Sample Elementary School Schedule Otay Ranch Academy for the Arts

*This schedule should be used as an example only; it is **not** intended to be comprehensive and should not be interpreted literally in the classroom.*

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30am-8:45am	**Structured Studio Day (Home Study Day)** ● Check assignments in Friday folder (see notes below) ● Practice Math Facts ● Read a book of your choice and write in your journal ● Drama/Music practice ● Math, Spelling and Reading practice with instructional support from parent ● Computer Time (ST Math/Inspect/etc.) ● Complete Science/Social Studies work ● Project work ● Recess – Go out and play	**Morning News (Warm-up)**	**Morning News (Warm-up)**	**Morning News (Warm-up)**	**Morning News (Warm-up)**
8:45am-9:15am		**Shared Reading**	**Shared Reading**	**Shared Reading**	**Shared Reading**

9:15am-10:15am		**Reader's Workshop (Humanities)- English Language Arts/Social Studies Block (Learning during this block may include any of the following):** ● Direct instruction. including arts integrated studies and full and/or mini-lessons in English language arts and social studies centers for application of previously taught concepts and skills (Arts Integrated ELA/SS lessons and other flexible, small group instruction takes place during centers as well as further opportunities for independent practice, collaborative and personalized learning in social studies and English language arts) ● Arts Integrated Socratic Seminars			
10:15am-10:30am		**Word Work**			
10:30-11:30am		**Writing Workshop**			
11:30am-11:55am		**Recess**	**Recess**	**Recess**	**Recess**
11:55am-12:25pm		**Lunch**	**Lunch**	**Lunch**	**Lunch**
12:25pm-1:45pm		**STEAM Block - Math/Science Block (Learning during this block may include any of the following):** ● Direct instruction. including arts integrated studies and full and/or mini-lessons in mathematics and science. centers for application of previously taught concepts and skills (Arts Integrated Math/Science lessons and other flexible, small group instruction takes place during centers as well as further opportunities for independent practice, collaborative and personalized learning in Math and Science) ● Arts Integrated inquiry-based science explorations			
1:45pm-2:0pm		**Project Workshop & Media Arts**	**Project Workshop & Media Arts**	**Project Workshop & Media Arts**	**Project Workshop & Media Arts**
2:00pm-3:00pm		**Students Choose: Art Exploration Class**	**Students Choose: Art Exploration Class**	**Students Choose: Art Exploration Class**	**Students Choose: Art Exploration Class**
3:00pm: KN-2nd 3:15pm: 3rd-5th		**Dismissal (staggered)**	**Dismissal (staggered)**	**Dismissal (staggered)**	**Dismissal (staggered)**

Important Points about a Studio Day (Home Study Day):

- **Plan, at first, at least one hour of study time for each hour of class time at home**. Depending on the course, the grade you want, and your own study efficiency, you may have to schedule more or less time. A difficult course, for example, may require one hour or more of study time for each course hour. Remember that learning is what counts, not the time it takes you to learn. Be prepared to schedule as much time as you need to gain control of a course.
- **Schedule regular study time at home**. To succeed in your classes, you need to establish definite study hours. If you do not set aside and stick to such hours on a weekly basis, you are probably going to lose control of your time.
  There are many values to setting aside regular study hours. First, they help make studying a habit. Study times will be as automatically programmed into your weekly schedule as, say, watching a favorite television program. You will not have to remind yourself to study, nor will you waste large amounts of time and energy trying to avoid studying; you will simply do it. Another value of regular study time is that you will be better able to stay up to date on work in your courses. Finally, as mentioned before, regular study takes advantage of the proven fact that regular study sessions are more effective for learning material.
- **Plan at least one-hour blocks of study time per class period at home**. If you schedule less than one hour, your study period may be over just when you are fully warmed up and working hard.
- **Reward yourself for using study time effectively at home**. Positively reinforcing a certain behavior will likely lead to an increase in the probability of its occurrence. In other words, if after a period of efficient study, you allow yourself to watch an hour of television or to telephone a friend (positive reinforcement); you will be more likely to use your study time effectively in the future. Remember that your reward system won't work if you cheat!
- **Work on your most difficult subjects at home when you are most alert**. Save routine work for times you are most likely to be tired. You might, for example, study a new and difficult Math chapter at 8 a.m. if you are naturally alert then, and review vocabulary words for Language Arts class at 11 a.m., when you may be a little tired.
- **Balance your Studio Day (Home Study Day) activities**. Allow free time for family, friends, sports, television, and so on in your schedule.
- **Keep your Studio Day (Home Study Day) schedule flexible**. When unexpected events occur, trade times on your weekly schedule. Do not simply do away with study hours. If you find that your schedule requires constant adjustments, revise it.

A Daily or Weekly "To Do" List

Many successful people make the "to do" list a habit, considering it an essential step in making the most efficient use of their time each day. A "to do" list, made up weekly, may be one of the most important single study habits you will ever acquire. A weekly list should be prepared on a Friday before you leave school.

Have the list with you throughout the Studio Day (Home Study Day). Decide priorities. Making the best use of your time means focusing on top-priority items rather than spending hours completing low-priority activities. Place an asterisk (*) or an "A" in front of the high-priority items on the list.

Cross out items as you finish them. Doing this will give you a sense of accomplishment, as well as help you see easily what you still have left to do.