HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

Due to Safer at Home Orders, this meeting was held virtually.

REGULAR CALLED MEETING MINUTES

June 11, 2020

4:30 p.m.

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Cheryl LaCount, Board Chair Gene Swank, Vice Chair Yuan Hawkes, Board Treasurer Pam Rivas, Board Director Justin Moldenhauer, Board Director	Dr. Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent Admin Ops Tanya Rogers, Asst. Superintendent of Business Vivian Price, Asst. Superintendent, Education Doug House, Interim Asst. Superintendent, Personnel Natali South, Director of Executive Support

1. **Call to Order**
   - Ms. LaCount called the meeting to order at 4:34 p.m. and Natali South established a quorum through roll call.

2. **Action: Approval of Agenda**
   - Mr. Swank moved to approve the agenda.
   - Ms. Rivas seconded.
   - Discussion: None
   - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

3. **Action: Approval of Minutes**
   - Mr. Moldenhauer moved to approve May 14, 2020 Minutes.
   - Dr. Hawkes. Hawkes seconded.
   - Discussion: None
   - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

4. **Action: Approval of Consent Agenda**
   - Mr. Moldenhauer moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, Contract Ratifications: Hatch & Cesario, Carnegie.
   - Ms. LaCount seconded.
   - Discussion: None
   - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

5. **Public Comments**
   - None

6. **Information: Superintendent's Report**
   - Kathleen Hermsmeyer reviewed the Superintendent's Report and provided updates regarding the steps being taken to prepare for reopening in the fall. It remains to be seen exactly what will be required, so we are making arrangements for various scenarios.

7. **Action: Approval of 2020-2021 Budget**
   - Mr. Swank moved to approve the 2020-2021 Budget.
   - Mr. Moldenhauer seconded.
   - Discussion: Tanya Rogers reviewed the proposed budget for 2020-2021. The budget reflects the expected decrease in funding for the coming school year. Additional information will be released from the governor in the coming weeks, and will be shared with the Board when available.
   - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

8. **Action: Approval of 2019-2020 Education Protection Account Actuals**
   - Ms. Rivas moved to approve the 2019-2020 Education Protection Account Actuals.
   - Mr. Swank seconded.
   - Discussion: Tanya Rogers explained that EPA funds provided funding equivalent to.84 of a teacher's salary for 2019-2020.
   - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

9. **Action: Approval of 2020-2021 Education Protection Account Plan**
   - Mr. Moldenhauer moved to approve the 2020-2021 Education Protection Account Plan.
   - Ms. Rivas seconded.
   - Discussion: Tanya Rogers explained that EPA funds are expected to provide funding equivalent to .68 of a teacher's salary for 2020-2021.
   - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

10. **Action: Approval of Special Ed Contracts**
    - Ms. Rivas moved to approve Special Ed Contracts.
    - Mr. Moldenhauer seconded.
    - Discussion: Tanya Rogers explained that efforts have been taken to reduce the amount spent on Special Ed contracts by utilizing staff to provide services, rather than contracted service providers, whenever possible.
    - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

11. **Action: Approval of Covid-19 Written Report**
    - Ms. Rivas moved to approve Covid-19 Written Report.
    - Ms. LaCount seconded.
    - Discussion: Amy Podratz indicated that the California Department of Education required each school to provide information regarding the changes to program offerings made in response to school closures related to the COVID-19 emergency and the major impact on students and families. The report also highlights services for English learners, foster youth and low-income students, school meal programs, and supervision of students.
    - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

12. **Action: Approval of 2020-2021 Superintendent's Contract**
    - Ms. Rivas moved to approve the 2020-2021 Superintendent's Contract.
    - Dr. Hawkes seconded.
    - Discussion: Doug House reviewed the terms of the Superintendent's contract, and indicated that there will not be an increase in salary for anyone in the network for 2020-2021, including the Superintendent.
    - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

13. **Action: Approval of Position Control System and Salary Scales**
    - Ms. Rivas moved to approve the Position Control System and Salary Scales.
    - Mr. Moldenhauer seconded
    - Discussion: Doug House reviewed the PCS and Salary Scales for 2020-2021.
    - Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

14. **Action: Approval of 2020-2021 Board Calendar**
    - Dr. Hawkes moved to approve the 2020-2021 Board Calendar.
    - Mr. Swank seconded

- Discussion: Natali South presented next year's calendar and indicated that the October meeting date may be adjusted to coincide with the recently rescheduled Ignite! conference at Pechanga.
- Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted

Board Comments

- Gene Swank: Is Springs providing any services for students over the summer?
  - Our OPEN Classroom will be accessible, and we are participating in Chatter Camps with a focus on social and emotional health, which is covered by MediCal funding.

Action: Motion to Adjourn the Meeting

- Ms. LaCount moved to adjourn the meeting at 6:02 p.m.
- Mr. Swank seconded
- Discussion: None
- Vote: 5 Ayes: LaCount, Swank, Hawkes, Rivas, Moldenhauer; 1 Absent: Darrow; 0 Noes Motion Adopted



Secretary **Date**