

VISTA SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR CALLED MEETING
MINUTES**

March 12, 2020

4:30 p.m.

27740 Jefferson Ave.

Temecula, CA 92590



Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Cheryl LaCount, Board Chair Gene Swank, Vice Chair Marlene Darrow, Board Secretary Yuan Hawkes, Board Treasurer Pam Rivas, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent Admin Ops Tanya Rogers, Asst. Superintendent of Business Vivian Price, Asst. Superintendent, Education Doug House, Interim Asst. Superintendent, Personnel Natali South, Director of Executive Support Brenda Betson, Controller
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- Action: Call to Order**
 - Ms. LaCount called the meeting to order at 4:33 p.m. and led the Pledge of Allegiance.
- Action: Approval of Agenda**
 - Ms. Rivas moved to approve the agenda.
 - Dr. Hawkes seconded.
 - Discussion: None
 - Vote: 5 Ayes: LaCount, Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 0 Noes
Motion Adopted
- Action: Approval of Minutes from February 13, 2020**
 - Mr. Swank moved to approve the Minutes from the February 13, 2020 meeting.
 - Ms. Rivas seconded.
 - Discussion: None
 - Vote: 4 Ayes: Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 1 Abstention: LaCount; 0 Noes; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Ms. Darrow moved to approve the Consent Agenda consisting of Warrants and Personnel Action Report.
 - Mr. Swank seconded.
 - Discussion: None
 - Vote: 5 Ayes: LaCount, Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 0 Noes
Motion Adopted

5. **Information: PUBLIC COMMENTS**
 - None

6. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's report and provided network-wide events including our upcoming GetRealCon event which highlights college and career opportunities for our high school students. Dr. Hermsmeyer reviewed the steps we are taking to prevent the spread of viruses. Additionally, Dr. Hermsmeyer described a new initiative that we have going on for our students called "Strive for 45", which encourages students to participate in engaging assignments designed to help with CAASPP testing.

7. **Information: Health Services Report**
 - School Nurse, Kelly Ouellete presented a report that highlighted the efforts of our school-wide health department.

8. **Information: California Department of Education Compliance Requirements**
 - Natali South reviewed the compliance requirements requested by our authorizer, California Department of Education, and indicated that we are in full compliance with all of the items. The appropriate documentation will be provided to the state.

9. **Information: Completion of Statement of Economic Interests Form 700**
 - Natali South led the Board through the completion of annual Conflict of Interest Form 700.

10. **Action: Approval of 2020-2021 Attendance and 185 Staff Calendars**
 - Mr. Swank moved to approve Attendance and 185 Staff Calendars.
 - Ms. Darrow seconded.
 - Discussion: Amy Podratz reviewed the changes to the upcoming school calendar, and explained that the main adjustment provides two complete months of summer break for our teaching staff.
 - Vote: 5 Ayes: LaCount, Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 0 Noes
Motion Adopted

11. **Action: Approval of Second Interim Budget**
 - Mr. Swank moved to approve the Second Interim Budget.
 - Ms. Rivas seconded.
 - Discussion: Tanya Rogers reviewed the second interim budget which reflects a slight decline in ADA which impacted our revenue stream. A new principal has been hired and marketing efforts are being targeted specifically for Vista Springs' enrollment. Tanya highlighted the various things listed in the report and answered Board members' questions.
 - Vote: 5 Ayes: LaCount, Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 0 Noes
Motion Adopted

12. **Action: Approval of Auditor Selection for the 2019-20 School Year**
 - Mr. Swank moved to approve Auditor Selection for the 2019-20 School Year
 - Ms. LaCount seconded.
 - Discussion: Brenda Betson explained that staff was pleased with the audit services provided by CWDL's firm last year and recommended them for performing this year's audit.
 - Vote: 5 Ayes: LaCount, Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 0 Noes
Motion Adopted

13. **Action: Approval of Superintendent Succession Plan**
 - Mr. Swank moved to approve Superintendent Succession Plan
 - Ms. LaCount seconded.
 - Discussion: Debbie Daniel explained that the Succession Plan outlines the steps that would be taken in the event that the Superintendent were to take a leave of absence for any reason or duration.
 - Vote: 5 Ayes: LaCount, Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 0 Noes
Motion Adopted

14. **Action: Approval of Board Policy 5004.1 - Infectious Diseases**
 - Ms. Rivas moved to approve Board Policy 5004.1 - Infectious Diseases
 - Mr. Swank seconded.
 - Discussion: Debbie Daniel explained that recent changes to laws as well as recent national health concerns resulted in the need to update our Board policy on Infectious Diseases. The policy was entirely updated, and therefore a red-lined version was not provided. Additionally, for this reason, we elected to seek approval at this meeting as opposed to our typical two-meeting approval process.
 - Vote: 5 Ayes: LaCount, Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 0 Noes
Motion Adopted

15. **Action: Approval of Credential Waiver for Education Specialist Olivia Fernandez**
 - Dr. Hawkes moved to approve Credential Waiver for Education Specialist Olivia Fernandez.
 - Mr. Swank seconded.
 - Discussion: Doug House explained that Olivia is in the process of obtaining her credential, and that this waiver will allow her to serve students in the meantime.
 - Vote: 5 Ayes: LaCount, Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 0 Noes

Motion Adopted

16. **Board Comments**

- None

17. **Action: Motion to Adjourn the Meeting**

- Mr. Swank moved to adjourn the meeting at 6:01 p.m.
- Dr. Hawkes seconded.
- Vote: 5 Ayes: LaCount, Swank, Darrow, Hawkes, Rivas; 1 Absent: Moldenhauer; 0 Noes
Motion Adopted



Marlene Darrow, Secretary

5/14/20

Date