CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

Due to Safer at Home Orders, this meeting was held virtually.

REGULAR MEETING
MINUTES

June 8, 2020

3:00 p.m.

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Lauren Rugge, Chair	Dr. Kathleen Hermsmeyer, Superintendent
Sarah Schlatter, Vice Chair	Amy Podratz, Asst. Superintendent of Operations
Charlene Ponzio, Board Secretary	Tanya Rogers, Asst. Superintendent of Business
Joline Johnson, Board Treasurer	Vivian Price, Asst. Superintendent of Education
Mike Shurance, Board Director	Doug House, Asst. Superintendent of Personnel
Michael Solomon, Board Director	Debbie Daniel, Asst. Superintendent of Program Improvement
Donald Vawter, Board Director	Natali South, Director of Executive Support

1. **Call to Order**
   - Lauren Rugge called the meeting to order at 3:03 p.m. and Natali South established a quorum by roll call.

2. **Action: Approval of Agenda**
   - Ms. Johnson moved to approve the agenda.
   - Dr. Shurance seconded.
   - Discussion: None
   - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

3. **Action: Approval of Minutes**
   - Dr. Shurance moved to approve May 11, 2020 Minutes.
   - Mr. Solomon seconded.
   - Discussion: None

- Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

4. **Action: Approval of Consent Agenda**
   - Ms. Johnson moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, Contract Ratifications: Kelly Services, Hatch & Cesario Contract, Carnegie Contract.
   - Ms. Schlatter seconded.
   - Discussion: None
   - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

5. **Public Comments**
   - None

6. **Information: Superintendent's Report**
   - Kathleen Hermsmeyer reviewed the Superintendent's Report and provided updates regarding the steps being taken to prepare for reopening in the fall. It remains to be seen exactly what will be required, so we are making arrangements for various scenarios. Additionally, Dr. Hermsmeyer announced that we have a new option for our Homeschool families, called Montessori Voyage, and we've received a number of interest calls already.

8. **Action: Approval of 2020-2021 Budget**
   - Mr. Solomon moved to approve the 2020-2021 Budget.
   - Dr. Shurance seconded.
   - Discussion: Tanya Rogers reviewed the proposed budget for 2020-2021. The budget reflects the expected decrease in funding for the coming school year. Additional information will be released from the governor in the coming weeks, and will be shared with the Board when available.
   - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

9. **Action: Approval of 2019-2020 Education Protection Account Actuals**
   - Dr. Shurance moved to approve the 2019-2020 Education Protection Account Actuals.
   - Ms. Schlatter seconded.
   - Discussion: Tanya Rogers explained that EPA funds provided funding equivalent to .9 of a teacher's salary for 2019-2020.
   - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

10. **Action: Approval of 2020-2021 Education Protection Account Plan**
    - Dr. Shurance moved to approve the 2020-2021 Education Protection Account Plan.

- Ms. Ponzio seconded.
- Discussion: Tanya Rogers explained that EPA funds are expected to provide funding equivalent to 1.06 of a teacher's salary for 2020-2021.
- Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

11. **Action: Approval of Special Ed Contracts**
    - Ms. Johnson moved to approve the Special Ed contracts.
    - Ms. Schlatter seconded.
    - Discussion: Tanya Rogers explained that efforts have been taken to reduce the amount spent on Special Ed contracts by utilizing staff to provide services, rather than contracted service providers, whenever possible.
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

12. **Action: Approval of 2020-2021 Superintendent's Contract**
    - Mr. Solomon moved to approve the 2020-2021 Superintendent's Contract.
    - Ms. Schlatter seconded.
    - Discussion: Doug House reviewed the terms of the Superintendent's contract, and indicated that there will not be an increase in salary for anyone in the network for 2020-2021, including the Superintendent.
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

13. **Action: Approval of Covid-19 Written Report**
    - Ms. Johnson moved to approve Covid-19 Written Report.
    - Ms. Schlatter seconded.
    - Discussion: Amy Podratz indicated that the California Department of Education required each school to provide information regarding the changes to program offerings made in response to school closures related to the COVID-19 emergency and the major impact on students and families. The report also highlights services for English learners, foster youth and low-income students, school meal programs, and supervision of students.
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

14. **Action: Approval of Position Control System and Salary Scales**
    - Mr. Solomon moved to approve the Position Control System and Salary Scales.
    - Ms. Ponzio seconded
    - Discussion: Doug House reviewed the PCS and Salary Scales for 2020-2021.
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

15. **Action: Approval of 2020-2021 Board Calendar**

- Ms. Schlatter moved to approve the 2020-2021 Board Calendar.
- Ms. Johnson seconded
- Discussion: Natali South reviewed the proposed calendar, and indicated that a Special Called meeting will likely need to be scheduled in July in order to seek approval of the petition that will be submitted to Orange County Dept. of Education for renewal of the charter.
- Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

16. **Board Comments**
    - Ms. Johnson: It has been a joy and an honor to be affiliated with this organization for 20 years and to be a part of this groundbreaking charter. I will miss you all.
    - Ms. Schlatter: Could we consider a policy that would allow our ESes to meet virtually with families rather than in person until the health crisis is resolved?
        - Staff indicated that we have already determined that virtual meetings will be acceptable in the event that an ES and/or family prefers that to face-to-face meetings.
    - Ms. Rugge: I was so glad to see that there are staff development opportunities related to diversity and inclusion, and I hope that this continues to be a focus for our organization.
    - Ms. Ponzio: This has been an interesting end of the school year, and I'm proud of how well everyone has adjusted to make the best of it.

17. **Action: Motion to Adjourn the Meeting**
    - Ms. Ponzio moved to adjourn the meeting at 4:56 p.m.
    - Dr. Shurance seconded.
    - Discussion: None
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes, Motion Adopted

Charlene Ponzio 9-25-20

Charlene Ponzio, Secretary **Date**