CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27749 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

December 9, 2019

3:00 p.m.

2121 N. Grand Ave, Santa Ana, CA
and via Video Feed at 27740 Jefferson Ave., Temecula, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Lauren Rugge, Chair	Kathleen Hermsmeyer, Superintendent
Sarah Schlatter, Vice Chair	Amy Podratz, Asst. Superintendent of Operations
Charlene Ponzio, Board Secretary	Tanya Rogers, Asst. Superintendent of Business
Joline Johnson, Board Treasurer	Vivian Price, Asst. Superintendent of Education
Mike Shurance, Board Director	Doug House, Interim Asst. Superintendent of Personnel
Michael Solomon, Board Director	Robert Hennings, Asst. Superintendent of Pupil Services
Don Vawter, Board Director (left at 4:25 p.m.)	Kim Bagby, Director of Assessment
	Natali South, Director of Executive Support
	Kathy Cox, Senior Director of Special Education

1. **Call to Order and Pledge of Allegiance**
   - Ms. Rugge called the meeting to order at 3:03 p.m. and led the Pledge of Allegiance.

2. **Acknowledgement of Perfect Scoring CAASPP Test Students**
   - Students who earned perfect scores on the Math and/or ELA CAASPP test were presented a certificate and plaque for their accomplishment.

3. **Action: Approval of Agenda**
   - Ms. Ponzio moved to approve the agenda.
   - Ms. Schlatter seconded.
   - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes; Motion Adopted

4. **Action: Approval of Minutes from October 22, 2019**
   - Ms. Schlatter moved to approve the Minutes from the October 22, 2019 meeting.
   - Ms. Ponzio seconded.

- Discussion: None
- Vote: 5 Ayes: Rugge, Schlatter, Ponzio, Shurance, Solomon; 2 Abstentions: Johnson, Vawter; 0 Noes; Motion Adopted

5. **Action: Approval of Consent Agenda**
   - Ms. Schlatter moved to approve the Consent Agenda consisting of: Warrants, PAR, Technical Amendment to BP 7001.1.
   - Ms. Johnson seconded.
   - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes; Motion Adopted

6. **Information: PUBLIC COMMENTS**
   - Kathy Anger addressed the Board regarding CAASPP scores, and indicated that one factor that may have contributed toward perfect scores is that the students were not rushed and were given plenty of time.

7. **Information: Superintendent's Report**
   - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. She announced that we proudly earned 2nd Place in the Inland Empire Top Workplace for large employers.

8. **Information: First Reading Board Policy 4015.1 Post-Employment Benefits**
   - Tanya Rogers reviewed the Board Policy which outlines the parameters for providing benefits to certain individuals upon retirement. The Board did not request any changes to the policy, and therefore it will be presented for second reading and approval at the next meeting.

9. **Information: CSCS CAASPP Achievement 2018-19**
   - Kim Bagby reviewed the CAASPP Achievement data for 2018-19. Our achievement scores were affected in two ways in 2018-19, as opposed to previous years; 11th grade students, as well as students who took the California Alternative Assessment (typically Special Ed) were factored into the overall achievement scores. As a result, the overall score was lower than previous years. However, in many areas, our students scored significantly higher than the county and the state in many areas.

10. **Action: Approval of MOU between CSCS and Springs Inc.**
    - Ms. Johnson moved to approve of the MOU between CSCS and Springs Inc.
    - Ms. Schlatter seconded.
    - Discussion: Amy Podratz provided a history of Springs Inc. and the services they provide specifically to Citrus Springs, such as Staff Development, Ignite! Conference and other related items.
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes; Motion Adopted

11. **Action: Approval of Dashboard Indicators**
    - Ms. Schlatter moved to approve the Dashboard Indicators.
    - Mr. Vawter seconded.
    - Discussion: Amy Podratz reviewed the Dashboard Indicators and explained the data that must be reported to the State.
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes; Motion Adopted

12. **Action: Approval of Audit Report**
    - Ms. Johnson moved to approve the Audit Report for 2018-19.
    - Mr. Solomon seconded.
    - Discussion: Tanya Rogers reviewed the audit report and indicated that it was a clean audit with zero findings.
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes; Motion Adopted

13. **Action: Approval of 1st Interim Budget Report**
    - Ms. Schlatter moved to approve the 1st Interim Budget report.
    - Mr. Solomon seconded.
    - Discussion: Tanya Rogers reviewed the 1st Interim Budget report. There has been a reduction in ADA from the projected figure, however, careful financial planning has minimized the impact of this on the charter.
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes; Motion Adopted

14. **Action: Approval of Annual Signers with Bank**
    - Ms. Schlatter moved to approve the annual list of authorized bank signers.
    - Ms. Rugge seconded.
    - Discussion: Tanya Rogers indicated that this is a routine approval; no changes have been made since it was last presented.
    - Vote: 7 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon, Vawter; 0 Noes; Motion Adopted

15. **Closed Session – Entered into at 3:56 p.m.**
    - Conference regarding existing litigation: Student ID 1009496 & 1009497
    - Employee Performance Evaluation 2018-19: Superintendent

16. **Open Session: Entered into at 4:31 p.m.**
    - **Public Report of Action Taken in Closed Session**
        - Conference regarding existing litigation: Student ID 1009496 & 1009497
            - The Board authorized the settlement agreements.
        - Employee Performance Evaluation 2018-19: Superintendent
            - The Board reviewed the Subcommittee's Evaluation report, and indicated that they are very pleased with her performance.

17. **Board Comments**
    - Ms. Rugge: I noticed that we have a 3-star rating on Google Maps; we can get the scores up by encouraging families to write good reviews of us. Based on positive outcomes of our achievement, is there anything that can be done to highlight that information in press releases or other publications?
    - Ms. Ponzio: We could highlight the students from today with their perfect CAASPP scores. I want to congratulate Kathleen on such an excellent review.

18. **Action: Motion to Adjourn the Meeting**
    - Ms. Johnson moved to adjourn the meeting at 4:35 p.m.
    - Ms. Ponzio seconded.
    - Vote: 6 Ayes: Rugge, Schlatter, Ponzio, Johnson, Shurance, Solomon; 1 Absent: Vawter; 0 Noes; Motion Adopted

Charlene M Ponzio

Charlene Ponzio, Secretary

Feb. 10, 2020

Date