

CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27749 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

June 3, 2019

3:00 p.m.

**2121 N. Grand Ave, Santa Ana, CA
and via Video Feed at 27740 Jefferson Ave., Temecula, CA**

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Mike Shurance, Chair
Sarah Schlatter, Board Secretary
Joline Johnson, Board Director
Don Vawter, Board Director
Lauren Ruge, Board Director

Kathleen Hermsmeyer, Superintendent
Amy Podratz: Asst. Superintendent of Admin Ops
Tanya Rogers, Asst. Superintendent of Business
Diane Anvari, Asst. Superintendent of Personnel
Robert Hennings, Asst. Superintendent of Pupil Services
Debbie Daniel, Asst. Superintendent of Special Projects
Vivian Price, Asst. Superintendent of Education
Doug House, Sr. Director of HR
Natali South, Director of Executive Support
Cheryl Smallman, Director of Enrollment
Kim Bagby, Director of Data, Innovation & Accountability

1. **Action: Call to Order**
 - Mr. Shurance called the meeting to order at 3:07 p.m. and led the Pledge of Allegiance.
2. **Action: Approval of Agenda**
 - Ms. Ruge moved to approve the agenda.
 - Mr. Vawter seconded.
 - Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted
3. **Action: Approval of Minutes from May 6, 2019**
 - Ms. Schlatter moved to approve the Minutes from the May 6, 2019 meeting.
 - Ms. Ruge seconded.
 - Discussion: None
 - Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted
4. **Action: Approval of Consent Agenda**

- Ms. Schlatter moved to approve the Consent Agenda consisting of Warrants, PAR, and Contract Ratifications: Kelly Services, Preferred Meals.
- Ms. Ruge seconded.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted

5. **Information: PUBLIC COMMENTS**

- None

6. **Information: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. Additionally, Dr. Hermsmeyer provided information regarding charter issues in California including the assembly bills we've been watching closely.

7. **Information: Volunteer Process**

- Diane Anvari provided an explanation regarding the legal requirements of background checks for volunteers. This item was presented at the request of a Board member who wanted to know the details of our process for parent volunteers.
- Ms. Schlatter indicated that her original question also related to the other documents and mandated trainings that seem cumbersome. Staff will review the Volunteer Packet and review to see if there are items that can be adjusted.

8. **Action: Approval of the 2019-20 Local Control Accountability Plan (LCAP) and Every Student Succeeds Act (ESSA) Federal Addendum**

- Ms. Schlatter moved to approve the 2019-20 LCAP & ESSA.
- Ms. Ruge seconded.
- Discussion: Amy Podratz reviewed the LCAP & ESSA process. Board members asked questions regarding various items in the report, and Amy expounded on the requirements and how we accomplish them.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted

9. **Action: Approval of the 2019-20 Budget**

- Ms. Ruge moved to approve the 2019-20 Budget.
- Mr. Vawter seconded.
- Discussion: Tanya Rogers reviewed the budget for next year and highlighted specific areas, including staffing and student enrollment which will include a transfer of some Empire Springs students who are Orange County residents.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted

10. **Action: Approval of the 2018-19 EPA Plan Actuals**

- Ms. Schlatter moved to approve the 2018-19 EPA Plan Actuals.
- Mr. Vawter seconded.
- Discussion: Tanya explained that this document provides documentation for the expenditure of EPA funds.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted

11. **Action: Approval of the EPA Multi-Year Plan**

- Ms. Schlatter moved to approve the EPA Multi-Year Plan.
- Ms. Ruge seconded.
- Discussion: Tanya Rogers reviewed the plan for the 3-year plan for EPA funds.
- Vote: Ayes: Absent: Motion Adopted

12. Action: Approval of the Consolidated Application for Funding

- Mr. Vawter moved to approve the Consolidated Application for Funding.
- Ms. Ruge seconded.
- Discussion: Tanya Rogers indicated that we have already applied for various funding streams, and this document provides Board approval to do so. In the future, the Board would prefer to pre-approve the application as opposed to approving the document after the funding has already been applied for.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted

13. Action: Approval of Special Education Contracts for Providers 2019-20

- Ms. Schlatter moved to approve Special Education contracts for providers 2019-20.
- Ms. Ruge seconded.
- Discussion: Tanya Rogers explained that this document outlines the expected providers and anticipated expenses for next year.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted

14. Action: Approval of Contract Renewal with Preferred Meals

- Ms. Schlatter moved to approve contract renewal with Preferred Meals.
- Ms. Ruge seconded.
- Discussion: Tanya Rogers explained that Citrus Springs recovers the cost of meals through government reimbursement and student payments. We will be providing some meal service over the summer.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted

15. Action: Approval of Superintendent's Contract for 2019-20

- Ms. Schlatter moved to approve the Superintendent's Contract for 2019-20.
- Ms. Ruge seconded.
- Discussion: Tanya Rogers reviewed the Superintendent's Contract, which is brought forward every year for approval. Dr. Hermsmeyer will receive the same 3% increase as the rest of our staff.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted

16. Action: Approval of the Contract with Hatch & Cesario 2019-20

- Mr. Vawter moved to approve the contract with Hatch & Cesario 2019-20.
- Ms. Ruge seconded.
- Discussion: Tanya Rogers explained that this contract is for our Special Education attorneys.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted

17. **Action: Second Reading and Approval of Revised Board Policy 5018.1 – Graduation Requirements**
- Mr. Vawter moved to approve the revised Board Policy 5018.1 – Graduation Requirements – upon second reading.
 - Ms. Ruge seconded.
 - Discussion: Debbie Daniel provided the Board with information regarding our graduation requirements and provided comparison to other schools. Our goal is to provide our students with every opportunity to meet the College and Career Indicators. Some Board members expressed concern about reducing the number of mandatory credits for graduation.
 - Vote: 3 Ayes: Vawter, Ruge, Johnson; 2 Noes: Shurance, Schlatter; 1 Absent: Solomon; Motion Adopted
18. **Action: Approval of Revised Board Policy 5022.1 – Math Placement**
- Mr. Vawter moved to approve the revised Board Policy 5022.1 – Math Placement.
 - Ms. Schlatter seconded.
 - Discussion: Vivian Price introduced Kim Bagby who discussed the policy updates which will include Math 1 and Algebra 1 as well as other courses which qualify for A-G.
 - Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted
19. **Action: Approval of the Revised Board Policy 5002.1 - Immunizations**
- Ms. Ruge moved to approve the revised Board Policy 5002.1 – Immunizations.
 - Mr. Vawter seconded.
 - Discussion: Amy Podratz introduced Cheryl Smallman, our Director of Enrollment. Amy explained that this policy reflects the current requirements of the law and the state. The Board requested a minor adjustment to the language which will be made prior to publicizing the policy.
 - Vote: 4 Ayes: Shurance, Vawter, Ruge, Johnson; 1 Abstention: Schlatter; 1 Absent: Solomon; Motion Adopted
20. **Action: Approval of the Teacher Salary Schedules 2019-20**
- Mr. Schlatter moved to approve the Teacher Salary Schedules for 2019-20.
 - Ms. Ruge seconded.
 - Discussion: Diane Anvari explained that the salary schedules were adjusted in order to comply with upcoming changes to minimum wage and Exempt status thresholds.
 - Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted
21. **Action: Approval of the Board Calendar**
- Mr. Vawter moved to approve the Board Calendar.
 - Ms. Ruge seconded.
 - Discussion: Natali South reviewed the calendar for next year’s Board meetings.
 - Vote: 5 Ayes: Shurance, Vawter, Schlatter, Ruge, Johnson; 1 Absent: Solomon; Motion Adopted
22. **Board Comments**
- Mr. Vawter asked about his remaining term. Natali South indicated that Springs Inc. reappointed Mr. Vawter and other Board members and that a report discussing this information will be presented in the next Board packet.
 - Ms. Johnson inquired about any limitations placed on a charter in terms of advertising.

- Dr. Hermsmeyer indicated that there are certain boundaries that limit contributions (such as sponsoring a Little League team), but we can advertise in any medium we choose.

23. **Action: Motion to Adjourn the Meeting**

- Ms. Rugge moved to adjourn the meeting at 5:29 p.m.
- Mr. Vawter seconded.
- Vote: 5 Ayes: Shurance, Vawter, Schlatter, Rugge, Johnson; 1 Absent: Solomon; Motion Adopted



Secretary

2-14-2020

Date

