

**CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS**  
27749 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR MEETING  
MINUTES**

**February 10, 2020**

**3:00 p.m.**

**2121 N. Grand Ave, Santa Ana, CA  
and via Video Feed at 27740 Jefferson Ave., Temecula, CA**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Lauren Rugge, Chair  
Sarah Schlatter, Vice Chair  
Charlene Ponzio, Board Secretary  
Joline Johnson, Board Treasurer  
Mike Shurance, Board Director

Amy Podratz, Asst. Superintendent of Operations  
Tanya Rogers, Asst. Superintendent of Business  
Vivian Price, Asst. Superintendent of Education  
Natali South, Director of Executive Support  
Kathy Cox, Senior Director of Special Education

1. **Call to Order and Pledge of Allegiance**
  - Ms. Rugge called the meeting to order at 3:14 p.m. and led the Pledge of Allegiance.
2. **Action: Approval of Agenda**
  - Dr. Shurance moved to approve the agenda.
  - Ms. Ponzio seconded.
  - Vote: 5 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance; 0 Noes; 2 Absent: Solomon, Vawter  
Motion Adopted
3. **Action: Approval of Minutes from December 9, 2019**
  - Ms. Schlatter moved to approve the Minutes from the December 9, 2019 meeting.
  - Dr. Shurance seconded.
  - Discussion: None
  - Vote: 5 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance; 0 Noes; 2 Absent: Solomon, Vawter  
Motion Adopted
4. **Action: Approval of Consent Agenda**
  - Ms. Schlatter moved to approve the Consent Agenda consisting of: Warrants, PAR, and ratification of contract with Kelly Services.

- Dr. Shurance seconded.
  - Vote: 5 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance; 0 Noes; 2 Absent: Solomon, Vawter
- Motion Adopted

5. **Information: PUBLIC COMMENTS**

- None

6. **Information: Superintendent's Report**

- Vivian Price reviewed the Superintendent's report and provided updates on network-wide activities including efforts being made in achievement for Math and ELA. Additional information was provided about upcoming CAASSP testing. Amy Podratz announced that Citrus Springs received a six-year WASC approval which is the best designation possible. Additionally, Amy indicated that we'll be working on our renewal petition in the coming weeks. Our marketing team attended the meeting to provide an update on marketing events.

7. **Information: LCAP Mid-Year Update**

- Amy Podratz reviewed the mid-year LCAP update. She indicated that the LCAP template has changed, but this will not generally impact the outcome. We will still focus on our six main goals and track the outcome.

8. **Information: 2018-19 School Accountability Report Card (SARC) Update**

- Amy Podratz explained that SARC data is posted on our website, per legal requirement.

9. **Information: National School Lunch Program Update**

- Tanya Rogers explained that Citrus has participated in NSLP for two years now, and all of our Citrus students are eligible for free breakfast and lunch on a daily basis.

10. **Action: Approval of Revised Board Policy 5006.2 – Independent Study for Seat Based Program**

- Ms. Schlatter moved to approve the revised policy.
  - Ms. Ponzio seconded.
  - Discussion: Amy Podratz explained that a small revision was made to change the number of absences from 5 days to 1 for putting students on student agreements in order to capture their ADA when they will not be attending school for more than one day.
  - Vote: 5 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance; 0 Noes; 2 Absent: Solomon, Vawter
- Motion Adopted

11. **Action: Second Reading and Approval of Board Policy 4015.1 – Post-Employment Medical Coverage**

- Ms. Schlatter moved to approve policy 4015.1 upon second reading.
  - Ms. Johnson seconded.
  - Discussion: Tanya Rogers explained that the policy was reviewed at the previous meeting with no changes requested, and is being brought forward for second reading and approval.
  - Vote: 5 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance; 0 Noes; 2 Absent: Solomon, Vawter
- Motion Adopted

12. **Action: Approval of Special Ed Contract Extensions**
- Ms. Schlatter moved to approve extensions of Special Ed service provider contracts.
  - Ms. Rugge seconded.
  - Discussion: Tanya Rogers explained that a review of existing contracts relative to services needed was conducted, and the changes are presented for approval.
  - Vote: 5 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance; 0 Noes; 2 Absent: Solomon, Vawter
- Motion Adopted

13. **Board Comments**

- Ms. Rugge requested that the agenda spell out the names of items as opposed to using acronyms in order to make it more clear what each item is.
- Ms. Ponzio asked how the La Mirada center is going, and staff responded that the site is starting to fill nicely. She also reviewed a newspaper article related to charter school vendors and the laws that apply to them. Staff indicated that we have always been compliant with the legislation and are diligently working with legal counsel to be sure we follow any new requirements. Mainly this will affect our sole-proprietor vendors, such as piano teachers, etc. Ms. Ponzio thanked staff for working diligently to keep our school compliant with changing requirements and staying ahead of issues.

14. **Closed Session – Entered into at 4:11 p.m.**

- Conference regarding existing litigation: Student ID 4364349401
- Employee Dismissal/Release

15. **Open Session: Entered into at 4:31 p.m.**

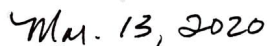
- **Public Report of Action Taken in Closed Session**
  - Conference regarding existing litigation: Student ID 4364349401
    - The Board authorized the settlement agreement.
  - Employee Dismissal/Release
    - The Board received the information. No action was taken.

16. **Action: Motion to Adjourn the Meeting**

- Ms. Ruge Johnson moved to adjourn the meeting at 4:55 p.m.
  - M Ponzio seconded.
  - Vote: 5 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance; 0 Noes; 2 Absent: Solomon, Vawter
- Motion Adopted



Charlene Ponzio, Secretary



Date