HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

September 15, 2016

4:30 p.m.

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Louis Fetherolf, Board Chair	Kathleen Hermsmeyer, Superintendent
Kristyn "Liz" Johnson, Board Vice Chair	Amy Podratz, Asst. Superintendent of Admin Ops
Pam Rivas, Board Secretary	Tanya Rogers, Asst. Superintendent of Business
Cheryl LaCount, Treasurer	Diane Anvari, Asst. Superintendent of Personnel
Pamela Ellard, Board Director	Vivian Price, Asst. Superintendent of Personalized Learning
Rachel Couch, Board Director	Peter Alvino, Asst. Superintendent of Pupil Services
Steaven Chan, Board Director	Natali South, Director of Executive Support

1. **Action: Call to Order & Pledge of Allegiance**
   - Ms. Couch called the meeting to order at 4:46 and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Mr. Chan moved to approve the agenda.
   - Ms. Johnson seconded.
   - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

3. **Action: Approval of Minutes from August 17, 2016**
   - Mr. Fetherolf moved to approve the Minutes from August 17, 2016.
   - Ms. Rivas seconded.
   - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

4. **Action: Election of Officers and Appointment to Subcommittees**
   - Ms. Couch moved to elect Mr. Fetherolf as Board Chair.
   - Mr. Chan seconded.
   - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

   - Mr. Chan moved to elect Ms. Johnson as Vice Chair.
   - Ms. Couch seconded.
   - Discussion:
   - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

   - Ms. Johnson moved to elect Pam Rivas as Secretary.
   - Ms. LaCount seconded.
   - Discussion:
   - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

   - Ms. Ellard moved to elect as Cheryl LaCount as Treasurer.
   - Ms. Johnson seconded.
   - Discussion:
   - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

   - Ms. Couch moved to nominate Ms. Johnson Ms. Couch and Ms. LaCount to the Superintendent's Evaluation Subcommittee.
   - Mr. Chan seconded.
   - Discussion:
   - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

5. **Action: Approval of Consent Agenda:** 1. Personnel Action Report: June, July, and August 2016; 2. Warrants June, July, and August 2016; 3. Second Reading and Approval of High School Math Placement Policy; 4. Second Reading and Approval of Board Stipend Policy; 5. Organizational Chart
   - Ms. Johnson moved to pull item #4 for discussion and approve the remainder of the Consent Agenda.
   - Mr. LaCount seconded.
   - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted
   - Ms. Ellard moved to approve item #4, Second Reading and Approval of Board Stipend Policy.
   - Mr. Chan seconded.

- Discussion: Board members asked clarifying questions which were answered by Amy Podratz.
- Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

6. **Information: PUBLIC COMMENTS**
   - None

7. **Information: Superintendent's Report**
   - Dr. Hermsmeyer reviewed the Superintendent's Report and provided charter updates.

8. **Information: Employee Survey Results**
   - Diane Anvari reviewed the Employee Satisfaction Survey results which reflected growth in staff satisfaction.

9. **Information: Harbor Springs Graduation Report 2015-16**
   - Dr. Alvino reviewed the Graduation Report and addressed Board member questions.

10. **Action: Approval of Unaudited Actuals**
    - Ms. Ellard moved to approve Unaudited Actuals.
    - Ms. LaCount seconded.
    - Discussion: Tanya Rogers reviewed the Unaudited Actuals report and addressed Board members' questions.
    - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

11. **Action: Approval of Superintendent's Goals 2016-17**
    - Ms. Rivas moved to approve the Superintendent's Goals with a revision to Goal #4 to read, "Increase overall financial reserve by 1%".
    - Ms. LaCount seconded.
    - Discussion: Dr. Hermsmeyer reviewed the proposed goals and explained the purpose of each of them.
    - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

12. **Action: Approval of Travel to Learning and the Brain Conference**
    - Ms. Ellard moved to approve the travel request for six staff members to attend the Learning and the Brain conference.
    - Ms. Johnson seconded.
    - Discussion: Vivian Price provided information regarding this conference.
    - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

13. **Action: Approval of Travel to iNACOL Blended and Online Learning Symposium**
    - Ms. Johnson moved to approve the travel request for the iNACOL conference.
    - Mr. Chan seconded.
    - Discussion: None
    - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

14. **Information: BOARD COMMENTS & AGENDA ITEM REQUESTS**
    - Ms. Couch: At our next meeting, I would like to hear any plans we may have for a high school in San Diego.

15. **Action: Motion to Adjourn the Meeting**
    - Ms. Ellard moved to adjourn the meeting at 6:32 p.m.
    - Mr. Chan seconded.
    - Vote: 7 Ayes: Fetherolf, Johnson, Rivas, LaCount, Ellard, Couch, Chan; Noes; 0 Absent; Motion Adopted

NEXT REGULAR MEETING

December 8, 2016 4:30 p.m. | 43448 Business Park Drive, Temecula, CA 92590

Pam Rivas

Pam Rivas, Secretary

11-4-16

Date