

HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR CALLED MEETING
MINUTES**

June 9, 2019

4:30 p.m.

27740 Jefferson Ave.

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Pam Rivas, Chair Cheryl LaCount, Vice Chair Gene Swank, Treasurer Rachel Couch, Secretary Louis Fetherolf, Board Director Marlene Darrow, Board Director Liz Johnson, Board Director (arrived 4:39)	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent of Operations Tanya Rogers, Asst. Superintendent of Business Robert Hennings, Asst. Superintendent, Pupil Services Vivian Price, Asst. Superintendent, Education Diane Anvari, Asst. Superintendent, Personnel Natali South, Director of Executive Support
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1. **Action: Call to Order**
 - Ms. Rivas called the meeting to order at 4:38 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
 - Ms. Couch moved to approve the agenda.
 - M. LaCount seconded.
 - Vote: 6 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf; 1 Absent: Johnson; Motion Adopted

3. **Action: Approval of Minutes from May 9, 2019**
 - Mr. Fetherolf moved to approve the Minutes from the May 9, 2019 meeting.
 - Mr. Swank seconded.
 - **Discussion: None**
 - Vote: 6 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf; 1 Absent: Johnson; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Ms. Darrow moved to approve the Consent Agenda consisting of Warrants, PAR, and Contract Ratifications: Konica Minolta, Hatch & Cesario.
 - Ms. LaCount seconded.
 - Vote: 6 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf; 1 Absent: Johnson; Motion Adopted

5. **Information: PUBLIC COMMENTS**
 - None

6. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. Additionally, Dr. Hermsmeyer provided information regarding charter issues in California including the assembly bills we've been watching closely.

7. **Action: Approval of the 2019-20 Local Control Accountability Plan (LCAP) and Every Student Succeeds Act (ESSA) Federal Addendum**
 - Mr. Swank moved to approve the 2019-20 LCAP & ESSA.
 - Ms. Johnson seconded.
 - Discussion: Amy Podratz introduced Katherine Van Leeuwen who reviewed the LCAP & ESSA process.
 - Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent; Motion Adopted

8. **Action: Approval of the 2019-20 Budget**
 - Ms. Couch moved to approve the 2019-20 Budget.
 - Mr. Swank seconded.
 - Discussion: Tanya Rogers reviewed the budget for next year and highlighted specific areas, including staffing, student enrollment, staff development and sources of revenue.
 - Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent; Motion Adopted

9. **Action: Approval of the 2018-19 EPA Plan Actuals**
 - Ms. Johnson moved to approve the 2018-19 EPA Plan Actuals.
 - Mr. Swank seconded.
 - Discussion: Tanya explained that this document provides documentation for the expenditure of EPA funds.
 - Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent; Motion Adopted

10. **Action: Approval of the EPA Multi-Year Plan**

- Ms. LaCount moved to approve the EPA Multi-Year Plan.
- Mr. Swank seconded.
- Discussion: Tanya Rogers reviewed the plan for the 3-year plan for EPA funds.
- Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent; Motion Adopted

11. **Action: Approval of the Consolidated Application for Funding**

- Mr. Fetherolf moved to approve the Consolidated Application for Funding.
- Ms. Couch seconded.
- Discussion: Tanya Rogers explained that the Con App allows us to apply for various funding streams with a single application.
- Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent; Motion Adopted

12. **Action: Approval of Superintendent's Contract for 2019-20**

- Ms. LaCount moved to approve the Superintendent's Contract for 2019-20.
- Mr. Fetherolf seconded.
- Discussion: Tanya Rogers reviewed the Superintendent's Contract, which is brought forward every year for approval. Dr. Hermsmeyer will receive the same 3% increase as the rest of our staff.
- Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent; Motion Adopted

13. **Action: Approval of Special Education Contracts for Providers 2019-20**

- Ms. Darrow moved to approve Special Education contracts for providers 2019-20.
- Ms. Johnson seconded.
- Discussion: Tanya Rogers explained that this document outlines the expected providers and anticipated expenses for next year.
- Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent; Motion Adopted

14. **Action: Approval of Revised Board Policy 5022.1 – Math Placement**

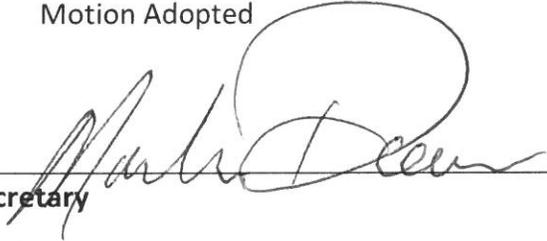
- Mr. Fetherolf moved to approve the revised Board Policy 5022.1 – Math Placement.
- Ms. Johnson seconded.
- Discussion: Vivian Price indicated that this is an amendment to the existing policy in order to allow the use of additional curriculum.
- Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent; Motion Adopted

15. **Action: Approval of the Revised Board Policy 5002.1 - Immunizations**
- Ms. Johnson moved to approve the revised Board Policy 5002.1 – Immunizations.
 - Mr. Swank seconded.
 - Discussion: Amy Podratz explained that this policy reflects the current requirements of the law and the state. The Board asked various questions regarding exceptions.
 - Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent;
Motion Adopted
16. **Action: Second Reading and Approval of Revised Board Policy 5018.1 – Graduation Requirements**
- Ms. LaCount moved to approve the revised Board Policy 5018.1 – Graduation Requirements – upon second reading.
 - Mr. Swank seconded.
 - Discussion: Debbie Daniel provided the Board with information regarding our graduation requirements and provided comparison to other schools. Our goal is to provide our students with every opportunity to meet the College and Career Indicators. The Board discussed whether they would like add additional mandatory credits.
 - Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent;
Motion Adopted
17. **Action: Approval of the Teacher Salary Schedules 2019-20**
- Ms. LaCount moved to approve the Teacher Salary Schedules 2019-20.
 - Mr. Swank seconded.
 - Discussion: Diane Anvari explained that the salary schedules were adjusted in order to comply with upcoming changes to minimum wage and Exempt status thresholds.
 - Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent;
Motion Adopted
18. **Action: Approval of the Board Calendar**
- Mr. Fetherolf moved to approve the Board Calendar.
 - Ms. Johnson seconded.
 - Discussion: Natali South reviewed the calendar for next year’s Board meetings.
 - Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent;
Motion Adopted
19. **Board Comments**
- Ms. Johnson: It has been wonderful serving on this Board. I will miss you all.
 - Mr. Fetherolf: This has been a wonderful endeavor for me. My knowledge and opinion of charter schools has grown so much. This is a great staff and great Board.
 - Ms. Couch: I also will miss you all. This came at a time for me personally that really served me well, and I will continue to be involved in every way I can.

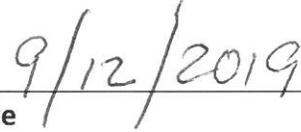
20. **Action: Motion to Adjourn the Meeting**

- Mr. Fetherolf moved to adjourn the meeting at 6:18 p.m.
- Ms. LaCount seconded.
- Vote: 7 Ayes: Rivas, LaCount, Couch, Darrow, Swank, Fetherolf, Johnson; 0 Absent;
Motion Adopted

Secretary

A handwritten signature in cursive script, appearing to read "Mark Deen", written over a horizontal line.

Date

A handwritten date "9/12/2019" written in cursive script over a horizontal line.

