RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43448 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

October 15, 2015

12:00 p.m.

43448 BUSINESS PARK DRIVE

TEMECULA, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. Action: **Call to Order & Pledge of Allegiance**
   a. Ms. Mejares-Pham, Chair, called the meeting to order and led the Pledge of Allegiance 12:08 p.m.

PRESENT:

Jennifer Mejares-Pham	Kathleen Hermsmeyer, Superintendent
Sheila Ryle, Secretary	Amy Podratz, Assistant Supt – Business & Admin Ops
Carl Burke, Treasurer	Karl Yoder, Chief Financial Officer
Stephen Darrow, Director	Natali South, Executive Assistant to the Board
Jessica Mercer, Director	Linda Rhoads-Parks, Legal Counsel
Chuck Vela (arrived at 1:17)	Sarah Hutcheson, Executive Assistant to Superintendent

2. Action: **Approval of Agenda**
   a. Ms. Ryle moved to revise the order of the agenda.
   b. Ms. Mercer seconded.
   c. 5 AYES (Mejares-Pham, Burke, Darrow, Ryle, Mercer); 0 NOES; 2 ABSENT (Ponzio, Vela); Motion adopted.

3. Action: **Approval of Meeting Minutes – September 21, 2015**
   a. Mr. Darrow moved to approve the September 10, 2015 meeting minutes.
   b. Mr. Burke seconded.
   c. 5 AYES (Mejares-Pham, Burke, Darrow, Ryle, Mercer); 0 NOES; 2 ABSENT (Ponzio, Vela); Motion adopted.

II. CONSENT AGENDA

4. Action: **Approval of Agenda**
   a. Mr. Burke moved to approve the Warrant List and Personnel Action Report.
   b. Mr. Darrow seconded.
   c. 5 AYES (Mejares-Pham, Burke, Darrow, Ryle, Mercer); 0 NOES; 2 ABSENT (Ponzio, Vela); Motion adopted.

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

5. Information: **PUBLIC COMMENTS**
   a. None

6. **Student Recognition**: Superintendent Hermsmeyer presented Megan Chan with a certificate in recognition of Megan's achievement as a Commended Student by the National Merit Scholarship Corporation. Megan's family was in attendance.

IV. STUDENT ACHIEVEMENT

7. Information: **Superintendent's Report**
   a. Dr. Hermsmeyer reviewed the contents of her Superintendent's Report.
      - Dr. Hermsmeyer indicated that we have two separate investor groups who will be touring our facilities in pursuit of our bond financing.
      - Board members asked questions related to the Enrollment Report.
      - Dr. Hermsmeyer reported that over 50 new employees attended CORE training.

VII. BUSINESS

8. Information: **Finance Update with Cash Flow and Financial Options**
   a. Karl Yoder provided the Board with an update on our Bond process as well as reviewed of our current cash flow status.
      - The delay of the Bond issue has placed a strain on our cash flow. This hasn't affected our operations, but it has impacted our ability to purchase properties with cash.
      - Board members asked questions about specific lines in the report.

- Karl indicated that Fund 40 and the budget information will be presented as a consolidated report so that we don't have to reference two separate things to get an accurate picture of what our finances look like.

9. Action: **Approval of Donation of Surplus Property**
   a. Ms. Ryle moved to approve the donation of surplus property.
   b. Mr. Darrow seconded.
   c. Discussion:
      - Ms. Mejares-Pham: How did we determine which charities to donate to?
        - Tammy Jackson researched local charities as well as the specific charity overseas who made a request for donations.
      - Carl Burke: As you are all aware, college bookstores are getting smaller and smaller. I want to be sure that we're not putting ourselves in this situation. This comment isn't related to the donation report, but just regarding the materials we provide to our families.
        - Our bookmart remains stocked with curriculum and we have no plans to change that. Sites were notified of the surplus materials in the event that they wanted to supplement their supply with any of these books and materials.
   d. 5 AYES (Mejares-Pham, Burke, Darrow, Ryle, Mercer); 0 NOES; 2 ABSENT (Ponzio, Vela); Motion adopted.

VII. CLOSED SESSION

10. Action: **Conference with Real Property Negotiator**
    a. Property J-4020
    b. Property CK-32326
    c. Property F-1400

11. Action: **Conference with Legal Counsel regarding Potential Litigation for Special Education Services**

VII. OPEN SESSION

12. Action: **Public Report of Action Taken in Closed Session in Accordance with Gov. Code Section 54957.1/54957.9**
    a. Property J-4020: The Board authorized the conditional approval of the contract addendum with modifications.
    b. Property CK-32326: The Board authorized signing of the lease on this property, pending a satisfactory answer to a question.
    c. Property F-1400: No specific action to report.

13. Action: **Conference with Legal Counsel regarding Potential Litigation for Special Education Services**
    a. The Board authorized the rejection of the claim.

VII. GOVERNANCE

14. Information: **First Reading of Revised Nepotism Policy, BP 8001.3**
    a. The Board reviewed the revised Nepotism Policy, BP 8001.3
    b. This policy will be brought back for second reading and approval.

15. Training: **Government Code 1090**
    a. Linda Rhoads-Parks provided training on Government Code 1090.
    b. Our Conflict of Interest policy should be updated to reflect GC 1090 language.

16. Study Session: **Board Goals**
    a. The Board updated and established their goals as follows:
        i. Financial Security
        ii. Marketing, Branding & PR: Our goal is to have the highest reputation broadly understood within the defined communities that we serve.
        iii. Political Advocacy
        iv. Safety
        v. Define growth for River Springs
            1. Buildings
            2. Franchise goals defined
            3. What are the boundaries? Let's grow within them.
            4. Clearly define "our future communities" (geography/population/programs)
        vi. Increase Green Alternatives

VII. COMMUNITY RELATIONS

17. Action: **Board Comments**
    a. Ms. Mejares-Pham: I encourage our Board members to participate in the Dress for Success process. It is a fabulous opportunity for our students and a great way for Board members to contribute.
    b. Mr. Darrow: I think this was a very informative Board meeting.
    c. Ms. Ryle: I agree.
    d. Ms. Mercer: I notice that a high percentage of our students are returning students, and I think that shows how great of job we are doing as a school.

VII. ADJOURNMENT

18. Action: **Motion to Adjourn the Meeting**

- **a.** Ms. Mercer moved to adjourn the meeting at 4:23 p.m.
- **b.** Ms. Ryle seconded.
- **c.** Discussion: None
- **d.** 6 AYES (Mejares-Pham, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 1 ABSENT (Ponzio); Motion adopted.

VIII. NEXT REGULAR MEETING

Thursday, December 10, 2015, 12:00p.m. 43448 Business Park Drive, Temecula, CA 92590

Sheila Ryle, Secretary — Date 11/3/15

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