HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR CALLED MEETING MINUTES

March 9, 2017

4:30 p.m.

43448 Business Park Drive

Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Louis Fetherolf, Board Chair Kristyn "Liz" Johnson, Vice Chair Pam Rivas, Board Secretary Pamela Ellard, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent of Operations Tanya Rogers, Asst. Superintendent of Business Phil Hermsmeyer, Asst. Superintendent of IT/Facilities Kathy Cox, Director of Special Education Natali South, Director of Executive Support

1. Action: Call to Order & Pledge of Allegiance
   - Mr. Fetherolf called the meeting to order at 4:36 p.m. and led the Pledge of Allegiance.

2. Action: Approval of Agenda
   - Ms. Rivas moved to revise the order of the agenda, moving approval of Pacific Springs Charter Petition directly after Program Reviews.
   - Ms. Johnson seconded.
   - Vote: 4 Ayes: Fetherolf, Rivas, Johnson, Ellard; 0 Noes;
     3 Absent: Couch, LaCount, Chan. Motion Adopted

3. Action: Approval of Minutes from February 16, 2017 Meeting
   - Ms. Ellard moved to approve the Minutes from the February 16, 2017 meeting.
   - Ms. Rivas seconded.
   - Vote: 4 Ayes: Fetherolf, Rivas, Johnson, Ellard; 0 Noes;
     3 Absent: Couch, LaCount, Chan. Motion Adopted

4. Action: Approval of Consent Agenda:
    - Ms. Rivas moved to remove the Warrant Register from the Consent Agenda for discussion and approve the remaining items.
    - Ms. Johnson seconded.
    - Vote: 4 Ayes: Fetherolf, Rivas, Johnson, Ellard; 0 Noes;
      3 Absent: Couch, LaCount, Chan. Motion Adopted
    - Ms. Rivas moved to approve the Warrant Register.
    - Ms. Ellard seconded.
    - Discussion: Ms. Rivas asked a question regarding a particular warrant item which was answered by staff.
    - Vote: 4 Ayes: Fetherolf, Rivas, Johnson, Ellard; 0 Noes;
      3 Absent: Couch, LaCount, Chan. Motion Adopted

5. Information: PUBLIC COMMENTS
    - None

6. Information: Superintendent's Report
    - Dr. Hermsmeyer reviewed the Superintendent's report and provided an update on plans for petition submissions in light of Out of District – In County legislation. Board members and the superintendent engaged in a conversation related to math proficiency and our efforts in this area.

7. Presentation: Program Reviews – "42Q Reports"
    - Amy Heald reviewed the Program Report for La Fuente.
    - Philip Parks played a highlight video for Otay Ranch.

8. Action: Approval of Pacific Springs Charter Petition
    - Ms. Ellard moved to approve the Pacific Springs Charter Petition.
    - Ms. Rivas seconded.
    - Discussion: Amy Podratz explained our plans to submit the Pacific Springs Charter petition in response to recent Out of District – In County legislation.
    - Vote: 4 Ayes: Fetherolf, Rivas, Johnson, Ellard; 0 Noes;
      3 Absent: Couch, LaCount, Chan. Motion Adopted

9. Information: E-Rate Application
    - Phil Hermsmeyer provided an information regarding the E-Rate program and required application.

10. Information/Activity: Form 700 – Conflict of Interest Reporting
    - Board members were provided an opportunity to complete their Conflict of Interest – Form 700.

11. Action: Approval of Second Interim Budget
    - Ms. Johnson moved to approve the Second Interim Budget.
    - Mr. Fetherolf seconded.
    - Discussion: Tanya Rogers reviewed the Second Interim Budget and answered Board members' questions.
    - Vote: 4 Ayes: Fetherolf, Rivas, Johnson, Ellard; 0 Noes;
      3 Absent: Couch, LaCount, Chan. Motion Adopted

12. Action: Selection of New Auditor
    - Ms. Johnson moved to approve Christy White and Associates as the auditor for the 2016-2017 school year.
    - Ms. Rivas seconded.
    - Discussion: Tanya Rogers explained that our current auditor provided notice that they will not be able to conduct our audit this year, thus the need to select another firm.
    - Vote: 4 Ayes: Fetherolf, Rivas, Johnson, Ellard; 0 Noes;
      3 Absent: Couch, LaCount, Chan. Motion Adopted

13. **CLOSED SESSION**: Entered into at: 5:50 p.m.
    Action: Conference with Legal Counsel Regarding Pending Litigation
    - Student ID: 858666

14. **OPEN SESSION**: Entered into at 6:03 p.m.
    Action: Public Report of Action Taken in Closed Session in Accordance with Gov Code Section 54957.1/54957.9
    Action: Conference with Legal Counsel Regarding Pending Litigation
    - Student ID: 858666: No action to report.

15. Information: BOARD COMMENTS
    - Mr. Fetherolf: I watched Kathleen's first vlog, and it was fantastic. Looking forward to seeing additional ones.
    - Ms. Ellard: I will not be here for the May meeting because I will be celebrating my 30th anniversary. For our ELA strugglers, I want to mention a new program called Foundations in Sounds which is endorsed by Susan Barton. I think this could really make a difference for many students.

16. Action: Motion to Adjourn the Meeting
    - Ms. Ellard moved to adjourn the meeting at 6:12 p.m.
    - Ms. Johnson seconded.
    - Vote: 4 Ayes: Fetherolf, Rivas, Johnson, Ellard; 0 Noes;
      3 Absent: Couch, LaCount, Chan. Motion Adopted

NEXT REGULAR MEETING

May 11, 2017 | 43448 Business Park Drive, Temecula, CA 92590

Pam Rivas

Pam Rivas, Secretary

5-11-17

Date