**Subject:** Immunizations
**Effective Date:** May 24, 2013
**Approved By:** Board of Directors
**Policy:** 5002.1

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Harbor Springs Board of Directors desires to cooperate with state and local health agencies to encourage immunization of all school students against preventable diseases.

Students entering a school or child care and development program or transferring between school campuses shall present an immunization record which shows at least the month and year of each immunization in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law. A transfer student may be conditionally admitted for up to 30 school days while his/her immunization records are being transferred from the previous school. If these records do not arrive within 30 school days, the student shall present written documentation by a physician, nurse, or clinic showing that the required immunizations were received. If such documentation is not presented, the student shall be excluded from school until immunization requirements are met.

The Superintendent may arrange for qualified medical personnel to administer immunizations at school to any student whose parent/guardian has consented in writing.

**Procedure**

The Superintendent shall not unconditionally admit any student to a school or child care and development program unless that student has presented documentation of full immunization.

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians of the rights of students and parents/guardians relating to immunizations.

**Immunizations for Grades K-12**

Students entering the school in grades kindergarten through 12 shall have received the following immunizations:

1. **Measles, mumps and rubella (MMR) vaccine**
   a. Students entering at the kindergarten level shall have received two doses on or after the first birthday, except one dose may be a measles-only vaccine.
   b. Mumps vaccine shall not be required for students age seven or older.
   c. Students entering or advancing to seventh grade shall be required to have a second dose of measles-containing vaccine if they have not previously obtained a second dose.

2. **Diphtheria, tetanus and pertussis (whooping cough) vaccine (TP or DTaP)**
   a. Five doses shall be required for students ages four through six. However, four doses shall meet the requirement if at least one dose was given on or after the fourth birthday.
   b. Four doses shall be required for students age seven or older. However, three doses shall meet the requirement if at least one dose was given on or after the second birthday.
   c. Pertussis immunization shall not be required for students age seven or older.
   d. A tetanus and diphtheria (Td) shot is recommended but not required for seventh-grade students who have not had a booster within the past five years.

3. **Poliomyelitis (polio) vaccine**
   a. Four doses shall be required at any age. However, three doses shall meet the requirement for ages four through six if at least one dose was given on or after the fourth birthday, and three doses shall meet the requirement for ages seven to seventeen if at least one dose was given on or after the second birthday.

4. **Hepatitis B vaccine**
   a. Three doses shall be required for entry into kindergarten. Students admitted at the kindergarten level or below before August 1, 1997, shall be exempt from this requirement.
   b. Students shall not be unconditionally admitted or advanced to seventh grade unless they have been fully immunized against Hepatitis B. A student

who has previously had three doses of Hepatitis B vaccine at any age before seventh grade shall not be required to receive any additional shots.

5. **Varicella (chickenpox) vaccine**
   a. Any student admitted at the kindergarten level or above before July 1, 2001, shall be exempt from this requirement for school entry. Students who skipped kindergarten shall meet immunization requirements for Hepatitis B and a second measles dose prior to entering first grade. Students transferring into the school at a grade other than kindergarten or seventh grade shall be exempt from the requirement for a second measles dose or Hepatitis B immunization.

**Immunizations Below Kindergarten Level**

Children younger than four years, six months shall have received haemophilus influenza type b (Hib meningitis) vaccine. Other immunization requirements for children below kindergarten level depend on the child's age as specified in 17 CCR 6020.

**Exemptions**

Exemption from immunization requirements is allowed when:

a. The student's parent/guardian states in writing that immunization is contrary to his/her beliefs.
b. The student's parent/guardian provides a written statement by a licensed physician that the physical condition or medical circumstances of the student are such that immunization is unsafe or is permanently not indicated. However, if there is good cause to believe that the student has been exposed to one of the communicable diseases listed above, the student may be temporarily excluded from school until the local health officer is satisfied that the student is no longer at risk of developing the disease.

**Exclusions Due to Lack of Immunizations**

Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or until the student presents a letter or affidavit of exemption from his/her parent/guardian or physician.

Before a student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has 10 school days in which to supply evidence of proper immunization or an appropriate letter of exemption. This notice shall refer the parent/guardian to the child's usual source of medical care. If no usual source of medical care exists, the parent/guardian shall be referred to the county health department. The

Superintendent shall exclude from further attendance any student who fails to obtain the required immunization within 10 school days following receipt of the parent/guardian notice specified above, unless the student is exempt from immunization for medical reasons or personal beliefs. The student shall remain excluded from school until he/she has received another dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor, Superintendent, and/or designee.