

# THE IMAGINATION MACHINE

## GUIDELINES FOR PARENTS

**IMPORTANT:** If you want your child's story submitted to the Imagination Machine for them to act out on March 25, 2019, it must be in the Newbery category and follow the guidelines below.

The Imagination Machine will pick approximately 10 stories from the ones that are submitted.

Your students are important to us! In order to give them the greatest opportunity to have their writings performed, **please make sure to follow the guidelines listed below.**

1. Each story submitted is required to have the student's full name, grade level and ES name.
2. We accept stories from one or two sentences on up to, but not exceeding, two pages (front and back). Prior to submission, the parent must edit any writings over two pages down to the maximum allowable.
3. Please remember that we have 3 or 4 performers, and even though actors can double up on parts, a cast of thousands would be difficult to perform.
4. All submitted stories must be on paper no larger than 8 ½ x 11.
5. Variety, creativity & imagination are highly encouraged.
6. Please proofread all stories prior to submitting to insure the subject matter is appropriate/permisible.

### WRITINGS THAT WILL NOT BE ACCEPTED:

1. We are working with the creative writings of your students. Book reports, essays, and lists are unable to be accepted.
2. Due to the memorization required on a daily basis, we are not able to perform plays written "script format".
3. We cannot accept, or be responsible for, the safety of any books submitted.

4. Every writing that is selected for performing is copied for our actors. If you submit a copy rather than an original, please be sure the quality of that writing is such that we can easily read the entire story as well as the name, grade and teacher of the author.
5. We encourage positivity in writing and do not perform inappropriate subject matter, including excessive violence and bathroom humor.
6. All stories submitted in Spanish must be accompanied by an English translation for reading and performance purposes.

**All stories must be in the school office by the end of the day on January 30, 2019.**