HARBOR SPRINGS CHARTER SCHOOL BOARD OF TRUSTEES

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

April 11, 2013

10:00 – 11:00a.m.

43448 Business Park Drive / Temecula, CA 92590

Teleconference: (218) 844-3366 / Code: 041113#

I. PRELIMINARY

1. **Call to Order**: Board President, Ms. Ellard, called the meeting to order at 10:03a.m.

PRESENT:

Pamela Ellard, Board President *(c.c.)*	Kathleen Hermsmeyer, Executive Director *(c.c.)*
Jennifer Mejares Pham, Board Secretary *(c.c.)*	Kyla Shofner, Executive Assistant/Board Secretary *(c.c.)*
Steaven Chan, Board Trustee *(c.c.)*	Amy Podratz, Sr. Director of Business & Admin Operations *(c.c.)*
Linda Rhoads Parks, Legal Counsel *(c.c.)*	

2. *Action*: **Approval of Agenda**
   a. **Ms. Mejares Pham moved to approve the agenda.**
   b. **Mr. Chan seconded.**
   c. Discussion: None
   d. **3 AYES (Mejares Pham, Chan, Ellard); 0 NOES; 0 ABSENT. Motion adopted.**

II. BUSINESS

3. *Action:* **Approval of Meeting Minutes – February 27, 2013**
   a. **Ms. Mejares Pham moved approve the February 27, 2013 meeting minutes.**
   b. **Mr. Chan seconded.**
   c. Discussion: None
   d. **3 AYES (Mejares Pham, Chan, Ellard); 0 NOES; 0 ABSENT. Motion adopted.**

4. *Action:* **Approval of Meeting Minutes – March 20, 2013.**
   a. **Mr. Chan moved to approve the March 20, 2013 meeting minutes.**
   b. **Ms. Ellard seconded.**
   c. Discussion: None
   d. **2 AYES (Chan, Ellard); 0 NOES; 0 ABSENT; 1 ABSTENTION (Mejares Pham). Motion adopted.**

5. *Action:* **Approval of Bylaws**
   a. **Mr. Chan moved to approve the bylaws.**
   b. **Ms. Mejares Pham seconded.**
   c. Discussion:
      i. Ms. Ellard (to Ms. Shofner): So these bylaws are essentially the same as River Springs Charter's, correct?

ii. Ms. Shofner: The bylaws do have a similar structure, but you'll notice the addition of language pertaining to the Sole Statutory Member. The executive summary for this agenda items clearly indicates all sections in the bylaws where the Sole Statutory Member structure is delineated, including the Statutory Member's relationship to the Harbor Springs Board.

d. 3 AYES (Chan, Mejares Pham, Ellard); 0 NOES; 0 ABSENT. Motion adopted.

6. *Action:* **Approval of Final Petition Budget**

a. Ms. Mejares Pham moved to approve the final petition budget.
b. Mr. Chan seconded.
c. Discussion:
  i. Mr. Chan: I compared this budget to the one from our last meeting and didn't notice any changes. Were there any changes from the last meeting?
  ii. Ms. Podratz: There were no major changes from the last meeting; just some minor formula revisions. We are still moving forward as originally planned.
d. 3 AYES (Mejares Pham, Chan, Ellard); 0 NOES; 0 ABSENT. Motion adopted.

7. *Action:* **Approval of (Final) Charter Petition**

a. Ms. Mejares Pham moved to approve the (final) charter petition.
b. Mr. Chan seconded.
c. Discussion: None
d. 3 AYES (Mejares Pham, Chan, Ellard); 0 NOES; 0 ABSENT. Motion adopted.

8. *Action:* **Approval of (Final) MOU with Julian Union Elementary School District**

a. Mr. Chan moved to approve the (final) MOU with Julian Union Elementary School District.
b. Ms. Mejares Pham seconded.
c. Discussion:
  i. Ms. Ellard: Who from the Julian Union Elementary School District will be serving on our board, and when will they begin?
  ii. Ms. Shofner: The Superintendent of Julian Union Elementary (Kevin Ogden) has indicated to Dr. Hermsmeyer that they will not be having any of their staff or board members serve on the Harbor Springs Board.
  iii. Mr. Chan: Do we have a final say from Julian as to their decision?
  iv. Ms. Shofner: Dr. Hermsmeyer and I will be attending the Julian Union Elementary Board meeting next Wednesday, April 17. We expect to have a more final understanding of the situation after that meeting.
  v. Dr. Hermsmeyer: The earliest our petition will be approved is mid-May because - keep in the mind - the Julian Board still needs to have our public hearing.
  vi. Mr. Chan: So this agenda item is indicating *our* board's approval on the relationship with Julian?
  vii. Dr. Hermsmeyer: Exactly. Typically, a sponsoring district approves a charter petition before outlining the details of a business relationship in an MOU. We agreed beforehand with Julian to work out our MOU simultaneously while drafting our charter.
d. 3 AYES (Chan, Mejares Pham, Ellard); 0 NOES; 0 ABSENT. Motion adopted.

9. *Action:* **Ratification of Final MOU with River Springs Charter School**

a. Mr. Chan moved to ratify the final MOU with River Springs Charter School.

b. **Ms. Ellard seconded.**
c. Discussion: None
d. **3 AYES (Chan, Ellard, Mejares Pham); 0 NOES; 0 ABSENT. Motion adopted.**

10. *Action:* **Approval of Certificate to Amend Articles of Incorporation.**
    a. **Mr. Chan moved to approve the certificate to amend the articles of incorporation.**
    b. **Ms. Mejares Pham seconded.**
    c. Discussion: None
    d. **3 AYES (Chan, Mejares Pham, Ellard); 0 NOES; 0 ABSENT. Motion adopted.**

11. **There being no further business, it was moved by Ms. Mejares Pham and seconded by Mr. Chan that this meeting be adjourned at 10:16a.m.**

Jennifer Mejares Pham, Board Secretary

5/24/13
Date

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Springs CHARTER SCHOOLS