

# PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27749 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

September 13, 2018

*Immediately Following Harbor Springs Board Meeting  
27740 Jefferson Ave., Temecula, CA*

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

### Present:

Pam Rivas, Chair Cheryl LaCount, Vice Chair Gene Swank, Treasurer Rachel Couch, Secretary Louis Fetherolf, Board Director Marlene Darrow, Board Director Liz Johnson, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Robert Hennings, Asst. Superintendent Pupil Services Vivian Price, Asst. Superintendent, Education Doug House, Sr. Director of Human Resources Natali South, Director of Executive Support
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- 1. Action: Call to Order**
  - Ms. Rivas called the meeting to order at 6:50 p.m.
- 2. Action: Approval of Agenda**
  - Ms. LaCount moved to approve the agenda.
  - Mr. Swank seconded.
  - Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted
- 3. Action: Approval of Minutes from August 14, 2018**
  - Mr. Swank moved to approve the Minutes from the August 14, 2018 meeting.
  - Ms. Couch seconded.
  - Discussion: None
  - Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted
- 4. Action: Approval of Consent Agenda**
  - Ms. LaCount moved to approve the Consent Agenda, consisting of PAR and Warrant Register.
  - Ms. Johnson seconded.

- Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted

**5. Information: PUBLIC COMMENTS**

- None

**6. Information: Superintendent's Report**

- Kathleen Hermsmeyer reviewed the Superintendent's report and reviewed recent activities throughout the network, and indicated that we received the start-up grant for newly opened charter schools. These funds are a valuable resource for a new school.

**7. Information: First Reading of Board Policy BP 2002.1 – Access to Public Records**

- Tanya Rogers reviewed BP2002.1 – Access to Public Records. This policy was presented for first reading and will be brought forward at the next regular meeting for approval. The policy language will be adjusted to reflect "reasonable cost", which will allow staff to determine the actual cost related to the copying of the information requested. The policy, with this change, will be brought forward at a future meeting.

**8. Action: Approval of Superintendent's Goals 2018-2019**

- Ms. Johnson moved to approve the Superintendent's Goals for 2018-19.
- Mr. Swank seconded.
- Discussion: Dr. Hermsmeyer reviewed the Superintendent's Goals for the upcoming year.
- Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted

**9. Action: Approval of Position Control System**

- Ms. LaCount moved to approve the Position Control System.
- Ms. Johnson seconded.
- Discussion: Doug House indicated the attached packet lists each position within the organization and the salary scales associated with each position. The PCS is reviewed and approved annually.
- Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted

**10. Action: Approval of Resolution 2019-03**

- Ms. Johnson moved to approve Resolution 2019-03, Loan Agreement with School Finance Authority.
- Ms. LaCount seconded.
- Discussion: Tanya Rogers reviewed the resolution which allows the charter to access start-up cash to get the charter funded.
- Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted

**11. Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**

- Mr. Swank: At the Ignite! conference, I learned about the poverty that some of our students experience, and I'm wondering if there is anything we can do about that.



- There are limits to what we can do, however, we make every effort to connect our families to resources. Additionally, we are expanding the number of sites serving breakfast and lunch to our students within the next month.
- Ms. Darrow: I am so glad to be back on a Board, and look forward to being on Harbor Springs!

**12. Action: Motion to Adjourn the Meeting**

- Mr. Fetherolf moved to adjourn the meeting at 6:59 p.m.
- Ms. Johnson seconded.
- Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted

  
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Rachel Couch, Secretary

  
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Date