RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43448 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

December 10, 2015

12:00 p.m.

43448 BUSINESS PARK DRIVE

TEMECULA, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. Action: **Call to Order & Pledge of Allegiance**
   a. Vice Chair, Charlene Ponzio, called the meeting to order at 11:58 and led the Pledge of Allegiance.

PRESENT:

Jennifer Mejares-Pham, Chair	Kathleen Hermsmeyer, Superintendent
Charlene Ponzio, Vice Chair	Amy Podratz, Assistant Supt – Business & Admin Ops
Sheila Ryle, Secretary	Natali South, Executive Assistant to the Board
Carl Burke, Treasurer	Debbie Daniel, Assistant Supt – Pupil Services
Stephen Darrow, Director	Denise Smith, Assistant Director – Human Resources
Jessica Mercer, Director	Liz Copeland, Director of Assessment
Chuck Vela, Director	Linda Rhoads-Parks, Legal Counsel
	Sarah Hutcheson, Executive Assistant to Superintendent

2. Action: **Approval of Agenda**
   a. Mr. Vela moved to approve the agenda, revising the order to acknowledge the students in attendance.
   b. Mr. Darrow seconded.
   c. 7 AYES (Mejares-Pham, Ponzio, Burke, Darrow, Ryle, Mercer, Vela); 0 NOES; 0 ABSENT Motion adopted.

   Students who earned perfect scores on the CAASPP test were recognized and presented with a certificate and plaque to acknowledge their accomplishment.

3. Action: **Approval of Meeting Minutes – November 19, 2015**
   a. Mr. Vela moved to approve the November 19, 2015 meeting minutes.

b. Ms. Mejares-Pham seconded.
c. 7 AYES (Mejares-Pham, Ponzio, Burke, Darrow, Ryle, Mercer, Vela); 0 NOES; 0 ABSENT Motion adopted.

II. CONSENT AGENDA

4. Action: **Approval of Consent Agenda**
   a. Mr. Vela moved to approve the Warrant List, Personnel Action Report and Certification of Signatures.
   b. Ms. Ponzio seconded.
   c. 7 AYES (Mejares-Pham, Ponzio, Burke, Darrow, Ryle, Mercer, Vela); 0 NOES; 0 ABSENT Motion adopted.

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

5. Information: **PUBLIC COMMENTS**
   - None

IV. STUDENT ACHIEVEMENT

6. Information: **Superintendent's Report and Student Recognition**
   - Dr. Hermsmeyer reviewed her Superintendent's report, and provided an update on SB277.

V. INFORMATION ITEMS

7. Discussion: Educator Effectiveness Plan 2015-16
   - Amy Podratz reviewed the Educator Effectiveness Plan and explained how this will be used.

8. Discussion/Activity: WASC Self Study Update
   - Debbie Daniel provided an update on our WASC Self Study. Board members reviewed the parent and student surveys.

9. Discussion/Presentation: Facility Update with Financial Information
   - Phil Hermsmeyer provided an update on the status of facility projects, construction, and building acquisition.

VI. ACTION ITEMS

10. Action: Approval of Annual Audit for Fiscal Year 2014-2015

a. Mr. Burke moved to approve the Annual Audit for Fiscal Year 2014-2015.
b. Ms. Ryle seconded.
c. Discussion: Amy Podratz and Tanya Rogers reviewed the audit process and indicated that our audit was clear with no findings.
d. 7 AYES (Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 0 ABSENT Motion adopted.

11. Action: Approval of 1st Interim Budget
a. Ms. Ponzio moved to approve the 1st Interim Budget.
b. Mr. Burke seconded.
c. Discussion:
- Amy Podratz reviewed the 1st Interim Budget.

d. 7 AYES (Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 0 ABSENT Motion adopted.

12. Action: Approval of Participation in the ROSE Fund
a. Mr. Vela moved to approve our participation in the ROSE Fund.
b. Ms. Ponzio seconded.
c. Discussion:
- Dr. Hermsmeyer explained the ROSE Fund and the benefits of our participation.
- Board members asked questions about the ROSE Fund, including which other charters are participating, and whether or not River Springs, specifically, would benefit by participating.
- Details of the funding and support were explained by Dr. Hermsmeyer, Amy Podratz and Linda Rhoads-Parks.
- Mr. Burke requested that the vote be taken by roll call.

d. Mr. Vela: Aye
Ms. Mejares-Pham: No
Mr. Burke: Aye
Ms. Ryle: Aye
Ms. Mercer: Aye
Ms. Ponzio: Aye
Mr. Darrow: Aye
6 AYES (Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 1 NO (Mejares-Pham); 0 ABSENT Motion adopted.

13. Action: Approval of 2016-17 Attendance and 185 Credentialed Staff Calendar
a. Ms. Ryle moved to approve the 2016-17 Attendance and 185 Credentialed Staff Calendar.
b. Ms. Ponzio seconded.
c. Discussion: None
d. 7 AYES (Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 0 ABSENT Motion adopted.

14. Action: Approval of 2017-18 Attendance and 185 Credentialed Staff Calendar
   a. Mr. Vela moved to approve the 2017-18 Attendance and 185 Credentialed Staff Calendar.
   b. Ms. Ryle seconded.
   c. Discussion: None
   d. 7 AYES (Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 0 ABSENT Motion adopted.

15. Action: Approval of Innovative School Solutions Contract for OASIS 2015-2017
   a. Ms. Ponzio moved to approve the Innovative School Solutions Contract for OASIS 2015-2017.
   b. Ms. Ryle seconded.
   c. Discussion: None
   d. 7 AYES (Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 0 ABSENT Motion adopted.

16. Action: Ratification and Approval of Reading Plus Contract
   a. Mr. Burke moved to ratify and approve the Reading Plus Contract.
   b. Ms. Ryle seconded.
   c. Discussion: None
   d. 7 AYES (Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 0 ABSENT Motion adopted.

17. Action: Ratification and Approval of RMC Consultants Contract
   a. Mr. Burke moved to ratify and approve the RMC Consultants Contract.
   b. Mr. Vela seconded.
   c. Discussion:
      - Board members asked questions regarding the benefits of hiring an outside source to perform salary comparison, etc.
      - Denise Smith, Amy Podratz and Dr. Hermsmeyer explained the different aspects of the services that will be provided and the information that we will receive from RMC Consultants.
   d. 6 AYES (Mejares-Pham, Burke, Vela, Darrow, Ryle, Mercer); 1 NO (Ponzio); 0 ABSENT Motion adopted.

18. Action: Second Reading and Approval of Nepotism Policy BP 8001.3
   a. Ms. Ponzio moved to approve BP 8001.3 upon second reading.
   b. Ms. Ryle seconded.
   c. Discussion: None
   d. 7 AYES (Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 0 ABSENT Motion adopted.

19. Action: Second Reading and Approval of Home & Hospital Policy BP 5019.1
   a. Mr. Vela moved to approve BP 5019.1 upon second reading.
   b. Ms. Ryle seconded.
   c. Discussion: None

d. 7 AYES (Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 0 ABSENT Motion adopted.

VII. CLOSED SESSION

20. Action*:* **Conference with Legal Counsel regarding Potential Litigation**

- Due Process for Student CL: #7188568896
- Due Process for Student RS #5158263892
- Legal Action: Real Property

21. Action*:* **Conference with Real Property Negotiator**

- Property CK -32326

VIII. OPEN SESSION – Opened at 4:12 p.m.

22. Action*:* **Public Report of Action Taken in Closed Session in Accordance with Gov. Code Section 54957.1/54957.9**

- No action to report

IX. COMMUNITY RELATIONS

23. Action*:* **Board Comments**

- Jessica Mercer: Do we have a Teacher of the Year program or other ways that we acknowledge the efforts of our teachers?
  - Dr. Hermsmeyer indicated that we don't have a network-wide Teacher of the Year, but that some of the sites do something similar.
  - Sheila Ryle: Maybe each location could nominate a teacher, and then we could select a winner.
- Charlene Ponzio: I enjoyed attending CSBA. No Child Left Behind has been done away with. A comment in one of the sessions mentioned that districts should look at charter schools as an example of schools that are doing it right. I found that very encouraging in an environment that was not charter friendly. I would also like to thank the staff for their hard work on the Bond.
- Stephen Darrow: This was a very productive and informative meeting.
- Jennifer Mejares-Pham: Thanks for the great job today acknowledging the students in today's meeting. Our homeschool students often don't get the same access to awards ceremonies. We have been invited to participate in WE Day. I will forward more information as it becomes available. It's a community service opportunity for our students, ending with a big event attended by celebrities.
- Chuck Vela: Thanks to staff for all of the work that goes into these meetings and the items represented here.
- Carl Burke: Happy Holidays to everyone!

X. ADJOURNMENT

24. Action: **Motion to Adjourn the Meeting**

a. Mr. Burke moved to adjourn the meeting at 4:30 p.m.
b. Mr. Vela seconded.
c. Discussion: None
d. 7 AYES (Mejares-Pham, Ponzio, Burke, Vela, Darrow, Ryle, Mercer); 0 NOES; 0 ABSENT Motion adopted.

XI. NEXT REGULAR MEETING

Thursday, February 17, 2016, 9:00 a.m. - 4:00 p.m.

Sheila Ryle, Secretary — Date: 2-17-15

In compliance with the Americans with Disabilities Act (AB3035; CH 300, Statutes of 2000), if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the Administrative Office at (951) 252-8891. Notification by noon on Monday prior to the board meeting (48 hours) will enable the school to make reasonable arrangements to assure accessibility to this meeting. Upon request, the school shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.