# HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

**43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590**

# *REGULAR MEETING*
# *AGENDA*

## May 12, 2016
## *4:30 p.m.*
## *43448 Business Park Drive / Temecula, CA 92590*

## I. PRELIMINARY

***Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.***

| | TIME | PG # | AGENDA ITEM | LED BY |
|---|---|---|---|---|
| 1. | 4:30 | - | Action: Call to Order & Pledge of Allegiance | Chair |
| 2. | 4:32 | 1 | Action: Approval of Agenda | Chair |
| 3. | 4:35 | 6 | Action: Approval of Meeting Minutes – March 10, 2016 | Chair |

## II. CONSENT AGENDA

Consent agenda items are considered routine and may be enacted by a single motion. Any Board Director may request removal of any item from the consent agenda for consideration under the regular agenda if discussion of the item is desired. Items not removed from the consent agenda will stand approved upon the motion of a Board Director, followed by a second and majority vote.

| | TIME | PG # | AGENDA ITEM | LED BY |
|---|---|---|---|---|
| 4. | 4:40 | 9 | Action: Approval of Consent Agenda<br>• Warrant Register<br>• Personnel Action Report<br>• Revised 2016-17 Attendance & 185 Credentialed Staff Calendar | Chair |

## III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

| | TIME | PG # | AGENDA ITEM | LED BY |
|---|---|---|---|---|
| 5. | 4:45 | - | Information: PUBLIC COMMENTS | Chair |

## IV. STUDENT ACHIEVEMENT

| | TIME | PG # | AGENDA ITEM | LED BY |
|---|---|---|---|---|
| 6. | 4:50 | 15 | Information: Superintendent's Report | K. Hermsmeyer |

## V. INFORMATION ITEMS / BOARD ACTIVITY

| | TIME | PG # | AGENDA ITEM | LED BY |
|---|---|---|---|---|
| 7. | 5:00 | 19 | Information: First Reading of Revised Financial Reports & Accountability BP 4003.1 | T. Rogers |
| 8. | 5:10 | 22 | Information: First Reading of Revised Debt Policy BP 4008.1 | T. Rogers |
| 9. | 5:20 | 24 | Information: First Reading of Field Trips Policy BP 5020.1 | T. Rogers |
| 10. | 5:30 | 26 | Information: First Reading of Internet Use & Digital Citizenship Policy BP 5021.1 | P. Hermsmeyer |
| 11. | 5:40 | 29 | Information: Financial Update | A. Podratz |
| 12. | 6:00 | 38 | Information/Activity: LCAP Activity | A. Podratz |
| 13. | 6:20 | 42 | Discussion-Conference Review: Advocacy Day | S. Chan |

## VI. ACTION ITEMS

| | TIME | PG # | AGENDA ITEM | LED BY |
|---|---|---|---|---|
| 14. | 6:30 | 56 | Action: Second Reading & Approval of Revised Credit Card Policy BP 3003.1 | T. Rogers |
| 15. | 6:40 | 59 | Action: Second Reading & Approval of Revised Cash/Receipts Policy BP 4007.1 | T. Rogers |
| 16. | 6:50 | 61 | Action: Second Reading & Approval of Revised Travel Policy BP 3006.1 | T. Rogers |
| 17. | 7:00 | 63 | Action: Approval of Student Email & Google Hangout | P. Hermsmeyer |
| 18. | 7:10 | 66 | Action: Approval of Long-Distance Travel: National Alliance for Public Charter Schools National Conference | K. Hermsmeyer |

## VII. COMMUNITY RELATIONS

| | TIME | PG # | AGENDA ITEM | LED BY |
|---|---|---|---|---|
| 19. | 7:20 | - | Information: BOARD COMMENTS & FUTURE AGENDA REQUESTS | Chair |

## VIII. ADJOURNMENT

| | TIME | PG # | AGENDA ITEM | LED BY |
|---|---|---|---|---|
| 20. | 7:30 | - | Action: Motion to Adjourn the Meeting | Chair |

**Next Regular Meeting:**
Thursday, June 9, 2016 4:30p.m. | 43448 Business Park Drive, Temecula, CA 92590

## UPCOMING SCHOOL EVENTS

| Site | Event | Date | Time | Location |
|---|---|---|---|---|
| **Hemet Student Center** | **Dress for Success High School** | 5/6/2016 | All Day | 105 N. Girard Street, Hemet |
| **Riverside Student Center** | **Learning Center Pastries with the Principal** | 5/10/2016 | 9:00AM | 3050 Chicago Avenue, Riverside |
| **Riverside Student Center** | **Mosaic Open House** | 5/11/2016 | 6:00PM | 3050 Chicago Avenue, Riverside |
| **Temecula Student Center** | **Grades 4/5 Sea World Trip** | 5/13/2016 | All Day | 500 Seaworld Drive, San Diego |
| **All Student Center** | **Prom** | 5/14/2016 | 7:00PM - 11:00PM | 2001 Pan American Plaza, San Diego |
| **La Fuente Student Center** | **Alba Garcia Music** | 5/16/2016 | 8:30AM - | 1985 Peacock Blvd., Oceanside |

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| | | | 9:30AM | |
| **Homeschool Field Trips** | **Ocean Institute- Junior Scientific Literasea** | 5/17/2016 | 9:30AM | 24200 Dana Point Harbor Drive, Dana Point |
| **Homeschool Field Trips** | **Ocean Institute- Revolutionary War** | 5/17/2016 | 9:30AM | 24200 Dana Point Harbor Drive, Dana Point |
| **Homeschool Field Trips** | **Ocean Institute- Sea Floor Explorer Lab/Cruise** | 5/17/2016 | 9:30AM | 24200 Dana Point Harbor Drive, Dana Point |
| **Murrieta Student Center** | **Classical "Dress Like a Teacher" Day** | 5/17/2016 | 9:00AM - 3:00PM | 41866 Kalmia Street, Murrieta |
| **Homeschool Field Trips** | **San Diego Zoo** | 5/18/2016 | 9:30AM | 2920 Zoo Drive, San Diego |
| **Riverside Student Center** | **Mosaic Academy Pastries with the Principal** | 5/18/2016 | 9:00AM | 3050 Chicago Avenue, Riverside |
| **Homeschool Field Trips** | **San Diego Zoo** | 5/19/2016 | 9:30AM | 2920 Zoo Drive, San Diego |
| **Otay Ranch Student Center** | **Project Pie Fundraiser** | 5/19/2016 | 5:00PM - 8:00PM | 1615 Mater Dei Drive, Chula Vista |
| **Corona Student Center** | **April/May Awards** | 5/19/2016 | All Day | 510 W. 2nd Street, Corona |
| **La Fuente Student Center** | **La Fuente Community Night** | 5/19/2016 | 4:00PM - 6:00PM | 1985 Peacock Blvd., Oceanside |
| **Orange County Student Center** | **Quest Academy Open House** | 5/19/2016 | 5:30PM - 7:00PM | 2121 North Grand Avenue, Santa Ana |
| **Flabob Airport Preparatory Academy** | **Nerd Day** | 5/19/2016 | All Day | 4260 Tequesquite Avenue, Riverside |
| **Riverside Student Center** | **Learning Center Open House** | 5/19/2016 | 5:00PM | 3050 Chicago Avenue, Riverside |
| **Temecula Student Center** | **Elementary Drama Performance** | 5/19/2016 | 5:00PM - 7:00PM | 43040 Margarita Road, Temecula |
| **Bear Creek Student Center** | **Lip Sync Battle** | 5/19/2016 | 4:30PM - 5:30PM | 32326 Clinton Keith Road, Wildomar |
| **Homeschool Field Trips** | **San Diego Zoo** | 5/20/2016 | 9:30AM | 2920 Zoo Drive, San Diego |
| **Otay Ranch Student Center** | **Awards Assemblies** | 5/20/2016 | 9:00AM - 10:30AM | 1615 Mater Dei Drive, Chula Vista |
| **Hemet Student Center** | **Senior BBQ Day** | 5/20/2016 | All Day | 105 N. Girard Street, Hemet |
| **Hemet Student Center** | **Game and Movie Night 3rd Grade Fundraiser** | 5/20/2016 | 5:30PM - 10:00PM | 105 N. Girard Street, Hemet |
| **Murrieta Student Center** | **Montessori "Dress Like a Teacher" Day** | 5/20/2016 | All Day | 41866 Kalmia Street, Murrieta |
| **Otay Ranch Student Center** | **Family Fun Fair & 5K Color Run** | 5/21/2016 | 8:00AM - 3:00PM | 1615 Mater Dei Drive, Chula Vista |
| **Otay Ranch Student Center** | **Principal's Café** | 5/24/2016 | 10:00AM - 11:00AM | 1615 Mater Dei Drive, Chula Vista |
| **Hemet Student Center** | **2nd/3rd Grade Legoland Field Trip** | 5/24/2016 | All Day | 1 Legoland Drive, Carlsbad |
| **iShine Student Center** | **Spring Talent Show** | 5/24/2016 | All Day | 42145 Lyndie Lane, Temecula |
| **Murrieta Student Center** | **DaVinci Career Day** | 5/25/2016 | 9:00AM - 12:00PM | 41866 Kalmia Street, Murrieta |
| **Riverside Student Center** | **Fundraiser- Chipotle Mexican Grill** | 5/25/2016 | 4:30PM | 3525 Riverside Plaza Dr. #204, Riverside |
| **Temecula Student Center** | **CTE Expo** | 5/25/2016 | All Day | 43040 Margarita Road, Temecula |
| **Temecula Student Center** | **Kindergarten/ 1st Grade Legoland Field Trip** | 5/25/2016 | All Day | 1 Legoland Drive, Carlsbad |
| **Homeschool Field Trips** | **Tarzan** | 5/26/2016 | 11:30AM | 815 West 6th Street, Corona |
| **Orange County Student Center** | **Talent Show** | 5/26/2016 | 4:30PM - 5:30PM | 2121 North Grand Avenue, Santa Ana |
| **Flabob Airport Preparatory Academy** | **Open House** | 5/26/2016 | 5:30PM - 6:30PM | 4260 Tequesquite Avenue, Riverside |
| **Flabob Airport Preparatory Academy** | **Romeo & Juliet Drama Club Performance** | 5/26/2016 | 7:00PM - 9:00PM | 4260 Tequesquite Avenue, Riverside |
| **Riverside Student Center** | **Learning Center Musical Showcase** | 5/26/2016 | 5:00PM | 3050 Chicago Avenue, Riverside |
| **Temecula Student Center** | **11th & 12th Grade Old Globe Field Trip** | 5/26/2016 | 8:00AM - 2:30PM | 1363 Old Globe Way, San Diego |
| **Temecula Student Center** | **2nd & 3rd Grade Sea World Field Trip** | 5/26/2016 | All Day | 500 Seaworld Drive, San Diego |
| **Murrieta Student Center** | **Montessori K - 6 Luau** | 5/27/2016 | 11:00AM - 2:00PM | 41866 Kalmia Street, Murrieta |
| **Flabob Airport Preparatory Academy** | **Grad Nite at Six Flags** | 5/27/2016 | 9:00PM - | 26101 Magic Mountain Pkwy, Valencia |

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| | **Magic Mountain** | | 5:00AM | |
| **Corona Student Center** | **Kerri Hair** | 5/28/2016 | 12:00PM - 1:00PM | 510 W. 2nd Street, Corona |
| **Corona Student Center** | **KN - 3 Grade Class Parties** | 5/31/2016 | All Day | 510 W. 2nd Street, Corona |
| **Riverside Student Center** | **Learning Center Musical Performance** | 5/31/2016 | 6:00PM | 2060 University Ave, Riverside |
| **Temecula Student Center** | **8th Grade Knotts Berry Farm Trip** | 5/31/2016 | All Day | 8030 Beach Blvd, Buena Park |
| **Homeschool Field Trips** | **Year-End-Party - Mulligan** | 6/1/2016 | 11:00AM | 24950 Madison Avenue, Murrieta |
| **Otay Ranch Student Center** | **Guys and Dolls/ Art Expo** | 6/1/2016 | 5:00PM - 7:00PM | 1615 Mater Dei Drive, Chula Vista |
| **Corona Student Center** | **4th - 8th Grade Class Parties** | 6/1/2016 | All Day | 510 W. 2nd Street, Corona |
| **Hemet Quest Student Center** | **8th Grade Promotion** | 6/1/2016 | All Day | 790 W. Acacia Avenue, Hemet |
| **Murrieta Student Center** | **Lower Elementary Promotion** | 6/1/2016 | 9:45AM - 10:45AM | 41866 Kalmia Street, Murrieta |
| **Murrieta Student Center** | **Upper Elementary Promotion** | 6/1/2016 | 10:45AM - 11:45AM | 41866 Kalmia Street, Murrieta |
| **Orange County Student Center** | **Staff vs Students Kickball Game** | 6/1/2016 | 12:00PM - 1:00PM | 2121 North Grand Avenue, Santa Ana |
| **Riverside Student Center** | **Mosaic Musical Performance** | 6/1/2016 | 6:00PM | 2060 University Ave, Riverside |
| **Temecula Student Center** | **DaVinci Middle School Arts Extravaganza** | 6/1/2016 | 6:00PM - 8:00PM | 43040 Margarita Road, Temecula |
| **Temecula Student Center** | **DaVinci Middle School Awards Assembly** | 6/1/2016 | 1:30PM - 2:30PM | 43040 Margarita Road, Temecula |
| **Homeschool Field Trips** | **Year-End-Party - Fiesta Village** | 6/2/2016 | 11:00AM | 1405 E Washington Street, Colton |
| **Otay Ranch Student Center** | **Guys and Dolls/ Art Expo** | 6/2/2016 | 5:00PM - 7:00PM | 1615 Mater Dei Drive, Chula Vista |
| **Corona Student Center** | **KN - 8th Grade Field Day** | 6/2/2016 | All Day | 510 W. 2nd Street, Corona |
| **Hemet Quest Student Center** | **Kindergarten Promotion & Semester Awards 1st - 6th Grades** | 6/2/2016 | All Day | 790 W. Acacia Avenue, Hemet |
| **Murrieta Student Center** | **Upper Elementary Aerosports** | 6/2/2016 | 10:00AM - 11:00AM | 41866 Kalmia Street, Murrieta |
| **Murrieta Student Center** | **Lower Elementary Aerosports** | 6/2/2016 | 11:00AM - 12:00PM | 41866 Kalmia Street, Murrieta |
| **Orange County Student Center** | **8th Grade Graduation Field Trip to Knotts Berry Farm** | 6/2/2016 | All Day | 8030 Beach Blvd, Buena Park |
| **Flabob Airport Preparatory Academy** | **Pajama Day** | 6/2/2016 | All Day | 4260 Tequesquite Avenue, Riverside |
| **Riverside Student Center** | **Learning Center Musical Performance** | 6/2/2016 | 6:00PM | 2060 University Ave, Riverside |
| **Homeschool Field Trips** | **Year-End-Party - Boomers** | 6/3/2016 | 11:00AM | 1155 Graves Avenue, El Cajon |
| **Homeschool Field Trips** | **Year-End-Party - Castle Park** | 6/3/2016 | 12:00PM | 3500 Polk Street, Riverside |
| **Palm Student Center** | **8th Grade Promotion** | 6/3/2016 | All Day | 46-601 Vargas Road, Indio |
| **Murrieta Student Center** | **Montessori Santa Rosa Plateau Trip** | 6/3/2016 | 9:00AM - 10:00AM | 41866 Kalmia Street, Murrieta |
| **La Fuente Student Center** | **End of the Year Event for La Fuente** | 6/3/2016 | All Day | 1985 Peacock Blvd., Oceanside |
| **Orange County Student Center** | **Quest Academy "Thrive for 45" i-Ready Party** | 6/3/2016 | All Day | 2121 North Grand Avenue, Santa Ana |
| **Riverside Student Center** | **Mosaic Kinder Promotions** | 6/3/2016 | 8:45AM | 3050 Chicago Avenue, Riverside |
| **Homeschool Field Trips** | **Year-End-Party - Camelot** | 6/6/2016 | 11:00 AM | 3200 E Carpenter Avenue, Anaheim |
| **Otay Ranch Student Center** | **Kindergarten** | 6/6/2016 | 9:00AM - | 1615 Mater Dei Drive, Chula Vista |

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| | **Promotion/ Performance** | | 10:00AM | |
| **Otay Ranch Student Center** | **Kinder Potluck at the Park** | 6/6/2016 | 10:00AM - 11:00AM | 1615 Mater Dei Drive, Chula Vista |
| **Otay Ranch Student Center** | **8th Grade Promotion** | 6/6/2016 | 11:00AM - 12:00PM | 1615 Mater Dei Drive, Chula Vista |
| **Corona Student Center** | **Kindergarten Promotion** | 6/6/2016 | 9:00AM - 10:00AM | 510 W. 2nd Street, Corona |
| **Corona Student Center** | **8th Grade Promotion** | 6/6/2016 | 10:00AM - 11:00AM | 510 W. 2nd Street, Corona |
| **Orange County Student Center** | **Kindergarten Promotion** | 6/6/2016 | 8:00AM - 9:00AM | 2121 North Grand Avenue, Santa Ana |
| **Orange County Student Center** | **8th Grade Promotion** | 6/6/2016 | 9:30AM - 10:30AM | 2121 North Grand Avenue, Santa Ana |
| **Orange County Student Center** | **Awards Assemblies** | 6/6/2016 | 11:00AM - 12:00PM | 2121 North Grand Avenue, Santa Ana |
| **Riverside Student Center** | **8th Grade Promotion** | 6/6/2016 | 10:30AM | 3050 Chicago Avenue, Riverside |
| **Temecula Student Center** | **Park Day Grades 1st - 4th** | 6/6/2016 | All Day | 43040 Margarita Road, Temecula |
| **Temecula Student Center** | **Kindergarten Promotion** | 6/6/2016 | 9:00AM - 10:00AM | 43040 Margarita Road, Temecula |
| **Temecula Student Center** | **8th Grade Promotion** | 6/6/2016 | 1:00PM - 2:00PM | 43040 Margarita Road, Temecula |
| **iShine Student Center** | **Student Recogonition & K - 2 Talent Show** | 6/6/2016 | 8:30AM - 12:30PM | 42145 Lyndie Lane, Temecula |
| **Otay Ranch Student Center** | **K - 8 Field Day** | 6/7/2016 | 8:30AM - 12:00PM | 1615 Mater Dei Drive, Chula Vista |
| **Hemet Quest Student Center** | **Middle School Luau** | 6/7/2016 | All Day | 790 W. Acacia Avenue, Hemet |
| **Palm Student Center** | **Kindergarten Promotion** | 6/7/2016 | All Day | 46-601 Vargas Road, Indio |
| **Orange County Student Center** | **2nd Annual Family Fun Festival** | 6/7/2016 | 9:00AM - 12:00PM | 2121 North Grand Avenue, Santa Ana |
| **Riverside Student Center** | **Learning Center Kindergarten Promotions** | 6/7/2016 | 11:00AM | 3050 Chicago Avenue, Riverside |
| **Temecula Student Center** | **DaVinci Middle School Park Day** | 6/7/2016 | All Day | 43040 Margarita Road, Temecula |
| **Temecula Student Center** | **5th Grade Mulligans** | 6/7/2016 | All Day | 24950 Madison Avenue, Murrieta |
| **Bear Creek Student Center** | **8th Grade Promotion** | 6/7/2016 | All Day | 32326 Clinton Keith Road, Wildomar |
| **iShine Student Center** | **Sea World Field Trip** | 6/7/2016 | 9:30AM - 1:30PM | 500 Seaworld Drive, San Diego |
| **Otay Ranch Student Center** | **PJ Day** | 6/7/2016 | All Day | 1615 Mater Dei Drive, Chula Vista |

*Note: If Board members would like to attend Homeschool field trips, please contact Kathy Crudo ahead of time at (951) 595-6360 so she can get extra tickets. Tickets are not sold at the event.