

**RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS**  
27740 JEFFERSON AVENUE • TEMECULA, CA 92590

**REGULAR MEETING  
MINUTES**

**September 12, 2019**

**12:00 p.m.**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**PRESENT:**

Stephen Darrow, Board Director	Kathleen Hermsmeyer, Superintendent
Reginald Wadlington, Board Director	Tanya Rogers, Asst. Superintendent of Business
Chuck Vela, Board Director	Vivian Price, Asst. Superintendent, Education
Carl Burke, Board Director	Doug House, Interim Asst. Superintendent, Personnel
Rachel Couch, Board Director	Natali South, Director of Executive Support
Steffany Johnson, Board Director	Linda Rhoads-Parks, Legal Counsel
Jamie Thompson, Board Director	

1. **Action: Call to Order**
  - Mr. Vela called the meeting to order at 12:09 p.m. and led the Pledge of Allegiance.
  
2. **Activity: Oath of Office**
  - Natali South led Steffany Johnson in the Oath of Office.
  
3. **Action: Election of Officers and Appointment of Subcommittees**
  - Mr. Burke moved to elect Chuck Vela as Board Chair.
  - Mr. Wadlington seconded.
  - Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted
  
  - Mr. Vela moved to elect Reginald Wadlington as Vice Chair.
  - Mr. Burke seconded.
  - Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted
  
  - Mr. Vela moved to elect Rachel Couch as Secretary.
  - Mr. Wadlington seconded.
  - Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

- Mr. Wadlington moved to elect Jamie Thompson as Treasurer.
- Mr. Vela seconded.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted
- Ms. Thompson moved to appoint to Chuck Vela, Reginald Wadlington, and Steffany Johnson to the Superintendent's Evaluation Subcommittee.
- Mr. Vela seconded.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted
- Ms. Thompson moved to appoint as Carl Burke the River Springs' Board volunteer on the Succession Plan Committee for 2019-2020.
- Mr. Wadlington seconded.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

4. **Action: Approval of Agenda**

- Ms. Couch moved to approve the agenda.
- Mr. Wadlington seconded.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

5. **Closed Session – Entered into at 12:13 p.m.**

- Conference with Legal Counsel regarding existing litigation. Student IDs 1004544 & 1004545
- Conference with Legal Counsel regarding existing litigation. Student IDs 1011589
- Conference with Legal Counsel regarding pending litigation. Student ID: #423975

6. **Open Session**

- Public Report of Action Taken in Closed Session
  - Conference with Legal Counsel regarding exiting litigation. Student IDs 1004544 & 1004545
    - The Board authorized a settlement agreement.
  - Conference with Legal Counsel regarding exiting litigation. Student IDs 1011589
    - The Board authorized a settlement agreement.
  - Conference with Legal Counsel regarding pending litigation. Student ID: #423975
    - The Board accepted advice of counsel.

7. **Action: Approval of Minutes from August 15, 2019**

- Ms. Couch moved to approve the Minutes from the August 15, 2019 meeting.
- Mr. Wadlington seconded.
- Discussion: None

- Vote: 6 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 1 Abstention: Johnson; 0 Noes; Motion Adopted

8. **Action: Approval of Consent Agenda**

- Mr. Burke moved to remove the Pro AV and Rosetta Stone contracts from the Consent Agenda for separate consideration, and to approve the remainder of the Consent Agenda consisting of: Warrants, PAR, and Contract Ratifications: A Good Plumbing, Advantage Painting Solutions (Riverside), Advantage Painting Solutions (Corona), Advantage Painting Solutions (Margarita), Arredondo Alcantara Traffic, Intercity Security Systems, Moore Flooring (Acacia), Moore Flooring (Corona), Moore Flooring (Enterprise), Moore Flooring (Perris), Smart Network Solutions, STOTT Billboard, Disposal of Electronic Equipment.
- Mr. Wadlington seconded.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes; Motion Adopted
- Mr. Burke moved to approve the Pro AV and Rosetta Stone contracts.
- Ms. Thompson seconded.
- Discussion: Mr. Burke commented that the contract for the audio services was expensive and also commented that those seated on the stage could not hear because there were no monitors on the platform.
  - Staff explained that there were limited vendors who were approved and available for that venue and date, and agreed to require monitors for future events.
- Mr. Burke asked why the Rosetta Stone contract was being ratified, since when the individual items added together exceed the ratification threshold.
  - Staff explained that the invoices trickled in as students signed up for Rosetta Stone, but in the future, will be presented for approval as an action item instead of ratification.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes; Motion Adopted

9. **Information: PUBLIC COMMENTS**

- None

10. **Information: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. Additionally, she provided an update on recent legislation including AB1505, AB1507 and other bills we've been watching closely.

11. **Information: Conference Options**

- Kathleen Hermsmeyer reviewed the conference options that are available to Board members this year. It is our effort to provide the opportunity for our Board members to attend conferences and workshops that will provide beneficial information related to charter schools and governance.

**12. Information: CITE Board Report**

- Maureen Roye reviewed the CITE report which contained information regarding our Career, Internship and Technical Education department. The Board asked questions regarding specific pathways.

**13. Information: Teacher Leadership Pathways**

- Vivian Price reviewed various opportunities that our teachers have in order to advance in their knowledge and staff development. The Board members engaged in conversation regarding the expectations and requirements of those teachers who participate in the program.

**14. Action: Approval of the Change Order from Keeton Construction Co., Inc.**

- Mr. Burke moved to approve of the Change Order from Keeton Construction Co., Inc.
- Ms. Couch seconded.
- Discussion: Dave Black discussed the increase in the scope of work for our San Jacinto site, and answered Board members' questions.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

**15. Action: Approval of Stand Guard Security Team Contract**

- Ms. Couch moved to approve of Stand Guard Security Team Contract.
- Mr. Burke seconded.
- Discussion: Dave Black explained that security is still needed at the San Jacinto site during our construction project.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

**16. Action: Approval of Long Distance Travel for Facilities Dept. To attend the National Facilities Management and Technology (NFMT) Conference in Orlando, Florida**

- Mr. Wadlington moved to approve the Long Distance Travel request.
- Ms. Couch seconded.
- Discussion: Dave Black described the benefits of attending the conference for members of the facilities team.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

**17. Action: Approval of the Position Control System and Salary Schedules for 2019-20**

- Mr. Burke moved to approve Position Control System and Salary Schedules for 2019-20.
- Ms. Thompson seconded.
- Discussion: Doug House reviewed the PCS and Salary Schedules for 2019-20.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

18. **Action: Approval of Superintendent's Goals 2019-20**

- Mr. Burke moved to approve the Superintendent's Goals 2019-20.
- Mr. Wadlington seconded.
- Discussion: Kathleen Hermsmeyer introduced her goals for the upcoming school year and explained why each was selected.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

19. **Action: Approval of Unaudited Actuals for 2018-19**

- Mr. Wadlington moved to approve the Unaudited Actuals for 2018-19.
- Ms. Thompson seconded.
- Discussion: Tanya Rogers reviewed the document which reflects last year's Unaudited Actuals and the Board-approved budget for 2019-20. She explained that the revenues came in as stable when over-and-under projections were reconciled. Tanya answered Board members' questions.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

20. **Action: Approval of Board Policy 4001.1**

- Mr. Wadlington moved to approve the Board Policy 4001.1.
- Ms. Couch seconded.
- Discussion: Tanya Rogers explained that the revisions to this policy allow us to adjust the specific employees who can sign contracts. No changes were made in the signature authority limits or any other substantive area.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

21. **Action: Approval of Williams' Complaint Procedures**

- Mr. Burke moved to approve the Williams Complaint Procedures.
- Mr. Wadlington seconded.
- Discussion: Tanya Rogers explained that having a Williams' Complaint process is required of schools who receive federal funding.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

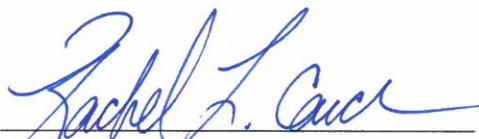
22. **Board Comments**

- Julia Eggleston: I enjoyed my first meeting I look forward to making a lot of comments at future meetings.
- Steffany Johnson: This is my first meeting as well, and I'm glad to be here. I've lived in the community for many years, and look forward to serving on this Board.
- Jamie Thompson: This is my second meeting. I have two children who attend iShine, and I am very excited to be a part of this Board, and the charter movement.
- Carl Burke: Welcome to our new Board members.

- Reginald Wadlington: I also want to welcome our new Board members.
- Rachel Couch: While I am new to the River Springs Board, I have been with the organization in many other roles for nearly two decades now. My passion is mental health.
- Mr. Darrow: For the Board members who don't know, I have a local law practice, and have enjoyed having four or five Springs' CTE students serve as interns over the past few years. It has been a great opportunity for them, and we've benefitted from their service.
- Mr. Vela: Welcome to all of our new Board members. We're looking forward to a great year.

23. **Action: Motion to Adjourn the Meeting**

- Mr. Wadlington moved to adjourn the meeting at 3:15 p.m.
- Ms. Couch seconded.
- Vote: 7 Ayes: Darrow, Wadlington, Vela, Burke, Couch, Johnson, Thompson; 0 Noes;  
Motion Adopted

  
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Rachel Couch, Secretary

10/10/19  
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Date