HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR CALLED MEETING MINUTES

June 8, 2017

4:30 p.m.

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Louis Fetherolf, Board Chair Kristyn "Liz" Johnson, Vice Chair Pam Rivas, Board Secretary Cheryl LaCount, Treasurer Pamela Ellard Rachel Couch, Board Director (arrived at 4:50 p.m.) Steaven Chan, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent of Operations Tanya Rogers, Asst. Superintendent of Business Natali South, Director of Executive Support

1. **Action: Call to Order & Pledge of Allegiance**
   - Mr. Fetherolf called the meeting to order at 4:31 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Ms. Johnson moved to approve the agenda.
   - Ms. LaCount seconded.
   - Vote: 6 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount,) 0 Noes; 1 Absent (Couch). Motion Adopted.

3. **Action: Approval of Minutes from May 11, 2017**
   - Ms. Rivas moved to approve the Minutes from the May 11, 2017 meeting.
   - Mr. Johnson seconded.
   - Discussion: None
   - Vote: 6 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount,) 0 Noes; 1 Absent (Couch). Motion Adopted.

4. **Action: Approval of Consent Agenda (Warrant Register & Personnel Action Report)**
   - Ms. LaCount moved to approve the Consent Agenda.
   - Ms. Ellard seconded.
   - Vote: 6 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount,)
     0 Noes; 1 Absent (Couch). Motion Adopted.

5. **Information: PUBLIC COMMENTS**
   - None

6. **Presentations: Acknowledgement of Steaven Chan**
   - Steaven Chan was presented with a plaque of recognition for his service on the Harbor Springs' Board of Directors. Dr. Hermsmeyer communicated our appreciation for his dedication to our school and mission.

7. **Information: Superintendent's Report**
   - Dr. Hermsmeyer reviewed the Superintendent's Report and provided information related to charter legislation and network-wide updates.

8. **Information: Board Member Conference Options**
   - Board members were provided with a list of conferences available to them for the upcoming year.

9. **Action: Second Reading and Approval of TK & Kindergarten Enrollment Policy BP 5023.1**
   - Ms. LaCount moved to approve Board Policy 5023.1 regarding enrollment of TK and Kindergarten students.
   - Mr. Chan seconded.
   - Discussion: None
   - Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
     0 Noes; 0 Absent. Motion Adopted.

10. **Action: Approval of 2017-2018 Consolidated Application for Funding**
    - Ms. Johnson moved to approve the 2017-2018 Consolidated Application for Funding.
    - Ms. Ellard seconded.
    - Discussion: Tanya Rogers explained the purposed of the Consolidated Application for Funding.
    - Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
      0 Noes; 0 Absent. Motion Adopted.

11. **Action: Approval of 2017-18 Preliminary Budget**
    - Ms. Rivas moved to approve 2017-18 Preliminary Budget
    - Ms. Ellard seconded.

- Discussion: Tanya Rogers reviewed the Budget report which indicates an 8% growth.
- Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
  0 Noes; 0 Absent. Motion Adopted.

12. Action: Approval of 3 Year EPA Spending Plan

- Ms. Rivas moved to approve the Year EPA Spending Plan.
- Ms. LaCount seconded.
- Discussion: Tanya Rogers explained that the 3 Year EPA Spending Plan which is required by Prop 30.
- Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
  0 Noes; 0 Absent. Motion Adopted.

13. Action: Approval of Local Control & Accountability Plan (LCAP)

- Mr. Chan moved to approve the Local Control & Accountability Plan (LCAP).
- Ms. Couch seconded.
- Discussion: Amy Podratz reviewed the LCAP report and discussed the data included in the lengthy report which reflects our plan and survey results.
- Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
  0 Noes; 0 Absent. Motion Adopted.

14. Action: Approval of Vista Student Center Transition Plan

- Ms. LaCount moved to approve the Vista Student Center Transition Plan.
- Ms. Rivas seconded.
- Discussion: Dr. Hermsmeyer explained the need for a Transition Plan as required as a condition of the state-approved waiver process.
- Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
  0 Noes; 0 Absent. Motion Adopted.

15. Action: Approval of Otay Ranch Student Center Transition Plan

- Ms. Ellard moved to approve the Otay Ranch Student Center Transition Plan.
- Ms. Rivas seconded.
- Discussion: Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
  0 Noes; 0 Absent. Motion Adopted.

16. Action: Approval of Position Control Schedule and Salary Schedule

- Mr. Chan moved to approve the Position Control Schedule and Salary Schedule.
- Ms. Johnson seconded.
- Discussion: The position control and salary schedules were explained by staff.
- Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
  0 Noes; 0 Absent. Motion Adopted.

17. Action: Approval of 2017-2018 Board Meeting Calendar

- Ms. Johnson moved to approve the 2017-2018 Board meeting calendar.
- Ms. Rivas seconded.
- Discussion: The position control and salary schedules were explained by staff.
- Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
  0 Noes; 0 Absent. Motion Adopted.

18. Information: BOARD COMMENTS & AGENDA ITEM REQUESTS

- Ms. Couch: I will do the Keynote Speech this Monday at Otay's 6th and 8th grade promotions. I invite you all to attend.
  - Ms. Couch requested information at a future meeting about Cafeteria 125 Plans and Wellness Program.
- Ms. Ellard: Have you considered training any ACEs with Barton training?
  - Dr. Hermsmeyer: We are looking at ways to get additional training for our ACEs in Special Education, behavior and other important considerations.
- Mr. Chan: I will miss serving this Board.
- Mr. Fetherolf: The Summit Springs Foundation had 10 student scholarship applicants. We were able to narrow it down to two qualifying winners. Temecula Student Center had their own scholarship offering, which has now been transitioned to run through the Summit Springs Foundation. I would encourage my fellow Board members to help support the Foundation.

19. Action: Motion to Adjourn the Meeting

- Ms. Couch motioned to adjourn the meeting at 5:55 p.m.
- Ms. Rivas seconded.
- Vote: 7 Ayes (Fetherolf, Johnson, Chan, Rivas, Ellard, LaCount, Couch)
  0 Noes; 0 Absent. Motion Adopted.

Pam Rivas

Pam Rivas, Secretary

8-14-17

Date