

HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR CALLED MEETING
MINUTES**

September 12, 2019

4:30 p.m.

27740 Jefferson Ave.

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Cheryl LaCount, Board Chair Gene Swank, Vice Chair Marlene Darrow, Board Secretary Yuan Hawkes, Board Treasurer Justin Moldenhauer, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Vivian Price, Asst. Superintendent, Education Doug House, Interim Asst. Superintendent, Personnel Natali South, Director of Executive Support
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1. **Action: Call to Order**
 - Ms. LaCount called the meeting to order at 4:40 p.m. and led the Pledge of Allegiance.

2. **Activity: Oath of Office**
 - Natali South led Justin Moldenhauer & Yuan Hawkes in the Oath of Office.

3. **Action: Election of Officers and Appointment of Subcommittees**
 - Mr. Moldenhauer moved to elect Cheryl LaCount as Board Chair.
 - Mr. Swank seconded.
 - Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

 - Ms. LaCount moved to elect Gene Swank as Vice Chair.
 - Mr. Moldenhauer seconded.
 - Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

- Ms. LaCount moved to elect Marlene Darrow as Secretary.
- Mr. Swank seconded.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted
- Mr. Moldenhauer moved to elect Yuan Hawkes as Treasurer.
- Mr. Swank seconded.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted
- Ms. Darrow moved to appoint to Gene Swank and Justin Moldenhauer to the Superintendent's Evaluation Subcommittee.
- Ms. LaCount seconded.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted
- Mr. Moldenhauer moved to appoint Marlene Darrow as the Harbor Springs' Board volunteer on the Succession Plan Committee for 2019-2020.
- Mr. Swank seconded.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

4. **Action: Approval of Agenda**

- Mr. Swank moved to approve the agenda.
- Ms. Darrow seconded.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

5. **Action: Approval of Minutes from June 6, 2019**

- Ms. Darrow moved to approve the Minutes from the June 6, 2019 meeting.
- Mr. Swank seconded.
- Discussion: None
- Vote: 3 Ayes: Swank, LaCount, Darrow, 2 Abstentions: Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

6. **Action: Approval of Consent Agenda**

- Mr. Moldenhauer moved to approve the Consent Agenda consisting of Warrants and PAR
- Mr. Swank seconded.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

7. **Information: PUBLIC COMMENTS**
 - None
8. **Information: Appointment and Reappointment of Board Members**
 - Natali South indicated that Springs Inc. recently met to interview candidates to fill vacancies on Harbor Springs. Yuan Hawkes and Justin Moldenhauer were appointed.
9. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. Additionally, she provided an update on recent legislation including AB1505, AB1507 and other bills we've been watching closely.
10. **Information: Conference Options**
 - Kathleen Hermsmeyer reviewed the conference options that are available to Board members this year. It is our effort to provide the opportunity for our Board members to attend conferences and workshops that will provide beneficial information related to charter schools and governance.
11. **Information: CITE Board Report**
 - Maureen Roye reviewed the CITE report which contained information regarding our Career, Internship and Technical Education department. Board members expressed their appreciation of the internship program.
12. **Information: Teacher Leadership Pathways**
 - Vivian Price reviewed various opportunities that our teachers have in order to advance in their knowledge and staff development. The Board members engaged in conversation regarding the expectations and requirements of those teachers who participate in the program.
13. **Action: Approval of WEE Renewal of Secondary District Plan**
 - Mr. Moldenhauer moved to approve WEE Renewal of Secondary District Plan.
 - Mr. Swank seconded
 - Discussion: Maureen Roye explained that this a renewal of our 3-year plan for our Work Experience Education program.
 - Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted
14. **Action: Approval of the Position Control System and Salary Schedules for 2019-20**
 - Mr. Swank moved to approve Position Control System and Salary Schedules for 2019-20.
 - Mr. Moldenhauer seconded.
 - Discussion: Doug House reviewed the PCS and Salary Schedules for 2019-20.
 - Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

15. **Action: Approval of Superintendent's Goals 2019-20**

- Ms. Darrow moved to approve the Superintendent's Goals 2019-20
- Mr. Moldenhauer seconded.
- Discussion: Kathleen Hermsmeyer introduced her goals for the upcoming school year.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

16. **Action: Approval of Unaudited Actuals for 2018-19**

- Mr. Moldenhauer moved to approve the Unaudited Actuals for 2018-19
- Mr. Swank seconded.
- Discussion: Tanya Rogers reviewed the report for 2019-20. Tanya explained that Harbor is in a very healthy financial position and answered Board members' questions.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

17. **Action: Approval of Board Policy 4001.1**


- Mr. Swank moved to approve the Board Policy 4001.1
- Mr. Moldenhauer seconded.
- Discussion: Tanya Rogers explained that the revisions to this policy allow us to adjust the specific employees who can sign contracts. No changes were made in the signature authority limits or any other substantive area.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted

18. **Board Comments**

- Mr. Swank: Ignite! was awesome. I really liked the assigned seating.
- Ms. Hawkes: I attended the parent Ignite! conference two years ago, as a parent. This year attending the staff conference was equally impressive. It's unlike anything I've experienced at a traditional school.

19. **Action: Motion to Adjourn the Meeting**

- Mr. Swank moved to adjourn the meeting at 5:48 p.m.
- Mr. Moldenhauer seconded.
- Vote: 5 Ayes: Swank, LaCount, Darrow, Moldenhauer, Hawkes; 1 Absent: Rivas; 0 Noes, Motion Adopted



Secretary

12/12/19

Date