



**DISTRICT ENGLISH LEARNERS ADVISORY COMMITTEE (DELAC)**

**Meeting Location: Virtual Meeting**

**Date: May 20, 2020**

**Time: 6:30-7:30 PM**

**Minutes**

- I. The meeting was called to order at 6:30 pm  
Attendees: Gabriela Salgado (Empire), Teresa Nieto (River), Cinthia Chavez (Pacific), Julia Krisel, Lilly Miranda, Kim Bagby

- II. Purpose of District English Learners Advisory Committee (DELAC)

- Roles and Responsibilities of DELAC

*To advise on:*

	1.	Development or revision of a district master plan of education programs and services for English learners.
	2.	Conducting a district-wide needs assessment on a school-by-school basis.
	3.	Establishment of district programs, goals, and objectives for programs and services for English learners (e.g., parental exception waivers, funding, LCAP).
	4.	Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.
	5.	Administration of the annual language census (e.g., procedures and forms).
	x 6.	Review and comment on the district's reclassification procedures.
	7.	Review and comment on the written notifications required to be sent to parents and guardians.
	8.	Review EL data and LCAP Actions and Services

- III. Minutes of the May 19 meeting were read

- IV. New Business

- Review RFEP process.
    - Recommendation to allow all students who did not take summative ELPAC in spring to take summative ELPAC in fall. This will help target instruction for students.
    - Recommendation to replace CAASPP scores in the reclassification process for this year with both ELA grade and iReady if both are available. This allows students who were unable to take iReady to still reclassify.

- V. Public Comment

A homeschool parent requested that additional support for English Learners be provided at the Learning Centers one or two days per week.

- VI. Questions, Comments, Recommendations, Sharing Best Practices at Sites

A parent commented that best practice at their school was to have an ACE who speaks Spanish explain homework concepts to students and parents in Spanish. Can each site have a designated Spanish speaking ACE?

VII. Parent Education/Resources and Announcements

- DELAC/ Meeting Calendar for the year

VIII. The Meeting was adjourned at 7:09 pm.

**Next Meeting:  
May 26, 2020  
6:30 P.M.  
Zoom Meeting**