



**Subject:** Medications for Students  
**Effective Date:** February 11, 2019  
**Approved By:** Board of Directors  
**Policy:** 5005.1

Any student who is required to take prescribed or over the counter medication, medical testing, or medical treatment, during the regular school day, may be assisted by school personnel. Before a student receives assistance with the administration of a prescription, including over-the-counter medication, medical monitoring or medical testing, the Charter School's policy requires:

1. A signed authorization from a parent or guardian that requests the charter school to assist the student with the administration of medication, medical testing or treatment.
2. Specific dosage, method of administration, and the time scheduled.

Prescription medication or treatment containers must be labeled by a California pharmacy. The label must indicate the student's name, the name of the prescribing physician, time of administration, the symptoms for which the medication is to be administered, dosage, expiration date, and telephone number of the pharmacy. Over-the-counter medications must be in the original container. The parent or guardian should personally deliver medication, medical testing or treatment equipment and supplies to school or send with a designated adult that is identified and authorized by the parent or guardian in writing.

A pupil may carry and self-administer prescription inhaled asthma medication, insulin, auto-injectable epinephrine, or medication identified in a student's IEP or section 504 plan provided the following are provided to the school:

1. A written statement from the doctor detailing the name of the medication, amount, and time schedules by which the medication is to be taken and confirming that the pupil is able to self-administer inhaled asthma medication,

insulin, auto-injectable epinephrine, or medication identified in a student's IEP or section 504.

2. A written statement from the parent, guardian or foster parent, for the school nurse or other designated school personnel, to consult with the health care provider of the pupil regarding any questions that may arise with regard to the medication and releasing the charter school from civil liability if the self-administering pupil suffers an adverse reaction by taking medication pursuant to this section.

At the conclusion of the school year, a parent, guardian or designated adult should take all remaining medication home. All medication not picked up in the school office will be destroyed.

**IN SUMMARY:**

1. All medication requires a Doctor's Order, with a doctor's instruction and signature.
2. School forms for doctor and parent instructions for medication are available in the office and on the Springs Charter School website ([www.springscharterschools.org](http://www.springscharterschools.org)).
3. Students MAY NOT transport or carry medications, whether over-the-counter or prescription drugs prescription (except self-administered prescription inhaled asthma medication, insulin, and auto-injectable epinephrine, or as identified in a student's IEP or section 504 plan).
4. Parents must take responsibility for supplying the needed medications to the school.
5. The prescription bottle MUST match the doctor's orders provided for the school.