

**PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS**  
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR CALLED MEETING  
MINUTES**

**December 12, 2019**

**Immediately after Harbor Springs  
27740 Jefferson Ave.  
Temecula, CA 92590**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Cheryl LaCount, Board Chair Gene Swank, Vice Chair Marlene Darrow, Board Secretary Yuan Hawkes, Board Treasurer Justin Moldenhauer, Board Director Pam Rivas, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Vivian Price, Asst. Superintendent, Education Doug House, Interim Asst. Superintendent, Personnel Natali South, Director of Executive Support
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1. **Action: Call to Order**
  - Ms. LaCount called the meeting to order at 6:30 p.m.
  
2. **Action: Approval of Agenda**
  - Ms. LaCount moved to approve the agenda.
  - Mr. Moldenhauer seconded.
  - Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes  
Motion Adopted
  
3. **Action: Approval of Minutes from September 12, 2019**
  - Mr. Moldenhauer moved to approve the Minutes from the September 12, 2019 meeting.
  - Mr. Swank seconded.
  - Discussion: None
  - Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Abstention: Rivas, 0 Noes  
Motion Adopted

4. **Action: Approval of Consent Agenda**
  - Mr. Swank moved to approve the Consent Agenda consisting of Warrants and PAR.
  - Mr. Moldenhauer seconded.
  - Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes  
Motion Adopted
  
5. **Information: PUBLIC COMMENTS**
  - None
  
6. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. She announced that we proudly earned 2nd Place in the Inland Empire Top Workplace for large employers.
  
7. **Information: First Reading Board Policy 4015.1 Post-Employment Benefits**
  - Tanya Rogers reviewed the Board Policy which outlines the parameters for providing benefits to certain individuals upon retirement. The Board did not request any changes, and the policy will be brought back at the next meeting for Second Reading and approval.
  
8. **Action: Approval of MOU between PSCS and Springs Inc.**
  - Ms. Rivas moved to approve MOU between PSCS and Springs Inc.
  - Mr. Moldenhauer seconded
  - Discussion: Amy Podratz provided a history of Springs Inc. and the services they provide specifically to Pacific Springs, such as Staff Development, and explained why the per-student rate has increased.
  - Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes  
Motion Adopted
  
9. **Action: Acceptance of Independent Audit Report**
  - Mr. Moldenhauer moved to accept the Independent Audit Report.
  - Ms. Rivas seconded.
  - Discussion: Tanya Rogers reviewed the audit report and indicated that it was a clean audit with zero findings.
  - Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes  
Motion Adopted
  
10. **Action: Approval of 1st Interim Budget**
  - Mr. Swank moved to approve the 1st interim Budget.
  - Mr. Moldenhauer seconded.
  - Discussion: Tanya Rogers reviewed the 1st Interim Budget report.
  - Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes  
Motion Adopted

11. **Action: Approval of Annual Signers with Bank**

- Mr. Moldenhauer moved to approve the Annual Signers with Bank.
- Ms. Darrow seconded.
- Discussion: Tanya Rogers indicated that this is a routine approval; no changes have been made since it was last presented.
- Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes  
Motion Adopted

12. **Board Comments**

- None

13. **Action: Motion to Adjourn the Meeting**

- Mr. Moldenhauer moved to adjourn the meeting at 6:45 p.m.
- Ms. Darrow seconded.
- Vote: 6 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes, Rivas; 0 Noes  
Motion Adopted

  
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Marlene Darrow, Secretary

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Date

