

**HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590**

**REGULAR CALLED MEETING
MINUTES**

**September 13, 2018
27740 Jefferson Ave.
Temecula, CA 92590**



Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Pam Rivas, Chair Cheryl LaCount, Vice Chair Gene Swank, Treasurer Rachel Couch, Secretary Louis Fetherolf, Board Director (arrived at 4:45) Marlene Darrow, Board Director Liz Johnson, Board Director (arrived at 4:56 p.m.)	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent of Business Robert Hennings, Asst. Superintendent Pupil Services Vivian Price, Asst. Superintendent, Education Mitch Aulakh, Data Intelligence Coordinator Doug House, Sr. Director of Human Resources Natali South, Director of Executive Support
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1. **Action: Call to Order**
 - Ms. Rivas called the meeting to order at 4:39 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
 - Ms. LaCount moved to approve the agenda with an amendment to add the Oath of Office for Marlene Darrow.
 - Mr. Swank seconded.
 - Vote: 4 Ayes: Rivas, LaCount, Swank, Couch; 0 Noes; 2 Absent: Fetherolf, Johnson; Motion Adopted

3. **Action: Approval of Minutes from August 14, 2018**
 - Mr. Swank moved to approve the Minutes from the August 14, 2018 meeting.
 - Ms. LaCount seconded.
 - Discussion: None
 - Vote: 4 Ayes: Rivas, LaCount, Swank, Couch; 0 Noes; 2 Absent: Fetherolf, Johnson; Motion Adopted

4. **Activity: Oath of Office**

- Natali South led Harbor Springs' newest member, Marlene Darrow, in the Oath of Office.

5. **Activity: Election of Officers & Appointment of Subcommittees**

- Ms. LaCount moved to elect Pam Rivas as Board Chair.
- Mr. Swank seconded.
- Vote: 5 Ayes: Rivas, LaCount, Swank, Couch, Darrow; 0 Noes; 2 Absent: Fetherolf, Johnson; Motion Adopted

- Mr. Swank moved to elect Cheryl LaCount as Vice Chair.
- Ms. Couch seconded.
- Vote: 5 Ayes: Rivas, LaCount, Swank, Couch, Darrow; 0 Noes; 2 Absent: Fetherolf, Johnson; Motion Adopted

- Mr. Swank moved to elect Rachel Couch as Secretary.
- Ms. LaCount seconded.
- Vote: 5 Ayes: Rivas, LaCount, Swank, Couch, Darrow; 0 Noes; 2 Absent: Fetherolf, Johnson; Motion Adopted

- Ms. Rivas moved to elect as Gene Swank as Treasurer.
- Ms. Couch seconded.
- Vote: 5 Ayes: Rivas, LaCount, Swank, Couch, Darrow; 0 Noes; 2 Absent: Fetherolf, Johnson; Motion Adopted

- Ms. Darrow moved to appoint Pam Rivas, Rachel Couch, and Gene Swank to the Superintendent's Evaluation Subcommittee.
- Ms. LaCount seconded.
- Vote: 6 Ayes: Rivas, LaCount, Swank, Couch; Darrow, Fetherolf; 0 Noes; 1 Absent: Johnson; Motion Adopted

- Ms. Couch moved to appoint Marlene Darrow as the Harbor Springs Board volunteer on the Succession Plan Committee for 2018-2019.
- Mr. Swank seconded.
- Vote: 6 Ayes: Rivas, LaCount, Swank, Couch; Darrow, Fetherolf; 0 Noes; 1 Absent: Johnson; Motion Adopted

6. **Action: Approval of Consent Agenda**

- Mr. Fetherolf moved to approve the Consent Agenda consisting of the Warrant Registers, PARs, and Contract Ratifications for PD Play and Green Care Companies.
- Mr. Swank seconded.
- Vote: 6 Ayes: Rivas, LaCount, Swank, Couch; Darrow, Fetherolf; 0 Noes; 1 Absent: Johnson; Motion Adopted

7. Information: PUBLIC COMMENTS

- None

8. Information: Superintendent's Report

- Kathleen Hermsmeyer reviewed the Superintendent's report and reviewed recent activities throughout the network. She reviewed enrollment information by program.

9. Information: Student Achievement

- Liz Copeland and Mitch Aulakh indicated that Harbor Springs experienced an impressive 9% growth in ELA and 6% in math, overall. Comparative data was not available by the date of this meeting and will be brought forward at a future meeting.

10. Information: First Reading of Board Policy BP 2002.1 – Access to Public Records

- Tanya Rogers reviewed BP2002.1 – Access to Public Records. This policy was presented for first reading and will be brought forward at the next regular meeting for approval. The policy language will be adjusted to reflect "reasonable cost", which will allow staff to determine the actual cost related to the copying of the information requested. The policy, with this change, will be brought forward at a future meeting.

11. Action: Approval of Superintendent's Goals 2018-2019

- Ms. LaCount moved to approve the Superintendent's Goals for 2018-19.
- Mr. Swank seconded.
- Discussion: Dr. Hermsmeyer reviewed the Superintendent's Goals for the upcoming year and discussed various measures to accomplish them.
- Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted

12. Action: Approval of Unaudited Actuals

- Ms. Couch moved to approve the Unaudited Actuals report.
- Mr. Swank seconded.
- Discussion: Tanya Rogers reviewed the financial report provided in the Board packet and reviewed specific information.
- Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted

13. Action: Approval of Policy Changes

- Ms. LaCount moved to approve technical amendments to Board policies: 4001.1 Contracts; 5006.1 Independent Study; 5018.1 Graduation Requirements; and 7001.1 Board Stipends.
- Mr. Fetherolf seconded.
- Discussion: Tanya Rogers indicated that the policy changes were technical in nature, and not a change in any current process.

- Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted
14. **Action: Approval of Position Control System**
- Ms. Johnson moved to approve the Position Control System.
 - Mr. Swank seconded.
 - Discussion: Doug House indicated the attached packet lists each position within the organization and the salary scales associated with each position. The PCS is reviewed and approved annually.
 - Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted
15. **Action: Approval of Material Revision**
- Ms. LaCount moved to approve the Material Revision to the Harbor Charter to include the addition of the Salton Sea Program.
 - Mr. Fetherolf seconded.
 - Discussion: Dr. Hermsmeyer explained that Harbor Springs was contacted about starting a program in the Salton Sea due to the fact that the local charter in that area did not get their charter renewed. Parents and students are advocating for a charter program in this community. This Salton Sea Student Center will become a Harbor Springs' Venture-based learning center, operating as an out-of-county location.
 - Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted
16. **Action: Approval of Long Distance Travel: Learning and the Brain Conference**
- Ms. LaCount moved to approve long distance travel for Vivian Price to attend the Learning and the Brain Conference in Boston, MA.
 - Ms. Johnson seconded.
 - Discussion: Vivian Price described the content that will be covered at this conference.
 - Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted
17. **Closed Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 6:28 p.m.**
- Conference Regarding Potential Litigation: Employee #193472 & #061193
18. **Open Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 6:37p.m.**
- Public Report of Action regarding Potential Litigation: Employee #193472 & #061193
 - No Action Taken

19. **Information: BOARD COMMENTS and FUTURE AGENDA ITEMS**

- Mr. Swank: At the Ignite! conference, I learned about the poverty that some of our students experience, and I'm wondering if there is anything we can do about that.
 - There are limits to what we can do, however, we make every effort to connect our families to resources. Additionally, we are expanding the number of sites serving breakfast and lunch to our students within the next month.
- Ms. Darrow: I am so glad to be back on a Board, and look forward to being on Harbor Springs!

20. **Action: Motion to Adjourn the Meeting**

- Ms. Johnson moved to adjourn the meeting at 6:45 p.m.
- Mr. Swank seconded.
- Vote: 7 Ayes: Rivas, LaCount, Fetherolf, Johnson, Swank, Couch, Darrow; 0 Noes; 0 Absent; Motion Adopted



Rachel Couch, Secretary



Date

