HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

May 14, 2015

4:30p.m.-6:00p.m.

43448 Business Park Drive / Temecula, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. Action: **Call to Order & Pledge of Allegiance**
   - **a.** Board Chair, Mr. Chan, called the meeting to order at 4:46 p.m.

PRESENT:

Steaven Chan, Board Chair Rachel Couch, Board Vice Chair Kristyn "Liz" Johnson, Secretary (arrived at 4:54) Louis Fetherolf, Board Director Pam Rivas, Board Director Pamela Ellard, Board Director Cheryl LaCount, Board Director (arrived at 4:50)	Dr. Kathleen Hermsmeyer, Superintendent Diane Anvari, Asst. Supt. of Personnel Natali South, Executive Assistant to Board Jeanne Schaffner, School Safety Manager Heather Schaffner, HR Generalist, Benefits & Personnel Kathy Cox, Director of Special Ed

2. Action: **Approval of Agenda**
   - **a.** Ms. Ellard moved to revise the agenda, adding the request to join the CCS JPA, herein referred to as Item 8.
   - **b.** Ms. Rivas seconded.
   - **c.** Discussion: None
   - **d.** 5 AYES (Chan, Couch, Fetherolf, Rivas, Ellard); 0 NOES; 2 ABSENT (LaCount, Johnson). Motion adopted.

3. Action: **Approval of Meeting Minutes – March 12, 2015**
   - **a.** Ms. Rivas moved to approve the March 12, 2015 meeting minutes.
   - **b.** Mr. Fetherolf seconded.
   - **c.** Discussion: None
   - **d.** 5 AYES (Chan, Couch, Fetherolf, Rivas, Ellard); 0 NOES; 2 ABSENT (LaCount, Johnson). Motion adopted.

II. CONSENT AGENDA

Consent agenda items are considered routine and may be enacted by a single motion. Any Board Director may request removal of any item from the consent agenda for consideration under the regular agenda if discussion of the item is desired. Items not removed from the consent agenda will stand approved upon the motion of a Board Director, followed by a second and majority vote.

4. Action: **Ratification of Warrant Listing & Personnel Action Report**
   a. Mr. Fetherolf moved to approve the consent agenda.
   b. Ms. Ellard seconded.
   c. Discussion: None
   d. 5 AYES (Chan, Couch, Fetherolf, Rivas, Ellard); 0 NOES; 2 ABSENT (LaCount, Johnson). Motion adopted.

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

5. Information: **PUBLIC COMMENTS**
   a. None

IV. STUDENT ACHIEVEMENT

6. Information: **Update from the Superintendent**
   Dr. Hermsmeyer reviewed the Superintendent's Report and provided an update regarding student achievement, recent additions to our staff and current projects.

V. BUSINESS

7. Information: **2014-15 Financial Update**
   a. Amy Podratz reviewed the 2014-15 Budget and provided information about projected vs. actual expenses, Local Control Funding Formula (LCFF) & Local Control Accountability Plan (LCAP) updates.

8. Discussion/Activity: **LCAP Stakeholder Engagement Activity**
   a. Amy Podratz led the Board in an online LCAP survey.

9. Action: **Approval of Resolution to Join CCS JPA**
   a. Ms. Ellard moved to approve the Resolution to Join CCS JPA
   b. Ms. Johnson seconded.
   c. Discussion: Diane Anvari explained the benefits of joining this JPA for the purpose of securing more affordable liability and health insurance, with better coverage, and answered Board members' questions.
   d. 7 AYES (Chan, Couch, Fetherolf, Rivas, Ellard, Johnson, LaCount); 0 NOES; 0 ABSENT Motion adopted.

VI. GOVERNANCE

10. Action: **Approval of the 2015-2016 Board Calendar of Reports**
   a. Ms. Couch moved to approve the 2015-2016 Board Calendar of Reports

b. Ms. LaCount seconded.

c. Discussion:

- Natali South reviewed the calendar and noted that the number of regular meetings was reduced to four, plus the annual Pechanga Board Retreat, and a combined meeting with all of the Boards meeting together in February 2016. It was also mentioned that there may be a need to schedule a pre-dinner meeting for Board business prior to the Pechanga dinner.
- The Board expressed concern about the reduction of meetings, particularly the absence of a May meeting in light of budget and financial reports.
- Amy Podratz explained the purpose behind reducing the number of meetings, and acknowledged that a May meeting would be beneficial.
- The calendar will be revised to add a meeting in May and brought back for a final reading in June.

d. 6 AYES (Couch, Fetherolf, Rivas, Ellard, Johnson, LaCount); 0 NOES; 1 ABSTAIN (Chan)
Motion adopted.

VII. COMMUNITY RELATIONS

11. Information: **BOARD COMMENTS**

a. Pam Rivas: I attend the April Julian Elementary School District Board meeting. The superintendent seemed happy to have a Harbor Springs' person in attendance, and had very kind things to say about Kathleen and his recent tour of our programs. Their Board is well-established and efficient.

b. Steaven Chan: I noticed that the ranking of high schools just came out, and wondered if Kathleen could explain how that works.

c. Dr. Hermsmeyer responded that the rankings are based on a variety of factors including test scores, diversity, and other considerations. We are a comprehensive program, not specifically a high school program.

d. Louis Fetherolf: When is graduation?

e. Natali South responded that it is scheduled for June 13, and additional information will be sent out.

f. Rachel Couch: I would like thank Natali for sending the board packets and other communication to both our Springs and personal email accounts, and for making the transition from Kyla so smooth for all of us.

g. Liz Johnson: I would like to be sure that the staff knows that as Board members, we would be willing to volunteer to help if you find yourself understaffed or in need of additional help on special projects. Please keep us in the loop on ways we can be of service.

VIII. ADJOURNMENT

12. Action: **Motion to Adjourn the Meeting**

h. Ms. Johnson moved to adjourn the meeting at 7:28 p.m.

i. Ms. Rivas seconded.

j. Discussion: None

k. 7 AYES (Chan, Couch, Fetherolf, Rivas, Ellard, Johnson, LaCount); 0 NOES; 0 ABSENT
Motion adopted.

IX. NEXT REGULAR MEETING

Monday, August 10, 2015 5:00 p.m. **Potential Afternoon Meeting TBD**
Pechanga Resort – Eagle's Nest

Kristyn "Liz" Johnson, Board Secretary

6/11/15
Date

In compliance with the Americans with Disabilities Act (AB3035; CH 300, Statutes of 2000), if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter school's governing board, please contact the Administrative Office at (951) 252-8891. Notification by 10:00am on Tuesday prior to the board meeting (48 hours) will enable the school to make reasonable arrangements to assure accessibility to this meeting. Upon request, the school shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.