RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

SPECIAL MEETING
MINUTES

April 17, 2014
9:30 – 11:30a.m.
43448 Business Park Drive / Temecula, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. *Action*: **Call to Order & Pledge of Allegiance**
   - **a.** Board Chair, Ms. Darrow, called the meeting to order at 9:49a.m.

PRESENT:

Marlene Darrow, Board Chair Jennifer Mejares Pham, Board Vice Chair Robin Mammoth, Board Secretary Pamela Ellard, Board Parliamentarian Charlene Ponzio, Board Treasurer Sheila Ryle, Board Director	Dr. Kathleen Hermsmeyer, Superintendent Kyla Shofner, Director of Charter Relations Phil Hermsmeyer, Assistant Superintendent – Facilities & IT Philip Parks, Assistant Director, Temecula Student Center

2. *Action*: **Approval of Agenda**
   - **a.** Ms. Ryle moved to approve the agenda. Ms. Mejares Pham seconded.
   - **b.** Discussion: None
   - **c.** 6 AYES (Ryle, Mejares Pham, Darrow, Ellard, Mammoth, Ponzio); 0 NOES; 0 ABSENT. Motion adopted.

3. *Action*: **Approval of Meeting Minutes – March 13, 2014**
   - **a.** Ms. Mammoth moved to approve the March 13, 2014 meeting minutes. Ms. Ryle seconded.
   - **b.** Discussion: None
   - **c.** 6 AYES (Mammoth, Ryle, Darrow, Ellard, Mejares Pham, Ponzio); 0 NOES; 0 ABSENT. Motion adopted.

II. CONSENT AGENDA

Consent agenda items are considered routine and may be enacted by a single motion. Any Board Director may request removal of any item from the consent agenda for consideration under the regular agenda if discussion of the item is desired. Items not removed from the consent agenda will stand approved upon the motion of a Board Director, followed by a second and majority vote.

4. *Action*: **Ratification of Warrant Listing & Personnel Action Report (March)**
   - **a.** Ms. Mammoth moved to approve the consent agenda. Ms. Ellard seconded.
   - **b.** 6 AYES (Mammoth, Ellard, Darrow, Mejares Pham, Ponzio, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

5. *Information*: **PUBLIC COMMENTS**

- **a.** None

6. *Information:* **BOARD COMMENTS**

- **a.** Ms. Ryle: Thank you to Ms. Mammoth for getting the evaluation board committee process started for the Assistant Superintendent of Personnel and Assistant Superintendent of Facilities & IT.
- **b.** Dr. Hermsmeyer: I wanted to mention one additional upcoming event – our Annual Staff Picnic on Friday, June 13th from 12:30 – 4:00pm at the Riverside Magnolia Student Center.

IV. BUSINESS

7. *Action:* **Approval of Out-of-state Travel to Washington, D.C. for Philip Parks Plus Three (3) Teachers (June 23-25, 2014)**

- **a.** Ms. Mejares Pham moved to approve out-of-state travel to Washington, D.C. for Philip Parks Plus Three (3) Teachers (June 23-25, 2014). Ms. Ryle seconded.
- **b.** Discussion:
  - i. Dr. Hermsmeyer clarified that Mr. Parks, as a current River Springs Charter School (RSCS) employee, is requesting the out-of-state travel through RSCS even though he will be the Director of Harbor Springs Charter School's new Otay Ranch School for the Arts in Chula Vista starting in the 2014/15 school year.
  - ii. Dr. Hermsmeyer (in response to a question from Ms. Ryle): The Assistant Director (replacement) position at Temecula Student Center has been posted.
  - iii. Ms. Mejares Pham (to Mr. Parks): How can you share what you learn at this great conference with Harbor and Empire Springs?
  - iv. Mr. Parks: I think we can take some time during the Professional Learning Communities where we can share everything we learn.
  - v. Dr. Hermsmeyer: Even though Mr. Parks is technically moving to Harbor Springs, he will still be participating in all three school's professional development and thus be able to share all that he learns.
- **c.** 6 AYES (Mejares Pham, Ryle, Darrow, Ellard, Mammoth, Ponzio); 0 NOES; 0 ABSENT. Motion adopted.

V. GOVERNANCE

8. *Action:* **Approval of Revised Board Policy 8001.1-8001.3 – Hiring**

- **a.** Ms. Mammoth moved to approve Revised Board Policy 8001.1-8001.3 – Hiring. Ms. Ellard seconded.
- **b.** Discussion: None
- **c.** 6 AYES (Mammoth, Ellard, Darrow, Mejares Pham, Ponzio, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

9. *Action:* **Approval of Revised Board Policy 8002.1-8002.4 – Compensation**

- **a.** Ms. Ponzio moved to approve Revised Board Policy 8002.1-8002.4 – Compensation. Ms. Ryle seconded.
- **b.** Discussion: None

c. 6 AYES (Ponzio, Ryle, Darrow, Ellard, Mammoth, Mejares Pham); 0 NOES; 0 ABSENT. Motion adopted.

10. *Action:* **Approval of Revised Board Policy 8003.1-8003.3 – Termination**

a. Ms. Ellard moved to approve Revised Board Policy 8003.1-8003.3 – Termination. Ms. Ponzio seconded.

b. Discussion: None

c. 6 AYES (Ellard, Ponzio, Darrow, Mammoth, Mejares Pham, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

11. *Action:* **Approval of Revised Board Policy 8004.1 – Harassment-free Workplace**

a. Ms. Mejares Pham moved to approve Revised Board Policy 8004.1 – Harassment-free Workplace. Ms. Ryle seconded.

b. Discussion: None

c. 6 AYES (Mejares Pham, Ryle, Darrow, Ellard, Mammoth, Ponzio); 0 NOES; 0 ABSENT. Motion adopted.

12. *Action:* **Approval of Revised Board Policy 8005.1 – Employee Complaints**

a. Ms. Mejares Pham moved to approve Revised Board Policy 8005.1 – Employee Complaints. Ms. Mammoth seconded.

b. Discussion: None

c. 6 AYES (Mejares Pham, Mammoth, Darrow, Ellard, Ponzio, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

13. *Action:* **Approval of Revised Board Policy 8006.1 – Certification**

a. Ms. Ellard moved to approve Revised Board Policy 8006.1 – Certification. Ms. Ponzio seconded.

b. Discussion:

i. Dr. Hermsmeyer (in response to a question from Ms. Darrow): We can get teachers an emergency credential if they meet certain criteria. We have very few teachers with emergency credentials.

ii. Ms. Ryle: I think it's important to note that "emergency" does not have a negative connotation.

c. 6 AYES (Ellard, Ponzio, Darrow, Mammoth, Mejares Pham, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

14. *Action:* **Approval of Revised Board Policy 8007.1 – Employee Guidelines for Use of Social Networking Sites**

a. Ms. Mejares Pham moved to approve Revised Board Policy 8007.1 – Employee Guidelines for Use of Social Networking Sites. Ms. Ellard seconded.

b. Discussion:

i. Ms. Mejares Pham: I am really happy to see this policy come into form.

c. 6 AYES (Mejares Pham, Ellard, Darrow, Mammoth, Ponzio, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

15. *Action:* **Approval of Revised Board Policy 5008.1 – Withholding Student Records**

a. Ms. Ellard moved to approve Revised Board Policy 5008.1 – Withholding Student Records. Ms. Ponzio seconded.

b. Discussion: None

c. 6 AYES (Ellard, Ponzio, Darrow, Mammoth, Mejares Pham, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

16. *Action:* **Approval of Revised Board Policy 5011.1 – Identification and Education under Section 504**

- **a.** Ms. Ellard moved to approve Revised Board Policy 5011.1 – Identification and Education under Section 504. Ms. Mammoth seconded.
- **b.** Discussion: None
- **c.** 6 AYES (Ellard, Mammoth, Darrow, Mejares Pham, Ponzio, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

17. *Action:* **Approval of Revised Board Policy 5012.1 – Bullying and Harassment**

- **a.** Ms. Mammoth moved to approve Revised Board Policy 5012.1 – Bullying and Harassment. Ms. Ellard seconded.
- **b.** Discussion: None
- **c.** 6 AYES (Mammoth, Ellard, Darrow, Mejares Pham, Ponzio, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

18. *Action:* **Approval of Revised Board Policy 5013.1 – Students' Freedom of Speech/Expression**

- **a.** Ms. Ryle moved to approve Revised Board Policy 5013.1 – Students' Freedom of Speech/Expression. Ms. Ponzio seconded.
- **b.** Discussion: None
- **c.** 6 AYES (Ryle, Ponzio, Darrow, Ellard, Mammoth, Mejares Pham); 0 NOES; 0 ABSENT. Motion adopted.

VI. CLOSED SESSION – *Called to order at 10:10a.m.*

19. *Action:* **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** (Subdivision (a) of Section 54956.9) Case # INC 1301820

20. *Action:* **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

- **a.** Property: 4020 Jefferson / Riverside
- **b.** Property: 42145 Lyndie Ln / Temecula

VII. OPEN SESSION – *Reconvened at 11:08a.m.*

21. Action: **Public Report of Action Taken in Closed Session in Accordance with Gov Code Section 54957.1/54957.9**

19. Action: ***CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION*** *(Subdivision (a) of Section 54956.9) Case # INC 1301820*

a. No action to report

20. Action: ***CONFERENCE WITH REAL PROPERTY NEGOTIATOR***

a. Property: 4020 Jefferson / Riverside

i. No action to report.

b. Property: 42145 Lyndie Ln / Temecula

i. Ms. Mammoth moved to place an additional $50,000 in escrow by May 1st to secure the property if necessary. Ms. Ellard seconded. 6 AYES (Mammoth, Ellard, Darrow, Mejares Pham, Ponzio, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

VIII. ADJOURNMENT

22. *Action:* **Motion to Adjourn the Meeting**

- **a.** Ms. Mammoth moved and Ms. Darrow seconded to adjourn the meeting at 11:11a.m.
- **b.** 6 AYES (Mammoth, Darrow, Ellard, Mejares Pham, Ponzio, Ryle); 0 NOES; 0 ABSENT. Motion adopted.

IX. NEXT REGULAR MEETING

Thursday, May 15, 2014, 12:15 – 3:30p.m.

Temecula Administrative Offices – Executive Conference Room – 43448 Business Park Drive / Temecula 92590

Robin Mammoth, Board Secretary

5/15/14
Date

In compliance with the Americans with Disabilities Act (AB3035; CH 300, Statutes of 2000), if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the charter school's governing board, please contact the Administrative Office at (951) 252-8891. Notification by noon on Tuesday prior to the board meeting (48 hours) will enable the school to make reasonable arrangements to assure accessibility to this meeting. Upon request, the school shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.