Furniture Quote Form

Complete Office
Completely Covered

Quote Number: _____

Date: 8/29/2023

Company Name: River Springs Charter School Prepared By: Elena Glennie

Bill To: ACCOUNT# 7755 DEPT-MAIN	Ship To:
Name: River Springs Charter School	Name: SAME
Address: 27740 Jefferson Ave	Address:
Suite:	Suite:
City: Temecula State: CA	City: State:
Zip:	Zip:

Qty	Mfg	Part Number	Description	Sell	Ext Sell
2	CMI	A661WAL	RIGHT ~~LEFT~~ COMPUTER CORNER DESK WALNUT	$ 406.00	$ 812.00
2	CMI	324WAL	24X35 RETURN WALNUT	$ 210.67	$ 421.34
2	CMI	A210WAL	48" OVERHEAD STORAGE WALNUT	$ 296.67	$ 593.34
2	CMI	A217WAL	OVERHEAD DOORS WALNUT	$ 70.67	$ 141.34
4	CMI	A838WAL	HANGING PEDS B/F WALNUT	$ 306.00	$ 1,224.00
					$ -
			FURNITURE FOR JULIANNA HUBBELL		$ -
			3RD FLOOR WITH ELEVATOR		$ -
					$ -
					$ -
					$ -
					$ -
				Product TTL	$ 3,192.02
				Tax	$ 327.43
				Total	$ 4,069.45

Installation	$550.00

Non-Tax Labor	

Tax Rate	8.75%

PAYMENT TERMS: 50% Deposit is required on all furniture orders over $4000 before the order is places. Net 30 terms once furniture is delivered and installed. In the even of a punchlist, 10% of the balance can be withheld until completion of outstanding items. Once the punchlist items is installed, final payment is due immediately. Installation & delivery to be performed during normal business hours unless otherwise quoted. Complete Office requires access to dock and freight elevator. If not possible, conditions will be quoted accordingly. The space to be free and clear of other trades. Trip charges will apply for multiple deliveries. Storage fees will be accessed on orders requiring storage beyond one week. Any additional labor, or storage incurred by Complete Office due to other trades in the project space, multiple deliveries, or change orders will be billed as follows: Installation $50/hr, Installation overtime $75/hr, Design $70/Hr, Storage $35/pallet per month.

Acceptance of this proposal indicates acceptance of the above proposed terms and conditions. All furniture product is made to order and all sales are final. Returns or cancellations are not possible once the order is placed with the manufacturer.

Approved by: Kathleen Hermsmeyer Date: 9/5/2023
Printed Name

Superintendent PO _____
Title

Signature