

EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

December 13, 2018

9:00 a.m.

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Craig Schneider, Board Chair Justin Moldenhauer, Vice Chair Steaven Chan, Secretary Michelle Nagelvoort, Treasurer Tracey Vela, Board Director Jason Rodriguez, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Amy Podratz, Asst. Superintendent, Admin Ops Robert Hennings, Asst. Superintendent Pupil Services Vivian Price, Asst. Superintendent, Education Diane Anvari, Asst. Superintendent, Personnel Natali South, Director of Executive Support Mitch Aulakh, Data Intelligence Coordinator Katherine Van Leeuwen, Data Coordinator
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1. **Action: Call to Order**
 - Mr. Schneider called the meeting to order at 9:15 a.m. and Mr. Moldenhauer led the Pledge of Allegiance.
2. **Action: Approval of Agenda**
 - Mr. Chan moved to approve the agenda.
 - Ms. Vela seconded.
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes;
1 Absent: Large; Motion Adopted
3. **Action: Approval of Minutes from September 13, 2018**
 - Mr. Moldenhauer moved to approve the Minutes from the September 13, 2018 meeting.
 - Mr. Rodriguez seconded.
 - Discussion: None
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes;
1 Absent: Large; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Mr. Chan moved to approve the Consent Agenda consisting of Warrants and PAR and contract ratification for Ryan Schaffner.
 - Ms. Vela seconded.
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes; 1 Absent: Large; Motion Adopted

5. **Information: PUBLIC COMMENTS**
 - None

6. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's report, provided updates on network-wide activities, and discussed legislative issues related to Charter Schools.

7. **Information: LCAP Update**
 - Amy Podratz provided an update regarding LCAP and our progress on each of the goals network-wide. Empire's specific data will be available in June.

8. **Information: 2018 CAASPP Update**
 - Mitch Aulakh provided additional CAASPP data for Empire Springs'. General information was provided at a previous meeting. Now that subgroup data was available, additional information about this program's achievement data was provided.

9. **Information: College Course Partnerships**
 - Robert Hennings reviewed the listing of colleges that we have college course partnership agreements with for our students to earn college credit.

10. **Information: First Reading of Board Policy BP 5005.1 Medications for Students**
 - Robert Hennings reviewed the policy for Medications for Students. Robert indicated that over recent years there have been some legislative changes that required updating the language in our policy. There were no revisions requested, and the policy will be brought forward for approval at the next meeting.

11. **Action: Approval of Dashboard Reporting to CDE**
 - Mr. Chan moved to approve the Dashboard Reporting to CDE.
 - Mr. Moldenhauer seconded.
 - Discussion: Katherine Van Leeuwen reviewed the local indicators on the Dashboard. All of our local measures were met, and the information will be reported to the CDE. Next year's report will show comparative data across three years.
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes; 1 Absent: Large; Motion Adopted

12. **Action: Approval of First Interim Budget 2018-19**
- Ms. Vela moved to approve the First Interim Budget.
 - Mr. Chan seconded.
 - Discussion: Tanya Rogers reviewed the First Interim Budget. Empire's ADA is 59 students above projected, which adds to a healthy budget.
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes; 1 Absent: Large; Motion Adopted
13. **Action: Approval of Audited Actuals**
- Mr. Moldenhauer moved to approve the Audited Actuals report.
 - Ms. Vela seconded.
 - Discussion: Tanya Rogers indicated that the Audited Actuals report resulted in a positive fund balance and resulted in zero findings. The information will be provided to our authorizer and other agencies.
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes; 1 Absent: Large; Motion Adopted
14. **Action: Approval of Bank Signer Card**
- Mr. Chan moved to approve the Bank Signer Card.
 - Ms. Vela seconded.
 - Discussion: Tanya Rogers indicated that a change in staffing necessitated the update to the authorized signers.
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes; 1 Absent: Large; Motion Adopted
15. **Action: Second Reading and Approval of Policy 2002.1 – Access to Public Records**
- Mr. Moldenhauer moved to approve Board Policy 2002.1 – Access to Public Records.
 - Mr. Chan seconded.
 - Tanya Rogers explained that the only change made to this policy since first reading was at the Board's request to change the per-page charge to a "reasonable fee."
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes; 1 Absent: Large; Motion Adopted
16. **Action: Approval of Long Distance Travel for Venture Online Annual Professional Development**
- Mr. Moldenhauer moved to approve Long Distance Travel for Venture Online staff to participate in annual professional development training. Ms. Nagelvoort seconded.
 - Discussion: Andrea Leib, Director of Venture Online, shared information about this Professional Development opportunity for Venture Online staff where Venture families are invited to meet and engage with their Venture teacher.
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes; 1 Absent: Large; Motion Adopted

17. **Action: Approval of Revised Board Policy 7001.1 Conflict of Interest Code**
- Ms. Vela moved to approve revised Board Policy 7001.1 Conflict of Interest Code.
 - Mr. Moldenhauer seconded.
 - Discussion: Natali South indicated that we are updating our Conflict of Interest Code in order to list updated titles of required filers and also to indicate that the original forms will be maintained at our administrative offices.
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes; 1 Absent: Large; Motion Adopted
18. **Action: Approval/Ratification of Kelly Services Contract**
- Ms. Nagelvoort moved to approve and ratify the Kelly Services Contract.
 - Mr. Rodriguez seconded.
 - Discussion: Diane Anvari indicated that this contract allows us to hire substitutes, as needed, from Kelly Services.
 - Vote: 6 Ayes: Schneider, Moldenhauer, Chan, Nagelvoort, Vela, Rodriguez; 0 Noes; 1 Absent: Large; Motion Adopted
19. **Closed Session – Entered into at 11:01 a.m.**
- Evaluation of Public Employee – Superintendent
20. **Open Session – Entered into at 11:18 a.m.**
- Public Report of Action Taken in Closed Session
 - Evaluation of Public Employee – Superintendent
 - The Evaluation Subcommittee reviewed the evaluation report with the rest of the Board. The Superintendent received a positive review with valuable feedback.
21. **Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**
- Mr. Schneider: There is potential legislation regarding a tax or fee for text messages in CA. Clearly, this could impact an organization as large as ours, so I think we need to be watching this, and be prepared to write letters of opposition.
22. **Action: Motion to Adjourn the Meeting**
- Mr. Moldenhauer moved to adjourn the meeting at 11:23 a.m.



Craig Schneider, Board Chair

Date

12/14/2019