HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

February 12, 2015

9:00a.m.-3:00p.m.

43448 Business Park Drive / Temecula, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. *Action*: **Call to Order & Pledge of Allegiance**
   a. Board Chair, Mr. Chan, called the meeting to order at 9:17 a.m.

PRESENT:

Steaven Chan, Board Chair	Amy Podratz, Assistant Supt – Business & Admin Ops
Rachel Couch, Board Vice Chair (arrived at 9:48 am)	Debbie Daniel, Assistant Superintendent – Pupil Services
Kristyn "Liz" Johnson, Board Secretary	Phil Hermsmeyer, Assistant Superintendent – Facilities & IT
Louis Fetherolf, Board Director	Vivian Price, Assistant Superintendent – Education/P.L.
Pam Rivas, Board Director	Michelle Sebastian, Asst. Director – Special Education
Pamela Ellard, Board Director	Linda Rhoads Parks, Esq.
Cheryl LaCount, Board Director	River Springs Charter School Governing Board
Dr. Kathleen Hermsmeyer, Superintendent	Empire Springs Charter School Governing Board
Natali South, Executive Assistant to Board	Springs, Inc. Governing Board
Sarah Hutcheson, Executive Assistant	

2. *Action*: **Approval of Agenda**
   a. Ms. Ellard moved to approve the agenda. Mr. Fetherolf seconded.
   b. Discussion: None
   c. 6 AYES (Chan, Johnson, Fetherolf, Rivas Ellard, LaCount); 0 NOES; 1 ABSENT (Couch). Motion adopted.

3. *Action*: **Approval of Meeting Minutes – December 11, 2014**
   a. Ms. Rivas moved to approve the December 11, 2014 meeting minutes. Ms. LaCount seconded.
   b. Discussion: None
   c. 6 AYES (Chan, Johnson, Fetherolf, Rivas, Ellard, LaCount); 0 NOES; 1 ABSENT (Couch). Motion adopted.

II. CONSENT AGENDA

Consent agenda items are considered routine and may be enacted by a single motion. Any Board Director may request removal of any item from the consent agenda for consideration under the regular agenda if discussion of the item is desired. Items not removed from the consent agenda will stand approved upon the motion of a Board Director, followed by a second and majority vote.

4. *Action*: **Approval of ESCS Organizational Chart**
5. *Action:* **Approval of 2015-16 Attendance & 185 Credentialed Staff Calendar**

6. *Action:* **Ratification/Approval of Single School District Plan**
   a. Ms. Johnson moved to approve the consent agenda. Ms. Ellard seconded.
   b. Discussion: None
   c. 6 AYES (Chan, Johnson, Fetherolf, Rivas Ellard, LaCount); 0 NOES; 1 ABSENT (Couch). Motion adopted.

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

7. *Information*: **PUBLIC COMMENTS**
   a. None

8. *Information:* **BOARD COMMENTS**
   a. Mr. Fetherolf, in response to a discussion regarding a vacancy on the River Springs Board, suggested that we consider establishing criteria for the board hiring process that would allow for diversity of experience amongst board members, which would provide strength and expertise in multiple areas.
   b. Ms. Ellard agreed with Mr. Fetherolf's suggestion. In addition, she mentioned that she enjoyed attending the STEAM Fair (a steam-energy based student event) at Otay Ranch.

IV. STUDENT ACHIEVEMENT

9. *Information*: **Report from the Superintendent**
   a. Dr. Hermsmeyer reviewed her State of the Schools report provided under separate cover. In it, she provided a progress report on the 2014-15 school year, as well as an update on each of our departments, goals and plans for the remainder of the year.

V. GOVERNANCE

10. *Training:* **Special Education Topics:**
   a. Debbie Daniel and Michelle Sebastian reviewed the training materials included in the board packet on the topics of:
      - FERPA
      - 504s
      - IDEA

11. *Presentation:* **Education & Personalized Learning**
   a. Stephanie Parshall provided an update on Instructional Support and reviewed the opportunities and resources that are available to our students and parents.
   b. Vivian Price and the Personalized Learning staff discussed their programs. The Board heard from student speakers from our Keys, Venture & Homeschool programs.
   c. Directors from our Education department provided their "4-2-Q" reports where they highlighted topics such as enrollment, current offerings, student successes and facility updates. Two students from iShine performed a self-composed song for the Board on the topic of recycling.

12. *Discussion:* **Round-table Discussion – Board Attended Conferences**
    a. Board members from Springs, Inc., River Springs, Harbor Springs & Empire Springs participated in roundtable discussion where they had the opportunity to share and discuss key elements from conferences that they attended in their capacity as board members. During this discussion it was suggested that Board Comments be moved to the end of the agenda for future meetings.

13. *Action:* **Approval of Out-of-State Travel to Washington DC for Philip Parks plus three (3) teachers.**
    a. Ms. Johnson moved to approve the agenda. Ms. Couch seconded.
    b. Discussion: None
    c. 7 AYES (Chan, Couch, Johnson, Fetherolf, Rivas Ellard, LaCount); 0 NOES; 0 ABSENT. Motion adopted.

VI. ADJOURNMENT

14. *Action:* **Motion to Adjourn the Meeting**
    a. Mr. Fetherolf moved and Ms. Rivas seconded to adjourn the meeting at 3:08 p.m.
    b. Discussion: None.
    c. 7 AYES (Chan, Couch, Johnson, Fetherolf, Rivas Ellard, LaCount); 0 NOES; 0 ABSENT. Motion adopted.

VII. NEXT REGULAR MEETING

Thursday, March 12, 2015, 4:00 – 6:00p.m.
Temecula Administrative Offices – Executive Conference Room – 43448 Business Park Drive / Temecula 92590

Kristyn "Liz" Johnson, Board Secretary — Date: 3/12/15

In compliance with the Americans with Disabilities Act (AB3035; CH 300, Statutes of 2000), if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter school's governing board, please contact the Administrative Office at (951) 252-8891. Notification by 10:00am on Tuesday prior to the board meeting (48 hours) will enable the school to make reasonable arrangements to assure accessibility to this meeting. Upon request, the school shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

Members of the public attending a board meeting via teleconference need not give their name when entering the conference call.