

# HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

February 11, 2021

**4:30 p.m.**

*Due to CA safer at home order, meeting was held electronically.*

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Marlene Darrow, Board Chair Yuan Hawkes, Vice Chair Justin Moldenhauer, Secretary Jennifer Mejares Pham, Board Treasurer Andrea Bundy, Director Collin Harrison, Director Jennifer Araiza, Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent Admin Ops Tanya Rogers, Asst. Superintendent of Business Vivian Price, Asst. Superintendent, Education Doug House, Asst. Superintendent, Personnel Debbie Daniel, Asst. Superintendent of Program Improvement Natali South, Director of Executive Support
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**1. Call to Order and Pledge of Allegiance**

- Ms. Darrow called the meeting to order at 4:35 p.m. and led the Pledge of Allegiance.

**2. Action: Approval of Agenda**

- Ms. Mejares-Pham moved to approve the agenda.
- Ms. Araiza seconded.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**3. Action: Approval of Minutes from December 10, 2020 Meeting**

- Mr. Harrison moved to approve the December 10, 2020 Minutes.
- Ms. Mejares-Pham seconded.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

4. **Action: Approval of Consent Agenda**
  - Ms. Mejares-Pham moved to approve the Consent Agenda consisting of Warrants.
  - Mr. Moldenhauer seconded.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
  
5. **Information: PUBLIC COMMENTS**
  - None
  
6. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's Report and provided updates regarding network-wide plans to allow families to choose options that they are comfortable with regarding attending class in person or doing Distance Learning. Additionally, she indicated that at this point, we will be encouraging staff to receive the Covid-19 vaccine, but will not be requiring it. Lastly, Dr. Hermsmeyer provided the Board with an update regarding charter-related legislation.
  
7. **Information: School Meal Program Update**
  - Tanya Rogers provided an update regarding offering meals at no cost to our students, other children in their families, as well as youth in the community.
  
8. **Information: School Accountability Report Cards 2019-20**
  - Amy Podratz reviewed the School Accountability Report Card and indicated that the data is from 2019-20. It has been posted on the website, per the legal requirement.
  
9. **Information: College and Career Dashboard Information**
  - Debbie Thurston reviewed the College and Career Dashboard report with the Board and answered their questions.
  
10. **Action: Approval of Auditor Selection**
  - Mr. Moldenhauer moved to approve the Auditor Selection.
  - Ms. Darrow seconded.
  - Discussion: Tanya Rogers indicated that staff is very pleased with our auditors and would like to retain them for next year's audit.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

- 11. Action: Approval of Resolutions for Wiring Funds**
  - Ms. Mejares-Pham moved to approve the Resolution for Wiring Funds.
  - Ms. Araiza seconded.
  - Discussion: Tanya Rogers indicated that a Resolution is required in order for Harbor Springs to be able to wire funds when necessary.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
  
- 12. Action: Approval of Attendance and Staff Calendar for 2021-2022**
  - Ms. Hawkes moved to approve the Attendance and Staff Calendar for 2021-2022.
  - Ms. Araiza seconded.
  - Discussion: Amy Podratz reviewed the proposed calendar for 2021-2022.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
  
- 13. Action: Approval of Ratification of Safe School Reopening Plan**
  - Ms. Hawkes moved to approve the Ratification of Safe School Reopening Plan.
  - Mr. Moldenhauer seconded.
  - Discussion: Debbie Daniel indicated that schools are required to develop a plan for safe reopening of schools. The approved plan must be posted on the website and submitted to various agencies.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
  
- 14. Action: Approval of Second Reading and Approval of BP 5024.1 - Suicide Prevention**
  - Mr. Harrison moved to approve the Second Reading and Approval of BP 5024.1 - Suicide Prevention
  - Mr. Moldenhauer seconded.
  - Discussion: Kristin Turner indicated that the Suicide Prevention policy had been presented at a previous meeting. No changes were requested, and the policy is presented now for approval upon second reading.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
  
- 15. Closed Session - in Accordance with Gov Code Section 54957.1/54957.9 - entered into at 6:10 p.m.**
  - Evaluation of Public Employee - Superintendent Kathleen Hermsmeyer

**16. Open Session: Report of Action Taken in Closed Session - Entered into at 6:20 p.m.**

- The Board approved a favorable review for the Superintendent and thanked her for her service.

**17. Board Comments**

- Ms. Mejares-Pham: I want to commend Springs for being a good neighbor in the midst of this pandemic in so many ways including feeding children regardless if they are our student or not. Also, for being forward-thinkers by preparing now for the social-emotional impact that this will have on students for a long time to come.
- Mr. Moldenhauer: I agree that the impact of this will be long-lasting; particularly if students and teachers must wear masks all day. So much of communication is non-verbal; expressions will be lost if hidden behind masks which will add to the challenges these students will face as they return to the classroom after a year at home.
- Ms. Araiza: I agree, and would add that masks add an additional challenge for physical activity such as PE and sports.
- Ms. Darrow: I am glad that we are taking the steps needed to get the kids back to school. Every child that I know, including my own nieces and nephews are so excited to go back.

**18. Action: Motion to Adjourn the Meeting**

- Ms. Mejares-Pham moved to adjourn the meeting at 6:30 p.m.
- Ms. Darrow seconded.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

  
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**Justin Moldenhauer, Secretary**

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March 11, 2021

**Date**