

EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

September 13, 2018

9:00 a.m.

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Craig Schneider, Board Chair	Kathleen Hermsmeyer, Superintendent
Justin Moldenhauer, Vice Chair	Tanya Rogers, Asst. Superintendent of Business
Steaven Chan, Secretary	Amy Podratz, Asst. Superintendent, Admin Ops
Michelle Nagelvoort, Treasurer	Robert Hennings, Asst. Superintendent Pupil Services
Jessica Large, Board Director	Vivian Price, Asst. Superintendent, Education
Tracey Vela, Board Director	Debbie Daniels, Asst. Supt. of Special Projects
Jason Rodriguez, Board Director	Liz Copeland, Director of Assessment
	Natali South, Director of Executive Support

- Action: Call to Order**
 - Mr. Schneider called the meeting to order at 9:19 a.m. and Mr. Chan led the Pledge of Allegiance.
- Action: Approval of Agenda**
 - Mr. Chan moved to approve the agenda.
 - Ms. Large seconded.
 - Discussion: None
 - Vote: 5 Ayes: Schneider, Moldenhauer, Chan, Large, Nagelvoort; 0 Absent; 0 Noes; Motion Adopted
- Action: Approval of Minutes from August 14, 2018**
 - Mr. Moldenhauer moved to approve the Minutes from the August 14, 2018 meeting.
 - Mr. Chan seconded.
 - Discussion: None
 - Vote: 5 Ayes: Schneider, Moldenhauer, Chan, Large, Nagelvoort; 0 Absent; 0 Noes; Motion Adopted
- Activity: Oath of Office**
 - Natali South led Empire Springs' newest members, Jason Rodriguez and Tracey Vela in their Oaths of Office.

5. Activity: Election of Officers & Appointment of Subcommittees

- Mr. Moldenhauer moved to elect Craig Schneider as Board Chair.
- Ms. Large seconded.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

- Mr. Chan moved to elect Justin Moldenhauer as Vice Chair.
- Ms. Large seconded.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

- Ms. Large moved to elect Steaven Chan as Secretary.
- Mr. Moldenhauer seconded.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

- Mr. Chan moved to elect Michelle Nagelvoort as Treasurer.
- Mr. Moldenhauer seconded.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

- Mr. Chan moved to appoint Justin Moldenhauer & Michelle Nagelvoort to the Superintendent's Evaluation Subcommittee.
- Ms. Large seconded.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

- Ms. Large moved to appoint Steaven Chan as the Empire Springs Board volunteer on the Succession Plan Committee for 2018-2019.
- Mr. Schneider seconded.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

6. Action: Approval of Consent Agenda

- Mr. Moldenhauer moved to approve the Consent Agenda consisting of the Warrant Registers, PARs, and Contract Ratifications for PD Play and Green Care Companies.
- Mr. Chan seconded.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

7. Information: PUBLIC COMMENTS

- None

8. Information: Superintendent's Report

- Kathleen Hermsmeyer reviewed the Superintendent's report and reviewed recent activities throughout the network. We plan to begin serving lunch to our students at Rancho Cucamonga very soon.

9. Information: Student Achievement

- Liz Copeland indicated that Empire Springs experienced an impressive 6% growth in ELA and 1% in math, overall. Comparative data was not available by the date of this meeting and will be brought forward at a future meeting. Also, Keys and Venture information will be available at that time.

10. Information: First Reading of Board Policy BP 2002.1 – Access to Public Records

- Tanya Rogers reviewed BP2002.1 – Access to Public Records. This policy was presented for first reading and will be brought forward at the next regular meeting for approval. The Board commented that the per-page charge seemed excessive. It was determined that the policy language would be adjusted to reflect “reasonable cost”. This will allow staff to determine the actual cost related to the copying of the information requested. The policy, with this change, will be brought forward at a future meeting.

11. Action: Approval of Superintendent’s Goals 2018-2019

- Ms. Vela moved to approve the Superintendent’s Goals for 2018-19.
- Mr. Moldenhauer seconded.
- Discussion: Dr. Hermsmeyer reviewed the Superintendent’s Goals for the upcoming year. Robert Hennings provided additional information regarding our CTE and community college programs.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

12. Action: Approval of Unaudited Actuals

- Mr. Chan moved to approve the Unaudited Actuals report.
- Ms. Large seconded.
- Discussion: Tanya Rogers reviewed the financial report provided in the Board packet and reviewed specific information.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

13. Action: Approval of Policy Changes

- Mr. Moldenhauer moved to approve technical amendments to Board policies 4001.1 Contracts, 5006.1 Independent Study, 5018.1 Graduation Requirements, and 7001.1 Board Stipends.
- Mr. Chan seconded.
- Discussion: Amy Podratz indicated that the policy changes were technical in nature, and the Board had the opportunity to review red-line changes. Also, a correction will be made to the Board Stipend to reflect the corrected amount of \$250 for Board subcommittee stipends.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

14. Action: Approval of Position Control System

- Mr. Chan moved to approve the Position Control System
- Mr. Moldenhauer seconded.

- Discussion: Doug House indicated the attached packet lists each position within the organization and the salary scales associated with each position. The PCS is reviewed and approved annually.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

15. Action: Approval of Long Distance Travel: -iNacol Conference

- Ms. Large moved to approve long distance travel for Andrea Leib to attend the iNacol conference.
- Ms. Nagelvoort seconded.
- Discussion: Vivian Price described this conference and the benefits of having Andrea attend it. The Board requested an update at a future meeting about the outcomes of conferences attended.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted

16. Closed Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 10:37 p.m.

- Conference Regarding Potential Litigation: Employee #193472 & #061193

17. Open Session: In Accordance with Gov Code Section 54957.1/54957.9 Entered into at 11:07 a.m.

- Public Report of Action regarding Potential Litigation: Employee #193472 & #061193
 - No Action Taken

18. Information: BOARD COMMENTS and FUTURE AGENDA ITEMS

- Mr. Schneider: I would like to welcome Jason and Michelle to our Board.
- Mr. Chan: I would encourage our Board members to visit our site and meet our principal in order to become familiar with our program. I would like to thank Andie and Natali for their hard work on our Board packets; they process a tremendous amount of information. I feel privileged to be part of this growing empire, led by Kathleen. I visited our Bear River location yesterday and was very, very impressed!
- Mr. Moldenhauer: I agree with what Steaven said.
- Ms. Vela: I am thankful to be back on Empire's Board. I enjoyed attending Parent Day Ignite! The families I spoke with appreciated the new venue.
- Ms. Large: Welcome to our new members. I appreciate this Board very much.
- Ms. Nagelvoort: I am grateful to be on this Board. Everyone has made me feel so welcome!

19. Action: Motion to Adjourn the Meeting

- Mr. Moldenhauer moved to adjourn the meeting at 11:17 a.m.
- Mr. Chan seconded.
- Vote: 7 Ayes: Schneider, Moldenhauer, Chan, Large, Vela, Nagelvoort, Rodriguez; 0 Noes; 0 Absent; Motion Adopted



 Steaven Chan, Secretary

12/13/18

 Date