**Subject:** Debt
**Effective Date:** TBD Until Board Approval
**Approved By:** Board of Directors
**Policy:** 4008.1

When applicable, short-term debt consists of financing expected to be paid within one year of the date of the annual audited financial statements. Long-term debt consists of financing that is not expected to be repaid within one year and is recorded in the Enterprise Fund.

Loan agreements approved by the Board of Directors should be in writing and should specify all applicable terms, including the purpose of the loan, the interest rate, and the repayment schedule.

If long-term financial obligations are necessary, the Board will be given a summary of the necessity for the debt, debt collection details, and full debt statements as provided by the debtor.