RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43448 BUSINESS PARK DRIVE • TEMECULA, CA 92590

SPECIAL CALLED MEETING MINUTES

August 24, 2015

10:00 a.m.

43448 BUSINESS PARK DRIVE

TEMECULA, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. Action: **Call to Order & Pledge of Allegiance**
   a. Board Chair, Jennifer Mejares-Pham, called the meeting to order and led the Pledge of Allegiance at 10:10a.m.

PRESENT:

Jennifer Mejares-Pham, Chair	Kathleen Hermsmeyer, Superintendent
Charlene Ponzio, Vice Chair	Amy Podratz, Assistant Supt – Business & Admin Ops
Sheila Ryle, Secretary (arrived at 10:25)	Phil Hermsmeyer, Assistant Supt – IT & Facilities
Charles Vela, Treasurer (left at 12:25)	Natali South, Executive Assistant to the Board
Carl Burke, Director	Linda Rhoads-Parks, Legal Counsel
Stephen Darrow, Director	Chip Eady, Bond Counsel
Jessica Mercer, Director	

2. Action: **Approval of Agenda**
   a. Ms. Ponzio moved to approve the agenda.
   b. Mr. Darrow seconded.
   c. 6 AYES (Mejares-Pham, Ponzio, Burke, Darrow, Vela, Mercer); 0 NOES; 1 ABSENT (Ryle). Motion adopted.

3. Action: **Approval of Meeting Minutes – August 10, 2015**
   a. Mr. Vela Vela moved to approve the August 10, 2015 meeting minutes.
   b. Ms. Mercer seconded.
   c. 6 AYES (Mejares-Pham, Ponzio, Burke, Darrow, Vela, Mercer); 0 NOES; 1 ABSENT (Ryle). Motion adopted.

II. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

4. Information: **PUBLIC COMMENTS**
   a. None

III. BUSINESS

5. Information: **Superintendent's Update**
   a. Dr. Hermsmeyer reviewed her report, and provided an update on the following topics:
      - Facility update and plans for the start of school
      - Bond financing update
      - Material Revision
6. Action: **Approval of Resolution 202.2: Authorizing Plan of Finance**
   a. Mr. Burke moved to ratify and approve Resolution 202.2.
   b. Mr. Vela seconded.
   c. Discussion:
      - Chip Eady explained the Resolution as well as the supporting documents.
      - Board members asked clarifying questions related to the Resolution, bond financing, costs related to securing the bond, and staff resources.
      - The Board requested a finance update at the October meeting.
   d. 7 AYES (Mejares-Pham, Ponzio, Burke, Darrow, Vela, Ryle, Mercer); 0 NOES; 0 ABSENT. Motion adopted.

7. Action: **Approval of Material Revision to Charter Petition with Riverside County Board of Education.**
   a. Ms. Ryle moved to approve the Material Revision to the Charter Petition with RCBE.
   b. Mr. Burke seconded.
   c. Discussion: None.
   d. 7 AYES (Mejares-Pham, Ponzio, Burke, Darrow, Vela, Ryle, Mercer); 0 NOES; 0 ABSENT. Motion adopted.

IV. GOVERNANCE

8. Discussion: **Board Goals**
   a. The Board decided to table the goal discussion due to time constraints, and will review them at an upcoming meeting.
   b. The Board engaged in a discussion relative to our anticipated Charter Renewal in 2018.
      - Mr. Darrow: In light of our upcoming renewal, is there anything we should be working on at this time?
      - Amy Podratz: We are aware that this is a large task, and we are currently reviewing all of the various things that will be required. To the degree that the Board can and

should be involved, we will let you know. One area that would be extremely helpful is to consider your networking and political advocacy opportunities within your communities, business and social circles.

- Kathleen Hermsmeyer: A large piece of our renewal will revolve around our Achievement Data. We need our scores to be in the ballpark with all of the other Riverside schools. We will have two years' of data between now and renewal.
- Ms. Ryle: Would things such as recommendations or commendations from state officials help?
- Dr. Hermsmeyer: Yes, of course. Any opportunity that we have to publicize the good work that we're doing strengthens awareness of us.
- Phil Hermsmeyer: Probably the best support that you, as a board, can provide would be to establish personal relationships with our authorizer's staff and board members.
- Ms. Ponzio: We are such a large organization, and I think that can make it difficult to understand all that we offer.
- Ms. Mercer: If there is a way that I can help, if there is a meeting I should attend, or a way to show support, please let me know.

c. The Board decided to form a subcommittee for Community Relations consisting of Ms. Mejares-Pham, Ms. Ryle & Ms. Mercer for the purpose of strengthening our advocacy in our community.

V. CLOSED SESSION: OPENED AT 12:40

9. Discussion: **Evaluation Sub-Committee End-of-Year Report**

a. Assistant Superintendent of Personnel

b. Assistant Superintendent of IT & Facilities

VI. OPEN SESSION: OPENED AT 1:35

10. Action: **Public Report of Action Taken in Closed Session**

a. No action to report.

11. Information: **BOARD COMMENTS**

a. The Board provided a list of topics to be covered at upcoming Board meetings:

- Establishing the protocol and procedures for performance evaluations of the Superintendent and the two Assistant Superintendents reviewed by sub-committee.
- Study-session for the purpose of reviewing Board Policies.

b. Ms. Ryle: Thanks for the level of detail and information provided in the documents submitted in this packet.

VII. ADJOURNMENT

12. Action: **Motion to Adjourn the Meeting**

b. Ms. Ponzio moved to adjourn the meeting at 1:40 p.m.

c. Mr. Darrow seconded.

d. Discussion: None

e. 6 AYES (Mejares-Pham, Ponzio, Ryle, Burke, Darrow, Mercer, Vela); 0 NOES; 1 ABSENT (Vela). Motion adopted.

VIII. NEXT REGULAR MEETING

Thursday, September 10, 2015, 12:00 p.m. 43448 Business Park Drive, Temecula, Ca 92590

Sheila Ryle, Board Secretary

9/10/15
Date

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