HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

June 9, 2016

4:30 p.m.

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Rachel Couch, Board Chair Louis Fetherolf, Board Vice Chair (left at 7:04) Kristyn "Liz" Johnson, Board Secretary Pam Rivas, Treasurer Pamela Ellard, Board Director Cheryl LaCount, Board Director Steaven Chan, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent of Admin Ops Tanya Rogers, Asst. Superintendent of Business Phil Hermsmeyer, Asst. Superintendent IT/Facilities Natali South, Director of Executive Support

1. **Action: Call to Order & Pledge of Allegiance**
   - Ms. Couch called the meeting to order at 4:41 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Ms. Johnson moved to approve the agenda.
   - Mr. Chan seconded.
   - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
     0 Noes; 0 Absent; Motion Adopted

3. **Action: Approval of Minutes from May 12, 2016**
   - Ms. Rivas moved to approve the Minutes from the May 12, 2016 meeting.
   - Ms. Johnson seconded.
   - Discussion: None
   - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
     0 Noes; 0 Absent; Motion Adopted

4. **Action: Approval of Consent Agenda:** Warrant Register
   - Ms. Ellard moved to approve the Consent Agenda.

- Ms. LaCount seconded.
- Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
  0 Noes; 0 Absent; Motion Adopted

5. **Information: PUBLIC COMMENTS**
   - None

6. **Information: Student Presentation**
   - Karl Zieber and Katelyn Jenkins presented their National History Day project on the history of Hellinistic art.

7. **Information: Superintendent's Report**
   - Dr. Hermsmeyer reviewed the Superintendent's Report. The Board and Superintendent discussed charter school legislation and current plans for our network.

8. **Information: First Reading of Board Stipend Policy – BP 7001.1**
   - The Board reviewed revised Board Stipend Policy – BP 7001.1.
   - The Board discussed potential revisions to the policy to reflect language that the stipends are paid monthly as compensation for work conducted during the year.
   - This policy will be agendized for Second Reading and Approval at the next regularly-called meeting.

9. **Information: First Reading of Math Placement Policy – BP 5022.1**
   - The Board reviewed Math Placement Policy – BP 5022.1.
   - This policy will be agendized for Second Reading and Approval at the next regularly-called meeting.

10. **Information: Network Upgrades - Fortinet**
    - Phil Hermsmeyer provided an explanation of the hardware and software equipment provided by Fortinet.

11. **Information: Board Member Conference Options 2016-2017**
    - The Board received information about conferences opportunities for next school year.

12. **Discussion-Public Relations – "Elevator Speech"**
    - Dr. Hermsmeyer led a discussion regarding the PR Committee's Elevator Speech to assist Board members in sharing information about our school.

13. **Action: Second Reading & Approval of Financial Reports & Accountability – BP 4003.1**
    - Ms. LaCount moved to approve Financial Reports & Accountability – BP 4003.1 upon second reading.
    - Ms. Johnson seconded.
    - Discussion: None
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

14. **Action: Second Reading & Approval of Debt Policy – BP 4008.1**
    - Ms. Ellard moved to approve Debt Policy – BP 4008.1 upon second reading.
    - Ms. Rivas seconded.
    - Discussion: None
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

15. **Action: Second Reading & Approval of Field Trip Policy – BP 5020.1**
    - Mr. Fetherolf moved to approve Field Trip Policy – BP 5020.1 upon second reading.
    - Mr. Chan seconded.
    - Discussion: None
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

16. **Action: Second Reading & Approval of Student Internet & Digital Citizenship Policy – BP 5021.1**
    - Mr. Chan moved to approve Student Internet & Digital Citizenship Policy – BP 5021.1 upon second reading.
    - Ms. Johnson seconded.
    - Discussion: None
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

17. **Action: Approval of Program Transfer – OC Quest to Citrus Springs**
    - Ms. Ellard moved to approve the Program Transfer of OC Quest to Citrus Springs.
    - Mr. Fetherolf seconded.
    - Discussion: Dr. Hermsmeyer explained that with the approval of our charter in Orange County, Quest will become a Citrus Springs program.
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

18. **Action: Approval of 2016-17 Budget**
    - Ms. LaCount moved to approve the 2016-17 Budget.
    - Ms. Rivas seconded.
    - Discussion: Amy Podratz and Tanya Rogers presented the budget.
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

19. **Action: Approval of EPA Actuals**
    - Ms. Rivas moved to approve EPA Actuals.
    - Ms. Johnson seconded.
    - Discussion: None
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

20. **Action: Approval of EPA 3 Year Plan**
    - Mr. Chan moved to approve the EPA 3 Year Plan
    - Ms. LaCount seconded.
    - Discussion:
        - Mr. Chan asked for a clarification on the certificated staff portion, which was answered by staff.
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

21. **Action: Approval of LCAP**
    - Ms. Ellard moved to approve the LCAP.
    - Ms. Rivas seconded.
    - Discussion: Amy Podratz reviewed the LCAP.
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

22. Action: Approval of **Salary Scales & Position Control Summary**
    - Mr. Fetherolf moved to approve the Salary Scales & Position Control Summary.
    - Ms. Rivas seconded.
    - Discussion: Dr. Hermsmeyer explained that with the exception of the Academy Teacher pay scales (which received a 6% increase), the salary scales remain unchanged.
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

23. **Action: Approval of Superintendent's Contract**
    - Ms. Ellard moved to approve the Superintendent's Contract.
    - Mr. Chan seconded.
    - Discussion: Amy Podratz reviewed the Superintendent's contract, including the percentages of her salary being paid by the other charters in the network. Amy answered Board member questions.
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

24. **Action: Approval of Konica Minolta Contract**
    - Ms. LaCount moved to approve the Konica Minolta Contract.
    - Ms. Rivas seconded.
    - Discussion: None
    - Vote: 7 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard, LaCount, Chan;
      0 Noes; 0 Absent; Motion Adopted

25. **Action: Approval of 2016-2017 Board Calendar & Budget**
    - Ms. Johnson moved to approve the 2016-2017 Board Calendar & Budget with the removal of the Board Site Visit Retreat and related budget.
    - Ms. Couch seconded.
    - Discussion: Board members expressed concern about the size and scope of touring all

sites, collectively, and the impact that this would have on staff and resources.

- Vote: 2 Ayes: Couch, Johnson, 4 Noes: Rivas, Ellard, LaCount, Chan; 1 Absent: Fetherolf; Motion Failed.
- Mr. Chan moved to accept the motion as originally presented.
- Ms. Ellard seconded.
- Board members discussed the potential plans for the Site Retreat plans and agreed to decide individually about participating when the plans are more finalized.
- Vote: 4 Ayes: Rivas, Ellard, LaCount, Chan; 2 Noes: Couch, Johnson; 1 Absent: Fetherolf; Motion Adopted

26. **Action: Approval of Resolution 101.1 - Facsimile Signatures**
    - Ms. Johnson moved to approve Resolution 101.1 - Facsimile Signatures
    - Ms. La Count seconded.
    - Discussion: None
    - Vote: 6 Ayes: Couch, Johnson, Rivas, Ellard, LaCount, Chan; 0 Noes; 1 Absent: Fetherolf; Motion Adopted

27. **CLOSED SESSION**: Entered into at: 7:24 p.m.
    Action: Conference with Real Property Negotiator
    - Property: EB - 700

28. **OPEN SESSION**: Entered into at: 7:46 p.m.
    Action: Public Report of Action Taken in Closed Session in Accordance with Gov Code Section 54957.1/54957.9
    Action: Conference with Real Property Negotiator
    - Property: EB - 700
        - The Board authorized Mr. Hermsmeyer to continue with property negotiations.

29. **Information: BOARD COMMENTS & AGENDA ITEM REQUESTS**
    - Ms. Couch: I enjoyed attending the Summit Springs Gala.
    - Ms. Rivas: I recently attended the CITE event.

30. **Action: Motion to Adjourn the Meeting**
    - Ms. Ellard moved to adjourn the meeting at 7:46 p.m.
    - Ms. LaCount seconded.
    - Vote: 6 Ayes: Couch, Johnson, Rivas, Ellard, LaCount, Chan; 0 Noes; 1 Absent: Fetherolf; Motion Adopted

NEXT REGULAR MEETING

Kristyn "Liz" Johnson, Secretary **Date** 8/17/16