

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVENUE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

December 13, 2018

12:00 p.m.

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

PRESENT:

Sheila Ryle, Chair Chuck Vela, Vice Chair Jessica Mercer, Secretary Reginald Wadlington, Treasurer Stephen Darrow, Board Director Carl Burke, Board Director Charlene Ponzio, Board Director Makenna Blackman, Student Representative	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Amy Podratz, Asst. Superintendent, Admin Ops Robert Hennings, Asst. Superintendent Pupil Services Vivian Price, Asst. Superintendent, Education Diane Anvari, Asst. Superintendent, Personnel Natali South, Director of Executive Support Mitch Aulakh, Data Intelligence Coordinator Katherine Van Leeuwen, Data Coordinator Dave Black, Director of Facilities Leilani Weiss, Financial Analyst
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- Action: Call to Order**
 - Ms. Ryle called the meeting to order at 12:08 p.m. and led the Pledge of Allegiance.
- Action: Approval of Agenda**
 - Ms. Ryle moved to amend the agenda to include a Closed Session at the end of the meeting due to new information regarding two legal matters, and to approve the remainder of the agenda.
 - Mr. Burke seconded.
 - Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted
- Action: Approval of Minutes from October 11, 2018**
 - Ms. Ponzio moved to approve the Minutes from the October 11, 2018 meeting.
 - Mr. Vela seconded.
 - Discussion: None
 - Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

4. **Action: Approval of Consent Agenda**

- Mr. Burke moved to remove the Lease Amendment with Camfield Esplanade, and to approve the remainder of the Consent Agenda consisting of Warrants and PAR, Certification of Signatures and contract ratifications: Moore Flooring, Morningstar Productions, Rosetta Stone, Delta Managed Solutions, Lexplore, Frontline, Blue Outdoor Marketing, and NV Media Billboards.
- Mr. Vela seconded.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

- Mr. Burke moved to approve the Lease Amendment with Camfield Esplanade.
- Ms. Ryle seconded.
- Discussion:
 - Mr. Burke asked questions regarding the delayed start date and the terms regarding payments to Camfield for the project on Esplanade.
 - Dave Black and Leilani Weiss expounded on the reason for the delay and the modifications to the lease as a result.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

5. **Information: PUBLIC COMMENTS**

- None

6. **Information: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's report, provided updates on network-wide activities, and discussed legislative issues related to Charter Schools.

7. **Information: LCAP Update**

- Amy Podratz provided an update regarding LCAP and our progress on each of the goals network-wide. Rivers' specific data will be available in June.

8. **Information: 2018 CAASPP Update**

- Mitch Aulakh provided additional CAASPP data for River Springs. General information was provided at a previous meeting, Now that subgroup data was available, additional information about this program's achievement data was provided.

9. **Information: First Reading of Board Policy BP 5005.1 Medications for Students**

- Robert Hennings reviewed the policy for Medications for Students. Robert indicated that over recent years there have been some legislative changes that required updating the language in our policy. The policy will be brought forward for approval at the next meeting.

10. **Action: Approval of Dashboard Reporting to CDE**

- Mr. Burke moved to approve the Dashboard Reporting to CDE.
- Ms. Ponzio seconded.

- Discussion: Katherine Van Leeuwen reviewed the local indicators on the Dashboard. All of our local measures were met, and the information will be reported to the CDE. Next year's report will show comparative data across three years.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

11. Action: Approval of First Interim Budget 2018-19

- Mr. Vela moved to approve the First Interim Budget.
- Ms. Mercer seconded.
- Discussion: Tanya Rogers reviewed the First Interim Budget and the adjustments that are being made to align with our reduced ADA.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

12. Action: Approval of Audited Actuals

- Ms. Mercer moved to approve the Audited Actuals report.
- Mr. Vela seconded.
- Discussion: Tanya Rogers reviewed the Audited Actuals report including the amounts spent on direct services for students, STRS and PERS contributions, debt service, and other areas of revenue and expenditure. The final report will have one adjustment to the coding of one item. The audit resulted in zero findings, and will be reported to our authorizer and other agencies.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

13. Action: Approval of Bank Signer Card

- Ms. Ponzio moved to approve the Bank Signer Card.
- Mr. Vela seconded.
- Discussion: Tanya Rogers indicated that a change in staffing necessitated the update to the authorized signers.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

14. Action: Approval of ST Math Contract

- Mr. Vela moved to approve the ST Math Contract.
- Mr. Wadlington seconded.
- Discussion: Vivian Price indicated that this contract is brought forward every year. ST Math is our primary math resource.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

15. Action: Approval of CTE Advisory Committee Member

- Mr. Wadlington moved to approve the CTE Advisory Committee Member
- Ms. Mercer seconded.

- Discussion: Maureen Wilson explained the purpose of the CTE Advisory Committee and spoke highly of Mr. Thurston as a candidate for the committee.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

16. Action: Approval/Ratification of Kelly Services Contract

- Mr. Wadlington moved to approve and ratify the contract with Kelly Services.
- Mr. Darrow seconded.
- Discussion: Diane Anvari indicated that this contract allows us to hire substitutes, as needed, from Kelly Services.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

17. Action: Approval of Keeton Construction Contract

- Mr. Wadlington moved to approve the contract with Keeton Construction.
- Mr. Darrow seconded.
- Discussion: Dave Black reviewed the summary and provided an explanation of the projects that will be completed by Keeton Construction. There are additional components of the project that will be handled by Camfield and/or their vendors due to vandalism and other damage which is outlined in Exhibit A of the report.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

18. Action: Second Reading and Approval of Policy 2002.1 – Access to Public Records

- Ms. Mercer moved to approve Board Policy 2002.1 – Access to Public Records.
- Mr. Burke seconded
- Tanya Rogers explained that the only change made to this policy since first reading was at the Board's request to change the per-page charge to a "reasonable fee."
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

19. Action: Approval of Revised Board Policy 7001.1 Conflict of Interest Code

- Ms. Ponzio moved to approve revised Board Policy 7001.1 Conflict of Interest Code.
- Mr. Wadlington seconded.
- Discussion: Natali South indicated that we are updating our Conflict of Interest Code in order to list updated titles of required filers and also to indicate that the original forms will be maintained at our administrative offices.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted

20. Information: BOARD COMMENTS and FUTURE AGENDA ITEMS

- Ms Mercer: I attended a governance session at the CSDC conference and they discussed recruiting new Board members and Public Relations. They suggested that current Board

members might want to consider attending events at Back to School nights or other school events to speak about the role of the Board.

- Ms. Ponzio: Merry Christmas to all.
- Mr. Vela: I am sorry to say that I forgot to bring everyone's Christmas cards with me. I wish you all a Merry Christmas.
- Mr. Burke: Attending the CSDC conference was interesting. They discussed that the LCAP accountability stakes are very high in light of the current climate. Labor issues and minimum wage increases will have a major impact on all employers including our organization. I attended several breakout sessions that were interesting including Amy's presentation and an Active-Shooter training.
- Mr. Darrow: Merry Christmas to all!
- Mr. Wadlington: Merry Christmas to everyone!
- Makenna Blackman: Merry Christmas! I've applied to many colleges. I haven't heard back yet, but I'm hopeful!
- Ms. Ryle: Thank you to everyone for friendship and support, and Merry Christmas!

21. Closed Session – Entered into at 2:01 p.m.

- Conference with Legal Counsel regarding pending litigation: Student ID: 423975
- Conference with Legal Counsel regarding litigation: Gibson Girls Properties, LLC vs. River Springs

22. Open Session – Entered into at 2:25 p.m.

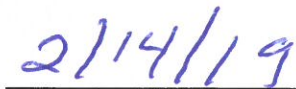
- Public Report of Action Taken in Closed Session
 - Conference with Legal Counsel regarding pending litigation: Student ID: 423975
 - No Action to Report
 - Conference with Legal Counsel regarding litigation: Gibson Girls Properties, LLC vs. River Springs
 - No Action to Report

23. Action: Motion to Adjourn the Meeting

- Mr. Vela moved to adjourn the meeting at 2:26 p.m.
- Ms. Mercer seconded.
- Vote: 7 Ayes: Ryle, Vela, Wadlington, Darrow, Ponzio, Mercer, Burke; 0 Noes; 0 Absent; Motion Adopted



Jessica Mercer, Secretary



Date

