CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

September 12, 2016

3:00 p.m.

43448 Business Park Drive, Temecula, CA
and via Video Feed at 2121 N. Grand Ave, Santa Ana, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Don Vawter, Board Chair (Temecula) Michael Solomon, Vice Chair (Santa Ana) Mike Shurance, Secretary, (Temecula) Kevin Brejnak, Treasurer, (Temecula) Joline Johnson, Board Director (Santa Ana) Sarah Schlatter, Board Director (Santa Ana) Reginald Wadlington, Board Director, (Temecula)	Amy Podratz, Asst. Superintendent of Admin Operations Tanya Rogers, Asst. Superintendent of Business Diane Anvari, Asst. Superintendent of Personnel Vivian Price, Asst. Superintendent of Personalized Learning Natali South, Director of Executive Support

1. **Action: Call to Order & Pledge of Allegiance**
   - Mr. Vawter called the meeting to order at 3:01 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Mr. Shurance moved to approve the agenda.
   - Mr. Wadlington seconded.
   - Vote: 7 Ayes (Vawter, Solomon, Shurance, Brejnak, Schlatter, Wadlington, Johnson); 0 Noes; 0 Absent. Motion Adopted.

3. **Action: Approval of Minutes from August 22, 2016**
   - Mr. Wadlington moved to approve the Minutes from the August 22, 2016 meeting.
   - Mr. Shurance seconded.
   - Discussion: None
   - Vote: 7 Ayes (Vawter, Solomon, Shurance, Brejnak, Schlatter, Wadlington, Johnson); 0 Noes; 0 Absent. Motion Adopted.

4. **Action: Approval of Consent Agenda**
   - Mr. Shurance moved to approve the Consent Agenda which contained the Personnel Action Report and Warrant Registers.

- Mr. Brejnak seconded.
- Discussion: None

Vote: 7 Ayes (Vawter, Solomon, Shurance, Brejnak, Schlatter, Wadlington, Johnson); 0 Noes; 0 Absent. Motion Adopted.

5. **Information: PUBLIC COMMENTS**
   - None

6. **Information: Superintendent's Report**
   - In Dr. Hermsmeyer's absence, Amy Podratz reviewed the Superintendent's Report.

7. **Action: Approval of Board Policies**
   - Mr. Wadlington moved to approve the Board policies presented in the packet.
   - Mr. Shurance seconded.
   - Discussion: Staff explained that a bundle of policies are being brought forward to complete the initial Citrus Springs' policies.
     Mr. Wadlington asked a question regarding immunization, which was address by Amy Podratz. We are waiting on final regulations from the state which may necessitate a change to our policy at a later date.
     Ms. Schlatter asked a question
   - Vote: 7 Ayes (Vawter, Solomon, Shurance, Brejnak, Schlatter, Wadlington, Johnson); 0 Noes; 0 Absent. Motion Adopted.

8. **Action: Approval of HR Salary Scale and Position Control**
   - Mr. Wadlington moved to approved the HR Salary Scale and Position Control
   - Mr. Brejnak seconded.
   - Discussion:
     - Board members asked questions regarding splitting staff salaries across the charters, the salary scale evaluation process, and the payroll process.
       - Amy Podratz and Diane Anvari answered all questions raised.
   - Vote: 7 Ayes (Vawter, Solomon, Shurance, Brejnak, Schlatter, Wadlington, Johnson); 0 Noes; 0 Absent. Motion Adopted.

9. **Information: BOARD COMMENTS & AGENDA ITEM REQUESTS**
   - None

10. **Action: Motion to Adjourn the Meeting**
    - Mr. Vawter motioned to adjourn the meeting at 3:38 p.m.
    - Mr. Shurance seconded.
    - Discussion: None
    - Vote: 7 Ayes (Vawter, Solomon, Shurance, Brejnak, Schlatter, Wadlington, Johnson); 0 Noes; 0 Absent. Motion Adopted.

Michael J. Shurance — 09/28/16

Mike Shurance, Secretary **Date**