CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

March 6, 2017

3:00 p.m.

43448 Business Park Drive, Temecula, CA
and via Video Feed at 2121 N. Grand Ave, Santa Ana, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Don Vawter, Chair, (Santa Ana)	Kathleen Hermsmeyer, Superintendent
Michael Solomon, Vice Chair (Santa Ana)	Tanya Rogers, Asst. Superintendent of Business
Mike Shurance, Secretary, (Santa Ana)	Amy Podratz, Asst. Superintendent of Admin Operations
Reginald Wadlington, Board Director, (Temecula)	Vivian Price, Asst. Superintendent of Personalized Learning
Kevin Brejnak, Board Director (Temecula)	Natali South, Director of Executive Support
Joline Johnson, Board Director (Santa Ana)	Monica Lopez, Principal, Santa Ana Student Center
Sarah Schlatter, Board Director (Santa Ana)	Tammy Jackson, Homeschool Director

1. **Action: Call to Order & Pledge of Allegiance**
   - Mr. Vawter called the meeting to order at 3:02 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Ms. Schlatter moved to approve the agenda.
   - Mr. Solomon seconded.
   - Vote: 7 Ayes (Vawter, Solomon, Shurance, Schlatter, Wadlington, Johnson, Brejnak); 0 Noes; 0 Absent. Motion Adopted.

3. **Action: Approval of Minutes from February 6, 2017**
   - Ms. Schlatter moved to approve the Minutes from the February 6, 2017 meeting.
   - Mr. Shurance seconded.
   - Discussion: None
   - Vote: 6 Ayes (Vawter, Solomon, Shurance, Schlatter, Wadlington, Brejnak); 0 Noes; 1 Abstention (Johnson). Motion Adopted.

4. **Action: Approval of Consent Agenda (Warrant Register, Personnel Action Report & Revised Attendance Calendar)**
   - Mr. Solomon moved to approve the Consent Agenda.
   - Mr. Shurance seconded.

- Vote: 7 Ayes (Vawter, Solomon, Shurance, Schlatter, Wadlington, Johnson, Brejnak);
  0 Noes; 0 Absent. Motion Adopted.

5. **Information: PUBLIC COMMENTS**
   - None

6. **Information: Superintendent's Report**
   - Dr. Hermsmeyer reviewed the Superintendent's report.

7. **Information: Program Review: 42Q Reports**
   - Monica Lopez reviewed the data and information in the Santa Ana Student Center program update. Board members asked questions about demographics and comparisons with local districts.
   - Vivian Price and Tammy Jackson reviewed the Homeschool program update, providing information regarding our Homeschool opportunities and program in Orange County.

8. **Information/Activity: Completion of Form 700 – Conflict of Interest Forms**
   - Board members were provided Form 700 – Conflict of Interest forms. Natali South will collect these and file with the County Board of Supervisors.

9. **Action: Approval of Second Interim Budget**
   - Mr. Shurance motioned to approve the Second Interim Budget.
   - Ms. Schlatter seconded.
   - Discussion: Tanya Rogers reviewed the Second Interim Budget and explained how particular items were calculated. This year, we project a healthy surplus which is significant for a new Charter. She answered Board member questions.
   - Vote: 7 Ayes (Vawter, Solomon, Shurance, Schlatter, Wadlington, Johnson, Brejnak);
     0 Noes; 0 Absent. Motion Adopted.

10. **Action: Motion to Approve Auditor Selection**
    - Mr. Solomon moved to approve the selection of Christy White and Associates as the auditor firm for the 2016-17 school year.
    - Ms. Schlatter seconded.
    - Discussion: Tanya Rogers explained that our present auditor notified us that they are unable to perform our audit this year. Thus, the need to select a new company. Board members asked questions, which were address by Tanya.
    - Vote: 7 Ayes (Vawter, Solomon, Shurance, Schlatter, Wadlington, Johnson, Brejnak); 0 Noes; 0 Absent. Motion Adopted.

11. **Information: BOARD COMMENTS & AGENDA ITEM REQUESTS**
    - Mr. Shurance: When do we find out about our WASC Accreditation? Also, I would like to request a better sound solution for Santa Ana. Do we have a date on the County-wide Benefit Charter?
        - Yes, we will work on a sound solution. We anticipate hearing about our WASC Accreditation in May. Amy will send a Charter Comparison Report for the Board's review, and we can add a discussion item to a future agenda.
    - Ms. Johnson: Do we approve the audit when it's done?
        - Yes, you will see a report in June. The audit consists of two pieces: student records and financial records.

12. **Action: Motion to Adjourn the Meeting**
    - Mr. Vawter motioned to adjourn the meeting at 4:06 p.m.
    - Mr. Shurance seconded.
    - Vote: 7 Ayes (Vawter, Solomon, Shurance, Schlatter, Wadlington, Johnson, Brejnak); 0 Noes; 0 Absent. Motion Adopted.

Michael L. Shurance — 5/8/17

Mike Shurance, Board Secretary — **Date**