CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

SPECIAL CALLED MEETING
MINUTES

December 5, 2016

3:00 p.m.

43448 Business Park Drive, Temecula, CA
and via Video Feed at 2121 N. Grand Ave, Santa Ana, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Don Vawter, Chair, (Temecula)	Kathleen Hermsmeyer, Superintendent
Mike Shurance, Secretary, (Temecula)	Tanya Rogers, Asst. Superintendent of Business
Reginald Wadlington, Board Director, (Temecula)	Peter Alvino, Asst. Superintendent of Pupil Services
Kevin Brejnak, Board Director (Temecula)	Amy Podratz, Asst. Superintendent of Admin Operations
Joline Johnson, Board Director (Santa Ana)	Natali South, Director of Executive Support
Sarah Schlatter, Board Director (Santa Ana)	Monica Lopez, Principal, Santa Ana Student Center

1. **Action: Call to Order & Pledge of Allegiance**
   - Mr. Shurance called the meeting to order at 3:02 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Mr. Wadlington moved to approve the agenda.
   - Mr. Vawter seconded.
   - Vote: 6 Ayes (Shurance, Schlatter, Wadlington, Johnson, Vawter, Brejnak); 0 Noes; 1 Absent (Solomon). Motion Adopted.

3. **Action: Approval of Minutes from September 28, 2016**
   - Mr. Vawter moved to approve the Minutes from the September 28, 2016 meeting.
   - Mr. Wadlington seconded.
   - Discussion: None
   - Vote: 6 Ayes (Shurance, Schlatter, Wadlington, Johnson, Vawter, Brejnak); 0 Noes; 1 Absent (Solomon). Motion Adopted.

4. **Action: Approval of Consent Agenda (Warrant Register and Personnel Action Report)**
   - Mr. Brejnak moved to approve Consent Agenda.
   - Mr. Vawter seconded.
   - Vote: 6 Ayes (Shurance, Schlatter, Wadlington, Johnson, Vawter, Brejnak); 0 Noes; 1 Absent (Solomon). Motion Adopted.

5. **Information: PUBLIC COMMENTS**
   - None

6. **Information: Superintendent's Report**
   - Dr. Hermsmeyer provided an update on Citrus Springs and network-wide enrollment, and ACE training. Dr. Hermsmeyer discussed the recent National Honor Society program and reception and the air conditioning project for the Santa Ana Student Center.

7. **Action: Approval of First Interim Budget Report**
   - Ms. Schlatter moved to approve the First Interim Budget Report.
   - Mr. Brejnak seconded.
   - Discussion: Tanya Rogers reviewed the First Interim Budget Report and explained the various budgetary items.
   - Vote: 6 Ayes (Shurance, Schlatter, Wadlington, Johnson, Vawter, Brejnak); 0 Noes; 1 Absent (Solomon). Motion Adopted.

8. **Action: Approval of the EPA Plan**
   - Mr. Wadlington moved to approve the EPA Plan.
   - Mr. Vawter seconded.
   - Discussion: Tanya Rogers reviewed the EPA Plan.
   - Vote: 6 Ayes (Shurance, Schlatter, Wadlington, Johnson, Vawter, Brejnak); 0 Noes; 1 Absent (Solomon). Motion Adopted.

9. **Action: Approval of the Memorandum of Understanding between Charters**
   - Mr. Vawter moved to approve the MOU between Charters.
   - Ms. Johnson seconded.
   - Discussion: Amy Podratz reviewed the MOU between the 4 schools and the reason for having the agreement.
   - Vote: 6 Ayes (Shurance, Schlatter, Wadlington, Johnson, Vawter, Brejnak); 0 Noes; 1 Absent (Solomon). Motion Adopted.

10. **Information: BOARD COMMENTS & AGENDA ITEM REQUESTS**
    - Ms. Johnson: If our attendance falls below P1 and P2 attendance projections, are there any consequences?
      - Dr. Hermsmeyer indicated that the consequence is financial, as this where are budget and budget projections come from. Otherwise, there is not a consequence. Dr. Hermsmeyer also provided information about an upcoming measure by the state which will include an attendance component, among other factors.
    - Mr. Shurance: I would like to thank Senior Leadership for how smoothly the launch of this new charter has gone thus far. We are on track to provide an excellent opportunity for the students of Orange County.

11. **Action: Motion to Adjourn the Meeting**
    - Mr. Wadlington motioned to adjourn the meeting at 3:32 p.m.
    - Mr. Brejnak seconded.
    - Vote: 6 Ayes (Shurance, Schlatter, Wadlington, Johnson, Vawter, Brejnak); 0 Noes; 1 Absent (Solomon). Motion Adopted.

Mike Shurance, Secretary — Date 02/06/17