



Homeschool Field Trip Policy

To ensure smooth coordination and fairness for all participating families, the following field trip policies are currently in effect:

1. **Guest Limit**

Each homeschool family may bring a maximum of **two (2) guests** per field trip. Guest participation is subject to availability and must be confirmed at the time of registration.

2. **Ticket Purchase Completion**

Parents must **complete the purchase of field trip tickets within 24 hours** of adding them to their cart. If **any ticket in the order is left unpaid**, the **entire order, including student tickets, will be canceled**, and any instructional funds used will be automatically refunded to the student's account.

3. **Refunds**

Refunds **cannot be issued after the registration deadline** listed on the promotional field trip announcement. This deadline allows us to confirm attendance and finalize payment with our hosting venues.

4. **Date Changes and Missed Field Trips**

Field trip dates **cannot be switched** for an alternate visit date.

Funds from a **missed field trip** (regardless of reason) **cannot be applied or transferred** toward another field trip or future event.

5. **Montessori and Venture Academy Participants**

Students enrolled in the Montessori or Venture Academy programs are limited to a maximum of **two (2) field trips per semester**.

- If a student registers for a field trip but **can no longer attend for personal reasons**, that registration **will still count** toward the semester's allotted maximum.
- Additional registrations beyond this limit cannot be accepted.

6. **Chaperone Substitution**

If the **original registered chaperone** is unable to attend, families may send an **alternate chaperone** in their place.

- A **written consent email** from the parent/guardian must be submitted to the **Field Trip Coordinator** prior to check-in.
- The alternate chaperone must meet all standard participation requirements and present a valid ID at check-in.