PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

700 E. Bobier Ave. Vista, CA 92084

REGULAR MEETING
MINUTES

December 12, 2024

4:30 p.m.

Vista Student Center

700 E. Bobier Ave. Vista, CA 92084

Otay Ranch Academy for the Performing Arts

2371 Fenton St. Chula Vista, CA 91914

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Barbara BJ Heath, Chair Collin Harrison, Vice Chair Reginald Wadlington, Secretary Debbie Daniel, Director Jennifer Mejares-Pham, Director	Dr. Kathleen Hermsmeyer, Superintendent Virginia Smith, Asst. Superintendent, Human Resources Amy Podratz, Asst. Superintendent, Admin. Operations Natali South, Senior Director of Charter Relations Dave Black, Senior Director of Facilities Courtney Cook, Senior Director of Special Education Trevor Johnson, Senior Director of Business Jared McLeod, Senior Director of Assessment & Accountability Katherine Van Leeuwen, Senior Director of Admin. Ops Laura Banda, Director of Assessment & Accountability Kimberly Bagby Principal Brynne Dukes, Principal Renee Albright, Charter Relations Coordinator

1. Call to Order and Pledge of Allegiance

- Ms. Heath called the meeting to order at 4:33 p.m. and led the Pledge of Allegiance.

2. Action: Approval of Agenda

- Mr. Harrison moved to approve the agenda.
- Ms. Mejares-Pham seconded.
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

3. Action: Approval of Minutes from September 12, 2024

- Mr. Harrison moved to approve the Minutes from September 12, 2024.
- Ms. Daniel seconded.
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

4. Action: Approval of Consent Agenda

- Mr. Harrison moved to approve the Warrants, Personnel Action Report, and Contract Ratifications as Posted: i-Ready Invoice, Smart Network Solutions, Inc. at 2371 Fenton Street, and Vector USA at 2371 Fenton Street.
- Ms. Daniel seconded.
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

5. Public Comment

- None

6. Information: Student Spotlight - Venture Student - Joshua

- The Board enjoyed a video created by high school Venture student Joshua. Joshua is in 11th grade with Harbor Springs. He explained to the Board that he loves Venture because the POP (Personalized Options Program) allows him to do online school work while pursuing a passion for music. He is also enrolled in Barstow Community College and obtaining college credits.

7. Information: Student Academic Achievement Data Presentation

- Laura Banda reviewed academic achievement data and explained the efforts we are making to increase proficiency in all areas.

8. Information: CAASPP Awards Presentation

- Students were honored for their exceptional performance on the CAASPP assessment, showcasing their dedication and academic excellence. The categories were Perfect Score, Top Growth in English Language Arts, and Top Growth in Mathematics.

9. Information: Superintendent's Report

- Kathleen Hermsmeyer reviewed the Superintendent’s Report and provided updates. She announced to the board that we recently obtained approval for a county-wide benefit charter in Orange County. Dr. Hermsmeyer provided additional network-wide updates including recent conferences and initiatives.

10. Information: Comprehensive School Safety Plan

- Tanya Rogers presented the safety plan and explained that the posted document is for public view, and the school has also completed a version with tactical information.

11. Information: First Reading of Revised Board Policy 5015.1 - Student Suspension and Expulsion

- Michelle Sapanara presented the revised policy and explained that the revision provides the opportunity for students or families to appeal suspension or expulsions. Additionally, minor language edits were made. The policy will be returned for a second reading and vote at the next meeting.

12. Information: 2024-2025 Mid-Year Local Control and Accountability Plan (LCAP) Implementation Update

- Katherine Van Leeuwen reviewed the progress on our LCAP goals and indicated that there will be another update later in the school year.

13. Approval of the Venue Use Agreement with Awaken Church for Otay Ranch Academy for the Performing Arts

- Mr. Harrison moved to approve the Venue Use Agreement with Awaken Church for Otay Ranch Academy for the Performing Arts.
- Ms. Daniel seconded.
- Discussion: Dave Black explained that this contract will
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

14. Approval of the Booking Agreement with Chula Vista Elite Athlete Training Center for Otay Ranch Academy for the Performing Arts

- Mr. Harrison moved to approve the Booking Agreement with Chula Vista Elite Athlete Training Center for Otay Ranch Academy for the Performing Arts.
- Ms. Daniel seconded.
- Discussion: Dave Black explained that this contract will
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

15. Action: Approval of 2025-26 Attendance and Credentialed Staff Calendar

- Ms. Daniel moved to approve the 2025-26 Attendance and Credentialed Staff Calendar.
- Ms. Mejares-Pham seconded.
- Discussion: Amy Podratz reviewed the calendar.

- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

16. Action: Waive the First Reading and Approve Board Policy 4020.1 - Risk Management Policy

- Ms. Daniel moved to Waive the First Reading and Approve Board Policy 4020.1 - Risk Management Policy.
- Mr. Harrison seconded.
- Discussion: Tanya Rogers explained that this policy outlines the practices that we already have in place as related to Risk Management.
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

17. Action: Approval of Annual Audit for Fiscal Year 2023-24

- Mr. Harrison moved to approve the Annual Audit for Fiscal Year 2023-24.
- Ms. Daniel seconded.
- Discussion: Tanya Rogers reviewed the audit report, which reflects zero findings or corrections.
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

18. Action: Approval of 1st Interim Budget 24-25 SY

- Mr. Harrison moved to approve the 1st Interim Budget 24-25 SY.
- Ms. Daniel seconded.
- Discussion: Tanya Rogers reviewed the budget.
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

19. Action: Approval of Shared Services Memorandum of Understanding

- Mr. Harrison moved to approve the Shared Services Memorandum of Understanding.
- Ms. Daniel seconded.
- Discussion: Tanya Rogers explained that the MOU between all Springs' charters has been updated to include the newest Springs' charter, Inland Empire Springs.
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

20. Action: Approval of Authorized Signers of Bank Accounts

- Mr. Harrison moved to approve the Authorized Signers of Bank Accounts.
- Ms. Daniel seconded.

- Discussion: Trevor Johnson explained that this item is presented every year for approval. There have been no changes since the last presentation of bank signers.
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted

21. Closed Session - in Accordance with Gov Code Section 54956.9/54956.9(d)(2)/54957: Entered into at 6:45 p.m.

- 54956.9: Special Education Settlement Agreement re: Student ID: 3270
- 54956.9(d)(2): Conference with Legal Counsel - Potential Litigation - F-2371
- Evaluation of the Superintendent

22. Open Session - Entered into Open Session at 7:15 p.m.

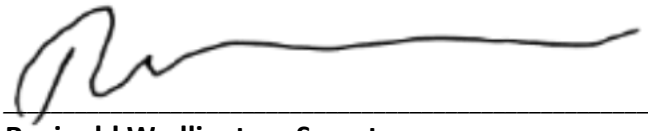
- **Report of Action Taken in Closed Session**
  - Approval of Special Education Settlement - Student ID: 3270
    - The Board approved the Settlement Agreement.
  - Conference with Real Property Negotiators - F-2371
    - The Board provided approval.
  - Evaluation of the Superintendent
    - The Board provided a favorable evaluation of the superintendent.

23. Board Comments

- None

24. Action: Motion to Adjourn the Meeting

- Ms. Daniel moved to adjourn the meeting at 7:18 p.m.
- Mr. Harrison seconded.
- Vote: 5 Ayes: Daniel, Harrison, Heath, Mejares-Pham, Wadlington; 2 Absent: Moldenhauer, Rugge; 0 Noes; Motion Adopted



_____ Feb. 12, 2025

Reginald Wadlington, Secretary **Date**