

EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590

***REGULAR MEETING
MINUTES***

September 12, 2019
9:00 a.m.

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Michelle Nagelvoort, Vice Chair Jessica Large, Secretary Jason Rodriguez, Treasurer Tracey Vela, Board Director Ivo Cauoette, Board Director Dianne Mendez-Cantu, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Robert Hennings, Asst. Superintendent Pupil Services Vivian Price, Asst. Superintendent, Education Doug House, Interim Asst. Superintendent, Personnel Natali South, Director of Executive Support
---	--

- 1. Action: Call to Order**
 - Natali South called the meeting to order at 9:12 a.m. and led the Pledge of Allegiance.
- 2. Activity: Oath of Office**
 - Natali South led Dianne Mendez-Cantu in the Oath of Office.
- 3. Action: Approval of Agenda**
 - Ms. Vela moved to approve the agenda.
 - Mr. Caouette seconded.
 - Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted
- 4. Action: Election of Officers and Appointment of Subcommittees**
 - Mr. Caouette moved to elect Craig Schneider as Board Chair.
 - Ms. Large seconded.
 - Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted

- Ms. Large moved to elect Michelle Nagelvoort as Vice Chair.
- Mr. Rodriguez seconded.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted
- Ms. Vela moved to elect Jessica Large as Secretary.
- Mr. Cauoette seconded.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted
- Ms. Nagelvoort moved to elect Jason Rodriguez as Treasurer.
- Ms. Large seconded.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted
- Mr. Rodriguez moved to appoint to Michelle Nagelvoort & Ivo Cauoette to the Superintendent's Evaluation Subcommittee.
- Ms. Large seconded.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted
- Ms. Vela moved to appoint as Jessica Large the Empire Springs' Board volunteer on the Succession Plan Committee for 2019-2020.
- Ms. Nagelvoort seconded.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted

5. Action: Approval of Minutes from June 6, 2019

- Ms. Large moved to approve the Minutes from the June 6, 2019 meeting.
- Ms. Nagelvoort seconded.
- Discussion: None
- Vote: 5 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette; 1 Abstention: Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted

6. Action: Approval of Consent Agenda

- Ms. Vela moved to approve the Consent Agenda consisting of Warrants and PAR.
- Ms. Nagelvoort seconded.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted

7. Information: PUBLIC COMMENTS

- None

8. **Information: Appointment and Reappointment of Board Members**

- Natali South indicated that Springs Inc. recently met to interview candidates to fill a vacancy on Empire Springs. Ms. Dianne Mendez-Cantu was appointed.

9. **Information: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. She recently attended our authorizer, Helendale Elementary School District's, Board meeting to provide an update on Empire Springs and recent charter legislation.

10. **Information: Conference Options**

- Kathleen Hermsmeyer reviewed the conference options that are available to Board members this year. It is our effort to provide the opportunity for our Board members to attend conferences and workshops that will provide beneficial information related to charter schools and governance.

11. **Information: CITE Board Report**

- Maureen Roye reviewed the CITE report which contained information regarding our Career, Internship and Technical Education department. The Board asked questions regarding specific pathways.

12. **Information: Teacher Leadership Pathways**

- Vivian Price reviewed various opportunities that our teachers have in order to advance in their knowledge and staff development.

13. **Action: Approval of WEE Renewal of Secondary District Plan**

- Ms. Vela moved to approve the WEE renewal and Secondary District Plan.
- Ms. Nagelvoort seconded
- Discussion: Maureen Roye explained that this a renewal of our annual plan for our Work Experience Education program.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted

14. **Action: Approval of the Position Control System and Salary Schedules for 2019-20**

- Mr. Caouette moved to approve the Position Control System and Salary Schedules for 2019-20.
- Ms. Vela seconded.
- Discussion: Doug House reviewed the PCS and Salary Schedules for 2019-20.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted

15. **Action: Approval of Superintendent's Goals 2019-20**

- Ms. Large moved to approve the Superintendent's Goals 2019-20.
- Ms. Nagelvoort seconded.

- Discussion: Kathleen Hermsmeyer introduced her goals for the upcoming school year and explained why each was selected.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted

16. Action: Approval of Unaudited Actuals for 2018-19

- Ms. Vela moved to approve the Unaudited Actuals for 2018-19.
- Mr. Caouette seconded.
- Discussion: Tanya Rogers reviewed the report and answered Board members' questions.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted

17. Action: Approval of Board Policy 4001.1

- Ms. Nagelvoort moved to approve the Board Policy 4001.1.
- Mr. Caouette seconded.
- Discussion: Tanya Rogers explained that the revisions to this policy allow us to adjust the specific employees who can sign contracts. No changes were made in the signature authority limits or any other substantive area.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted

18. Board Comments

- Ms. Large: My kids attend the Murrieta Student Center, and the morning drop off is fun and encouraging; the staff plays music and welcomes the students. It's great.
- Ms. Nagelvoort: I enjoyed the Ignite! Conference this year. I'd like to welcome Dianne to our Board.
- Dianne Mendez-Cantu: Thank you for the warm welcome. I enjoyed the Ignite Conference so much. My daughter is involved in our CTE program and loves it.

19. Action: Motion to Adjourn the Meeting

- Ms. Vela moved to adjourn the meeting at 10:37 a.m.
- Mr. Rodriguez seconded.
- Vote: 6 Ayes: Large, Rodriguez, Nagelvoort, Vela, Cauoette, Mendez-Cantu; 1 Absent: Schneider; 0 Noes, Motion Adopted


 Jessica Large, Secretary

12-12-19
 Date