HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

March 10, 2016

4:30 p.m.

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

BOARD PRESENT:	STAFF PRESENT:
Rachel Couch, Chair	Kathleen Hermsmeyer, Superintendent
Louis Fetherolf, Vice Chair	Natali South, Executive Assistant to the Board
Kristyn "Liz" Johnson, Board Secretary	Amy Podratz, Asst. Superintendent Business & Admin Ops
Pam Rivas, Treasurer	Vivian Price, Asst. Superintendent Personalized Learning
Pamela Ellard, Board Director	Tanya Rogers, Director of Business

1. Action: Call to Order & Pledge of Allegiance
   - Ms. Couch called the meeting to order at 4:50 p.m. and led the Pledge of Allegiance.

2. Action: Approval of Agenda
   - Ms. Rivas moved to approve the agenda.
   - Mr. Fetherolf seconded.
   - Vote: 5 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard
     0 Noes; 2 Absent: Chan, LaCount; Motion Adopted

3. Action: Approval of Minutes from February 17, 2016
   - Ms. Johnson moved to approve the Minutes from the February 17, 2016 meeting.
   - Ms. Ellard seconded.
   - Vote: Vote: 5 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard
     0 Noes; 2 Absent: Chan, LaCount; Motion Adopted

4. Action: Approval of Consent Agenda: Warrant Register
   - Ms. Ellard moved to approve the Consent Agenda.
   - Ms. Rivas seconded.
   - Vote: Vote: 5 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard
     0 Noes; 2 Absent: Chan, LaCount; Motion Adopted

5. Information: PUBLIC COMMENTS
   - None

6. Information: Superintendent's Report with WASC Update
   - Dr. Hermsmeyer reviewed the Superintendent's Report and provided an update on WASC, Out-of-District-in-County charter legislation issues, and the status of other charter petitions.

7. Information: LCAP Mid-Year Update
   - Amy Podratz reviewed the Mid-Year LCAP Update.

8. Activity: Completion of Form 700
   - Board members were provided the opportunity to complete their annual Form 700.

9. Action: Approval of 2nd Interim Budget
   - Ms. Johnson moved to approve the 2nd Interim Budget.
   - Mr. Fetherolf seconded.
   - Discussion: Amy Podratz reviewed the 2nd Interim Budget report and provided explanations.
   - Vote: Vote: 5 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard
     0 Noes; 2 Absent: Chan, LaCount; Motion Adopted

10. Action: Approval of Auditor Selection for 2015-16 School Year
    - Ms. Ellard moved to approve the Auditor Selection for the 2015-16 School Year.
    - Ms. Rivas seconded.
    - Discussion: None
    - Vote: Vote: 5 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard
      0 Noes; 2 Absent: Chan, LaCount; Motion Adopted

11. Information: First Reading of Revised Credit Card Policy BP 3003.1
    - The Board read and reviewed the Revised Credit Card Policy, BP 3003.1.

12. Information: First Reading of Revised Cash Receipts Policy BP 4007.1
    - The Board read and reviewed the Revised Cash Receipts Policy, BP 4007.1

13. Information: First Reading of Revised Travel Policy BP 3006.1
    - The Board read and reviewed the Revised Travel Policy, BP 3006.1

14. Information: BOARD COMMENTS
    - Mr. Fetherolf: Thanks to Rachel for organizing our board visits. I think it helps support our superintendent and staff when we show our support.
    - Ms. Couch: Steaven asked me to announce that he will be going to LaFuente on April 7 if anyone wants to join him.
    - Ms. Johnson: I will be serving as the SELPA parent representative.

15. Action: Motion to Adjourn the Meeting
    - Ms. Rivas moved to adjourn the meeting at 6:25 p.m.
    - Mr. Fetherolf seconded.
    - Vote: 5 Ayes: Couch, Fetherolf, Johnson, Rivas, Ellard
      0 Noes; 2 Absent: Chan, LaCount; Motion Adopted

NEXT REGULAR MEETING

Thursday, May 12, 2016 4:30 p.m. | 43448 Business Park Drive, Temecula, CA 92590

Kristyn "Liz" Johnson

5/12/16

Date