

EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS  
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR MEETING  
MINUTES**

**March 7, 2019**

**9:00 a.m.**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Craig Schneider, Board Chair Michelle Nagelvoort, Treasurer Jessica Large, Board Director Tracey Vela, Board Director Jason Rodriguez, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Amy Podratz, Asst. Superintendent, Admin Ops Robert Hennings, Asst. Superintendent Pupil Services Vivian Price, Asst. Superintendent, Education Diane Anvari, Asst. Superintendent, Personnel Natali South, Director of Executive Support
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1. **Action: Call to Order**
  - Mr. Schneider called the meeting to order at 9:08 a.m. and Mr. Rodriguez led the Pledge of Allegiance.
2. **Action: Approval of Agenda**
  - Ms. Vela moved to revise the agenda in order to add an item to the Closed Session – Conference regarding Potential Litigation – and to approve the remainder of the agenda.
  - Ms. Nagelvoort seconded.
  - Vote: 5 Ayes: Schneider, Large, Rodriguez, Nagelvoort, Vela; 0 Noes; 1 Absent: Moldenhauer; Motion Adopted
3. **Action: Approval of Minutes from February 14, 2019**
  - Ms. Vela moved to approve the Minutes from the February 14, 2019 meeting.
  - Ms. Nagelvoort seconded.
  - Discussion: None
  - Vote: 5 Ayes: Schneider, Large, Rodriguez, Nagelvoort, Vela; 0 Noes; 1 Absent: Moldenhauer; Motion Adopted

4. **Action: Approval of Consent Agenda**
  - Ms. Vela moved to approve the Consent Agenda consisting of Warrants, PAR, Completion of Form 700 and Blue Outdoor contract ratification.
  - Mr. Rodriguez seconded.
  - Vote: 5 Ayes: Schneider, Large, Rodriguez, Nagelvoort, Vela; 0 Noes; 1 Absent: Moldenhauer; Motion Adopted
  
5. **Information: PUBLIC COMMENTS**
  - None
  
6. **Presentation: Guidance Department Updates**
  - Kristin Turner reviewed the Guidance Department report and provided updates about the various responsibilities and activities of the Guidance Department.
  
7. **Presentation: Empire Homeschool Center 42Q Report**
  - Shirley Jones reviewed the 42Q Report and provided information about Homeschool opportunities and achievement this year. Our Homeschool students can do their work completely at home or attend our Rancho Cucamonga Learning Center for a portion of their education. The Board discussed enrollment and instructional funds.
  
8. **Presentation: Venture Online 42Q Report**
  - In Andrea Leib's absence, Tammy Jackson reviewed the Venture Online 42Q Report and discussed this year's enrollment and achievement. This program has seen significant growth this year, and continues to appeal to families who are looking for a structured program that allows their students to do their work online.
  
9. **Presentation: Empire Keys 42Q Report**
  - Chris Lemke reviewed the 42Q Report for the Keys Program, and also discussed our Arrow Credit Recovery program. Chris highlighted the differences between our Homeschool and Keys Programs, as well as how we can serve credit-deficient students through Arrow.
  
10. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's report and provided updates on network-wide activities. Additionally, Dr. Price provided an update on educational items, and Dr. Hennings discussed transcript services.
  
11. **Information: First Reading: BP 5018 Graduation Requirements**
  - Debbie Daniel reviewed the policy that was presented for first reading, and explained the various graduation requirements that have changed. The policy will be brought back at a future meeting for second reading and approval.

- Mr. Rodriguez: I really appreciated the 42Q reports. It's helpful to understand the various programs we offer!
- Mr. Schneider: Victor Valley College has just created a program for pre-approved apprentices which guarantees employment upon finishing their training on drone mechanics.

18. **Closed Session in Accordance with Gov Code Section 54957.1/54957.9 entered into at 11:17**


- Conference with Legal Counsel regarding pending litigation: Student ID: 1005836
- Conference with Legal Counsel regarding pending litigation

19. **Open Session in Accordance with Gov Code Section 54957.1/54957.9**

- Public Report of Action Taken:
  - Conference with Legal Counsel regarding pending litigation: Student ID: 1005836
    - The Board approved the settlement agreement.
  - Conference with Legal Counsel regarding pending litigation:
    - No action to report.

20. **Action: Motion to Adjourn the Meeting**

- Ms. Vela moved to adjourn the meeting at 12:01 p.m.
- Ms. Nagelvoort seconded.
- Vote: 5 Ayes: Schneider, Large, Rodriguez, Nagelvoort, Vela; 0 Noes; 1 Absent: Moldenhauer;  
Motion Adopted

  
Craig Schneider, Board Chair

Date

5/8/2019

12. **Information: AB 2601**
  - Debbie Daniel discussed the new requirements for AB2601 which is related to Sex Education, and how Springs will comply.
  
13. **Action: Approval of Second Interim Budget**
  - Ms. Large moved to approve the Second Interim Budget.
  - Ms. Vela seconded.
  - Discussion: Tanya Rogers reviewed the Second Interim Budget, and indicated that Empire's budget is on track with previous expectations and continues to have a healthy reserve.
  - Vote: 5 Ayes: Schneider, Large, Rodriguez, Nagelvoort, Vela; 0 Noes; 1 Absent: Moldenhauer; Motion Adopted
  
14. **Action: Approval of Selection of Auditor**
  - Ms. Large moved to approve the hiring of CWDL as our auditor beginning July 1, 2019.
  - Mr. Rodriguez seconded.
  - Discussion: Tanya Rogers explained the process involved in the selection of this audit firm.
  - Vote: 5 Ayes: Schneider, Large, Rodriguez, Nagelvoort, Vela; 0 Noes; 1 Absent: Moldenhauer; Motion Adopted
  
15. **Action: Approval of BP 3010.1 Volunteers & 3010.2 Visitors & Guest Policies**
  - Mr. Rodriguez moved to approve the changes to BP 3010.1 Volunteers and the new addition of 3010.2 Visitors & Guests Policies.
  - Ms. Nagelvoort seconded.
  - Discussion: Debbie Daniel explained the need to update our Volunteers policy while establishing better protocols related to visitors and guests on our campuses.
  - Vote: 5 Ayes: Schneider, Large, Rodriguez, Nagelvoort, Vela; 0 Noes; 1 Absent: Moldenhauer; Motion Adopted
  
16. **Action: Approval of Long Distance Travel – Safe Schools**
  - Mr. Rodriguez moved to approve Long Distance Travel for Jeanne Schaffner to attend the Safe Schools conference.
  - Ms. Vela seconded.
  - Discussion: Diane Anvari indicated that Safe Schools has provided a scholarship to cover the costs for Jeanne Schaffner to attend this conference.
  - Vote: 5 Ayes: Schneider, Large, Rodriguez, Nagelvoort, Vela; 0 Noes; 1 Absent: Moldenhauer; Motion Adopted
  
17. **Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**
  - Ms. Large: I loved the Press Enterprise article featuring one of our families. I am looking forward to attending Flabob Groundbreaking Ceremony!
  - Ms. Vela: I really enjoyed attending the Learning and the Brain conference.
  - Ms. Nagelvoort: I'm looking forward to attending the CUE conference next week.