

CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27749 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

March 8, 2019

2:00 p.m.

**2121 N. Grand Ave, Santa Ana, CA
and via Video Feed at 27740 Jefferson Ave., Temecula, CA**

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

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| Mike Shurance, Chair Sarah Schlatter, Board Secretary Lauren Ruge, Treasurer Joline Johnson, Board Director Don Vawter, Board Director Mike Solomon, Board Director | Kathleen Hermsmeyer, Superintendent Amy Podratz: Asst. Superintendent of Admin Ops Tanya Rogers, Asst. Superintendent of Business Robert Hennings, Asst. Superintendent Pupil Services Monica Lopez, Principal Tammy Jackson, Sr. Director, Individualized Learning Programs Jackie Dee, Homeschool Director Kristin Turner, Director of Guidance Doug House, Sr. Director of HR Natali South, Director of Executive Support |
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- Action: Call to Order**
 - Mr. Shurance called the meeting to order at 2:02 p.m. and led the Pledge of Allegiance.
- Action: Approval of Agenda**
 - Mr. Vawter moved to revise the agenda to add a closed session at the end of the meeting to discuss a potential matter of litigation, and to approve the remainder of the agenda.
 - Ms. Schlatter seconded.
 - Vote: 6 Ayes: Shurance, Solomon, Vawter, Johnson, Schlatter, Ruge; 0 Noes; 0 Absent;
Motion Adopted
- Action: Approval of Minutes from February 11, 2019**
 - Ms. Ruge moved to approve the Minutes from the February 11, 2019 meeting.
 - Ms. Johnson seconded.
 - Discussion: None

- Vote: 6 Ayes: Shurance, Solomon, Vawter, Johnson, Schlatter, Rugge; 0 Noes; 0 Absent; Motion Adopted

4. **Action: Approval of Consent Agenda**

- Ms. Schlatter moved to approve the Consent Agenda consisting of Warrants, PAR, and Completion of Form 700.
- Mr. Solomon seconded.
- Vote: 6 Ayes: Shurance, Solomon, Vawter, Johnson, Schlatter, Rugge; 0 Noes; 0 Absent; Motion Adopted

5. **Information: PUBLIC COMMENTS**

- None

6. **Presentation: Guidance Department Updates**

- Kristin Turner reviewed the Guidance Department report and provided updates about the various responsibilities and activities of the Guidance Department.

7. **Presentation: Citrus Homeschool Center 42Q Report**

- Jackie Dee reviewed the 42Q Report and provided information about Homeschool opportunities and achievement this year.

8. **Information: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. Additionally, Dr. Hermsmeyer provided information regarding charter issues in California.

9. **Information: First Reading: BP 5018 Graduation Requirements**

- Debbie Daniel reviewed the policy that was presented for first reading, and explained the various graduation requirements that have changed due to the CCI Indicators. The Board and staff engaged in a discussion related to the importance of remaining competitive while not diluting our rigor or expectations. Additional information will be provided when the policy is brought back for second reading and approval.

10. **Information: AB 2601**

- Debbie Daniel discussed the new requirements for AB2601 which is related to Sex Education, and how Springs will comply. The Board engaged in conversation related to various options available to our families. Additional information will be provided to the Board member who requested it.

11. **Action: Approval of Second Interim Budget**

- Mr. Vawter moved to approve the Second Interim Budget.
- Mr. Solomon seconded.
- Discussion: Tanya Rogers reviewed the Second Interim Budget, and indicated that Citrus Springs' budget is healthy. The Board and staff discussed enrollment efforts aimed at increasing enrollment, specifically in Homeschool.
- Vote: 6 Ayes: Shurance, Solomon, Vawter, Johnson, Schlatter, Rugge; 0 Noes; 0 Absent; Motion Adopted

12. **Action: Approval of Selection of Auditor**

- Ms. Schlatter moved to approve the hiring of CWDL as our auditor beginning July 1, 2019.
- Ms. Johnson seconded.
- Discussion: Tanya Rogers explained the process involved in the selection of this audit firm.
- Vote: 6 Ayes: Shurance, Solomon, Vawter, Johnson, Schlatter, Rugge; 0 Noes; 0 Absent; Motion Adopted

13. **Action: Approval of BP 3010.1 Volunteers & 3010.2 Visitors & Guest Policies**

- Mr. Vawter moved to approve the changes to BP 3010.1 Volunteers and the new addition of 3010.2 Visitors & Guests Policies.
- Ms. Schlatter seconded.
- Discussion: Debbie Daniel explained the need to update our Volunteers policy while establishing better protocols related to visitors and guests on our campuses. The Board members engaged in a conversation related to requirements for parents who wish to help in their child's classroom. Staff will consider ways to make it easier for parents to volunteer while still following our safety protocols.
- Vote: 6 Ayes: Shurance, Solomon, Vawter, Johnson, Schlatter, Rugge; 0 Noes; 0 Absent; Motion Adopted

14. **Action: Approval of Resolution 2019-02**

- Ms. Johnson moved to approve Resolution 2019-02.
- Ms. Rugge seconded.
- Discussion: Tanya Rogers discussed that this resolution is a requirement of the Orange County Treasury in order to process financial transactions.
- Vote: 6 Ayes: Shurance, Solomon, Vawter, Johnson, Schlatter, Rugge; 0 Noes; 0 Absent; Motion Adopted

15. **Closed Session in Accordance with Gov Code Section 54957.1/54957.9**

- Conference with Legal Counsel regarding pending litigation: Student ID: 1009497 & 1009496

16. **Open Session in Accordance with Gov Code Section 54957.1/54957.9**

- Public Report of Action Taken:
 - Conference with Legal Counsel regarding pending litigation Student ID: 1009497 & 1009496
 - No action to report

17. **Action: Motion to Adjourn the Meeting**

- Mr. Vawter moved to adjourn the meeting at 4:06 p.m.
- Ms. Johnson seconded.
- Vote: 6 Ayes: Shurance, Solomon, Vawter, Johnson, Schlatter, Rugge; 0 Noes; 0 Absent; Motion Adopted





Sarah Schlatter, Secretary

5-11-19

Date

