

HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR CALLED MEETING
MINUTES**

March 7, 2019

4:30 p.m.

27740 Jefferson Ave.
Temecula, CA 92590



Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Pam Rivas, Chair Cheryl LaCount, Vice Chair Gene Swank, Treasurer Rachel Couch, Secretary Louis Fetherolf, Board Director Marlene Darrow, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent of Operations Tanya Rogers, Asst. Superintendent of Business Robert Hennings, Asst. Superintendent, Pupil Services Vivian Price, Asst. Superintendent, Education Diane Anvari, Asst. Superintendent, Personnel Debbie Daniel, Asst. Superintendent, Special Projects Natali South, Director of Executive Support
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1. **Action: Call to Order**
 - Ms. Rivas called the meeting to order at 4:38 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
 - Ms. Couch moved to approve the agenda.
 - Mr. Swank seconded.
 - Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted

3. **Action: Approval of Minutes from February 14, 2019**
 - Ms. LaCount moved to approve the Minutes from the February 14, 2019 meeting.
 - Mr. Swank seconded.
 - Discussion: None
 - Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Ms. Darrow moved to approve the Consent Agenda consisting of Warrants, PAR, and Completion of Form 700.
 - Ms. LaCount seconded.
 - Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted

5. **Information: PUBLIC COMMENTS**
 - None

6. **Presentation: Harbor Homeschool Center 42Q Report**
 - April Jacoby reviewed the 42Q Report and provided information about Homeschool opportunities and achievement this year. She reviewed strategies that we are implementing to increase achievement.

7. **Presentation: Venture Online 42Q Report**
 - In Andrea Leib's absence, Tammy Jackson reviewed the Venture Online 42Q Report and discussed this year's enrollment and achievement.

8. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. Additionally, Dr. Hermsmeyer provided information regarding charter issues in California. Amy Podratz thanked Marlene Darrow and Rachel Couch for attending the WASC reception.

9. **Information: First Reading: BP 5018 Graduation Requirements**
 - Debbie Daniel reviewed the policy that was presented for first reading, and explained the various graduation requirements that have changed based on the College and Career Indicators (CCI). The policy will be brought back at a future meeting for second reading and approval.

10. **Information: AB 2601**
 - Debbie Daniel discussed the new requirements for AB2601 which is related to Sex Education, and how Springs will comply.

11. **Action: Approval of Second Interim Budget**
 - Mr. Swank moved to approve the Second Interim Budget.
 - Ms. Couch seconded.
 - Discussion: Tanya Rogers reviewed the Second Interim Budget, and explained the adjustments due to the separation of Vista and Pacific programs from the Harbor budget.
 - Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted

12. **Action: Approval of Selection of Auditor**

- Mr. Swank moved to approve the hiring of CWDL as our auditor beginning July 1, 2019.
- Ms. Couch seconded.
- Discussion: Tanya Rogers explained the process involved in the selection of this audit firm.
- Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted

13. **Action: Approval of BP 3010.1 Volunteers & 3010.2 Visitors & Guest Policies**

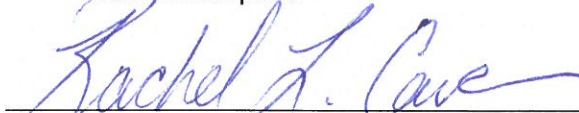
- Ms. Darrow moved to approve the changes to BP 3010.1 Volunteers and the new addition of 3010.2 Visitors & Guests Policies.
- Ms. LaCount seconded.
- Discussion: Debbie Daniel explained the need to update our Volunteers policy while establishing better protocols related to visitors and guests on our campuses.
- Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted

14. **Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**

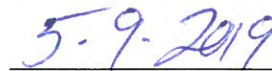
- None

15. **Action: Motion to Adjourn the Meeting**

- Mr. Fetherolf moved to adjourn the meeting at 6:08 p.m.
- Ms. LaCount seconded.
- Vote: 6 Ayes: Rivas, Couch, Fetherolf, Swank, LaCount, Darrow; 0 Noes; 1 Absent: Johnson; Motion Adopted



Rachel Couch, Secretary



Date

