Empire Springs Charter Schools 2014-2015 Organizational Chart

Springs Charter Schools
Governing Boards

Empire Springs Charter School

Superintendent
Dr. Kathleen Hermsmeyer

River Springs Charter Governing Board
Evaluation Committee

Asst. Superintendent
Business & Admin Operations
Amy Podratz

Business Dept.
Assistant Director of Business
Controllers
Accounts Payable Technicians

Assessment Dept.
Director of Assessment
Assessment Coordinator
Assessment Tech

Operations Dept.
Assistant Director of Operations
Bookmart
Purchasing

Records Dept.
Director of Student Records
Asst. Director of Student Records
Enrollment Tech

Department Functions
Budget/Debt Analysis
Strategic Plan
Galaxy/Aptafund
Internal Controls/Compliance
Student Clubs/ASB/PTSO
OPS/Student Funding
Reports- SSDP/LCAP
Categorical/Grants
SSC
Financials & Contracts
Special Ed. Finance
State Assessments
EL Compliance
Enrollment/Compliance Paperwork
Student Cume Files
OASIS/CALPADS
Portfolios/ID Cards
Student ID Cards
Master Calendar
Summer Conf./Luncheon/Graduation
Diplomas/Promotional Ordering
SARC

Asst. Superintendent
Education/Academies
Debbie Essel

Academies
Academy Academic Coach
Director of Real World Programs
Academy Principals
Assistant Principals
TOSAs
Site Facilitators
Program Facilitators
Teachers

CITE
CTE Coordinators
Internship Coordinators
Teachers

Department Functions
Athletics
Child Welfare Attendance
Student Discipline
Student Safety
Academy Leadership Dev.
Instructional Services
Suspensions/Expulsions
Academy Accountability
Academy Parent/Student Handbooks
Parental Involvement
Training Videos
Nutrition/Fitness
MTSS Tier 1 (Academy)
AIMM
Parent Relations
Career Technical Education
SES Tutoring

Asst. Superintendent
Education - Personalized Learning
Vivian Price

Homeschool Dept.
Program Directors
Homeschool Learning Center Director
Homeschool Directors
Site Facilitators

Instructional Support Dept.
Director of Instructional Support
High School Single Subect Specialists
PK-8 Curriculum Specialists
Field Trip Coordinator
Educational Events Coordinator
Academic Technology Specialist
Curriculum Warehouse Tech

Data & MTSS Dept.
Data Analyst
Student Intervention Director-Academics
ELD Coordinator

Department Functions
Schoolwide Staff Dev./ PLC
Mentors/Master ES
Curriculum Dev. PK-12
Curriculum Ordering (Bookmart,Test Prep)
ROLLIE
MTSS Tier 1 & 2 (Homeschool & Academy)
Data Analysis (Reporting)
Data Day
A-G/AP Program Development
Internal Assessments
Math Path
CAHSEE Prep/Workshops
ELA/Math Focus Groups
LMS Management/Development
Learning Centers
Education Technology
Mobile Science Lab
EL Curr/Support
Parent Certification/Workshops
Parent/Student Events (Homeschool)
Field Trips
Curriculum Warehouse

Asst. Superintendent
Pupil Services
Debbie Daniel

Special Education
Director of Special Education
Asst. Director Special Ed
School Psychologists
Speech Therapists
Compliance Technicians
Service Providers/SAI/SLP/OT
Contract Special Ed Service Providers

Guidance Department
Director of Guidance
Guidance Counselors
Intake Advisor
Student Intervention Coord. (Behavior)

Pupil Services
Parent Support Technician
School Nurse
MediCal Coordinator

Department Functions
Special Education Services
IEP Meetings
SEIS
MTSS Administration/Tier III
Mental Health
Medical Reimbursement
IEP Admin Designee
Training & Compliance
Intake
Parent Support
High School Advisement
School Counseling Services
Dual & Concurrent Enrollment
Work & Entertainment Permits
Section 504 Plans
High School Teacher Training
Gifted Support
WASC Accreditation
Summer School
National Honor Society
CPI Training

Asst. Superintendent
Personnel
Diane Anvari

Human Resources
HR Director: Compliance & Risk Mgmt.
Assistant Director
School Safety Manager
HR Specialist: Recruitment/Hiring
Credential Analyst
HR Specialist: Benefits
Payroll Technician
HR Generalist

Department Functions
Staff Recruitement/Selection
Employee Benefits
Staff Evaluation
School-wide Staff Dev't Tracking
Staff Discipline
Legal Compliance
Policies/Handbooks
Payroll
Risk Management
Credentials
NCLB
Staff Advocacy
BTSA Eligibility
Insurance
Safety
Crisis Response Team

Asst. Superintendent
Facilities & IT
Philip Hermsmeyer

Facilites/IT
Financial Analyst

IT
Financial Analyst
Sowftware Developer
Software Systems Engineer
IT Techs

Facilities
Project Manager
Asst Director of Facilities
General Contractor
Facility Techs

Department Functions
Servers
Hardware
Software
Schoolwide Tech App.
Data Retention
System Security
Lease Negotiation
Certificates of Liabilty
Fire/Health/Safety Compliance
Help Desk/Trouble Tickets
IT Support Line
Website