

HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR CALLED MEETING
MINUTES**

December 12, 2019

4:30 p.m.

27740 Jefferson Ave.

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Cheryl LaCount, Board Chair Gene Swank, Vice Chair Marlene Darrow, Board Secretary Yuan Hawkes, Board Treasurer Justin Moldenhauer, Board Director Pam Rivas, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Vivian Price, Asst. Superintendent, Education Doug House, Interim Asst. Superintendent, Personnel Natali South, Director of Executive Support
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- Action: Call to Order**
 - Ms. LaCount called the meeting to order at 4:36 p.m. and led the Pledge of Allegiance.
- Acknowledgement of Perfect Scoring CAASPP Test Students**
 - Students who earned perfect scores on the Math and/or ELA CAASPP test were presented a certificate and plaque for their accomplishment.
- Action: Approval of Agenda**
 - Ms. Rivas moved to approve the agenda.
 - Mr. Moldenhauer seconded.
 - Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes
Motion Adopted
- Action: Approval of Minutes from September 12, 2019**
 - Mr. Moldenhauer moved to approve the Minutes from the September 12, 2019 meeting.
 - Mr. Swank seconded.
 - Discussion: None

- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Abstention: Rivas, 0 Noes
Motion Adopted

5. **Action: Approval of Consent Agenda**

- Ms. LaCount moved to approve the Consent Agenda consisting of Warrants and PAR.
- Ms. Darrow seconded.
- Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes, Motion Adopted

6. **Information: PUBLIC COMMENTS**

- None

7. **Information: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. She announced that we proudly earned 2nd Place in the Inland Empire Top Workplace for large employers.

8. **Information: First Reading Board Policy 4015.1 Post-Employment Benefits**

- Tanya Rogers reviewed the Board Policy which outlines the parameters for providing benefits to certain individuals upon retirement. The Board did not request any changes, and the policy will be brought back at the next meeting for Second Reading and approval.

9. **Information: HSCS CAASPP Achievement 2018-2019**

- Kim Bagby reviewed the CAASPP Achievement data for 2018-19. Our achievement scores were affected in two ways in 2018-19, as opposed to previous years; 11th grade students, as well as students who took the California Alternative Assessment (typically Special Ed), were factored into the overall achievement scores. Additionally, due to the transfer of students out of the Harbor charter and into our other charters, it is not possible to provide comparative data of the same student group year-over-year. As a result, the overall scores were lower than previous years. The Board and staff engaged in a conversation regarding the measures that are being taken to address the decline in the test scores.

10. **Action: Approval of MOU between HSCS and Springs Inc.**

- Ms. Darrow moved to approve MOU between HSCS and Springs Inc.
- Mr. Swank seconded
- Discussion: Amy Podratz provided a history of Springs Inc. and the services they provide specifically to Harbor Springs, such as Staff Development, and explained why the per-student rate has increased.
- Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes
Motion Adopted

11. **Action: Approval of Dashboard Indicators**

- Ms. Rivas moved to approve of Dashboard Indicators.
- Mr. Moldenhauer seconded.

- Discussion: Amy Podratz reviewed the Dashboard Indicators and explained that the data must be reported to the State.
- Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes
Motion Adopted

12. **Action: Acceptance of Independent Audit Report**

- Mr. Swank moved to accept the Independent Audit Report.
- Ms. Hawkes seconded.
- Discussion: Tanya Rogers reviewed the audit report and indicated that it was a clean audit with zero findings.
- Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes
Motion Adopted

13. **Action: Approval of 1st Interim Budget**

- Mr. Moldenhauer moved to approve the 1st interim Budget.
- Ms. Rivas seconded.
- Discussion: Tanya Rogers reviewed the 1st Interim Budget report. There has been a slight reduction in ADA from the projected figure, however, careful financial planning has minimized the impact of this on the charter.
- Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes
Motion Adopted

14. **Action: Approval of Annual Signers with Bank**

- Ms. Rivas moved to approve the Annual Signers with Bank.
- Mr. Swank seconded.
- Discussion: Tanya Rogers indicated that this is a routine approval; no changes have been made since it was last presented.
- Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes
Motion Adopted

15. **Board Comments**

- None

16. **Closed Session - Entered into at 5:48 p.m.**

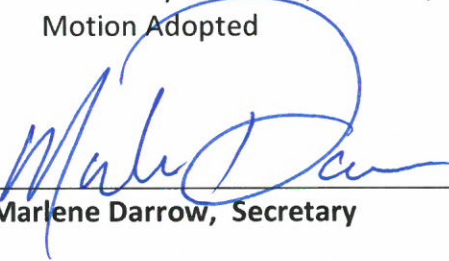
- Employee Performance Evaluation 2018-19: Superintendent

17. **Open Session - Entered into at 6:27 p.m.**

- Public Report Action Taken in Closed Session in accordance with Gov Code Section
 - Employee Performance Evaluation 2018-19: Superintendent
 - The Board reviewed the Subcommittee's Evaluation report, and indicated that they are very pleased with her performance.

18. **Action: Motion to Adjourn the Meeting**

- Mr. Moldenhauer moved to adjourn the meeting at 6:28 p.m.
 - Ms. Darrow seconded.
 - Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes
- Motion Adopted



Marlene Darrow, Secretary

Date