy 5017.1 Enrollment Lottery**

- Ms. Schlatter moved to approve the Waived First Reading and Approval of Revised Policy 5017.1 Enrollment Lottery.
- Ms. Rivas seconded.
- Discussion: Amy Podratz explained that for the first time in Springs' history, we will need to conduct an enrollment lottery in order to determine order of placement for our students. This is due to the number of students on our waiting list. The lottery will be live-streamed on YouTube for transparency.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance;  
0 Noes; 1 Absent: Solomon; Motion Adopted

**12. Board Comments**


- Ms. Ponzio: I'd just like to say again that I think it's amazing we've kept our school open and running during the pandemic; it shows how flexible we are. This meeting was full of great communication.
- Ms. Rugge: I agree, our staff has done an outstanding job of keeping up with all of the changes, and adjusting as needed. I'd also like to thank the Board for adjusting the time of our meetings to 5pm to accommodate my work schedule. I understand that it's a trial until the end of the year, but I do appreciate it!

**13. Action: Motion to Adjourn the Meeting**

- Mr. Shurance moved to adjourn the meeting at 6:16 p.m.
- Ms. LaCount seconded.
- Discussion: None
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance;  
0 Noes; 1 Absent: Solomon; Motion Adopted



Charlene Ponzio, Secretary



Date