

PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS  
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR MEETING  
MINUTES**

March 7, 2019

*Immediately Following Harbor Springs Board Meeting  
27740 Jefferson Ave., Temecula, CA*

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Pam Rivas, Chair  
Cheryl LaCount, Vice Chair  
Gene Swank, Treasurer  
Rachel Couch, Secretary  
Louis Fetherolf, Board Director  
Marlene Darrow, Board Director

Kathleen Hermsmeyer, Superintendent  
Amy Podratz, Asst. Superintendent of Operations  
Tanya Rogers, Asst. Superintendent of Business  
Robert Hennings, Asst. Superintendent, Pupil Services  
Vivian Price, Asst. Superintendent, Education  
Diane Anvari, Asst. Superintendent, Personnel  
Debbie Daniel, Asst. Superintendent, Special Projects  
Natali South, Director of Executive Support

1. **Action: Call to Order**
  - Ms. Rivas called the meeting to order at 6:12 p.m.
  
2. **Action: Approval of Agenda**
  - Mr. Fetherolf moved to approve the agenda.
  - Ms. LaCount seconded.
  - Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson;  
Motion Adopted
  
3. **Action: Approval of Minutes from February 14, 2019**
  - Mr. Fetherolf moved to approve the Minutes from the February 14, 2019 meeting.
  - Mr. Swank seconded.
  - Discussion: None
  - Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson;  
Motion Adopted

4. **Action: Approval of Consent Agenda**
  - Mr. Fetherolf moved to approve the Consent Agenda consisting of Warrants, PAR, and Completion of Form 700.
  - Ms. Darrow seconded.
  - Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted
  
5. **Information: PUBLIC COMMENTS**
  - None
  
6. **Presentation: Guidance Department Updates**
  - Shaina Sullivan reviewed the Guidance Department report and provided updates about the various responsibilities and activities of the Guidance Department.
  
7. **Presentation: Pacific Springs Homeschool Center 42Q Report**
  - Tammy Jackson reviewed the 42Q Report and provided information about Homeschool opportunities and achievement this year.
  
8. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. Additionally, Dr. Hermsmeyer provided information regarding charter issues in California.
  
9. **Information: First Reading: BP 5018 Graduation Requirements**
  - Debbie Daniel reviewed the policy that was presented for first reading, and explained the various graduation requirements that have changed. The policy will be brought back at a future meeting for second reading and approval.
  
10. **Information: AB 2601**
  - Debbie Daniel discussed the new requirements for AB2601 which is related to Sex Education, and how Springs will comply.
  
11. **Action: Approval of Second Interim Budget**
  - Ms. LaCount moved to approve the Second Interim Budget.
  - Mr. Swank seconded.
  - Discussion: Tanya Rogers reviewed the Second Interim Budget, and indicated that our ADA held very closely to projection, and the budget is in good shape.
  - Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted
  
12. **Action: Approval of Selection of Auditor**
  - Ms. Darrow moved to approve the hiring of CWDL as our auditor beginning July 1, 2019.
  - Mr. Fetherolf seconded.
  - Discussion: Tanya Rogers explained the process involved in the selection of this audit firm.
  - Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted

13. **Action: Approval of BP 3010.1 Volunteers & 3010.2 Visitors & Guest Policies**

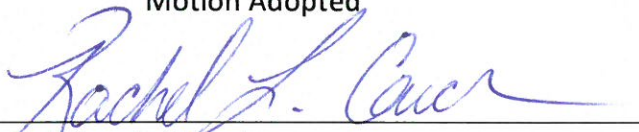
- Ms. Couch moved to approve the changes to BP 3010.1 Volunteers and the new addition of 3010.2 Visitors & Guests Policies.
- Ms. LaCount seconded.
- Discussion: Debbie Daniel explained the need to update our Volunteers policy while establishing better protocols related to visitors and guests on our campuses.
- Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted


14. **Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**

- None

15. **Action: Motion to Adjourn the Meeting**

- Ms. LaCount moved to adjourn the meeting at 7:00 p.m.
- Mr. Swank seconded.
- Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted

  
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Rachel Couch, Secretary

  
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Date

