RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

43466 BUSINESS PARK DRIVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

October 9, 2014

9:00a.m. – 4:00p.m.

43448 Business Park Drive / Temecula, CA 92590

I. PRELIMINARY

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

1. *Action*: **Call to Order & Pledge of Allegiance**
   a. Superintendent, Dr. Kathleen Hermsmeyer, called the meeting to order and led the Pledge of Allegiance at 9:09 a.m.

PRESENT:

Jennifer Mejares Pham, Chair	Kathleen Hermsmeyer, Superintendent
Charlene Ponzio, Vice Chair	Amy Podratz, Assistant Supt – Business and Admin Ops
Sheila Ryle, Secretary	Phil Hermsmeyer, Assistant Supt – IT & Facilities
Charles Vela, Treasurer	Diane Anvari, Assistant Supt – Human Resources
Carl Burke, Director	Debbie Daniel, Assistant Supt – Pupil Services
Stephen Darrow, Director	Natali South, Executive Assistant to the Board
Empire & Harbor Governing Boards	
Springs Governing Board	

2. *Action*: **Approval of Agenda**
   a. **Ms. Ryle moved to approve the agenda.**
   b. **Mr. Burke seconded.**
   c. Discussion: None
   d. **6 AYES (Mejares Pham, Ponzio, Ryle, Burke, Darrow, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

3. *Action*: **Approval of Meeting Minutes – September 11, 2014**
   a. **Ms. Ryle moved to approve the September 11, 2014 meeting minutes.**
   b. **Mr. Darrow seconded.**
   c. Discussion: None
   d. **6 AYES (Mejares Pham, Ponzio, Ryle, Burke, Darrow, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

II. CONSENT AGENDA

Consent agenda items are considered routine and may be enacted by a single motion. Any Director of the Board may request removal of any item from the consent agenda for consideration under the regular agenda if discussion of the item is desired. Items not removed from the consent agenda will stand approved upon motion of a Board Director, followed by a second and majority vote.

4. *Action*: **Ratification of Warrant Listing & Personnel Action Report (September)**
   a. **Ms. Ponzio moved to approve the Consent Agenda**
   b. **Mr. Burke seconded.**
   c. Discussion: None
   d. **6 AYES (Mejares Pham, Ponzio, Ryle, Burke, Darrow, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

III. COMMUNITY RELATIONS

This is an opportunity for community members to speak to any item on the agenda or regarding subjects or concerns that do not appear on the agenda. Any person wishing to speak is requested to complete the "Request to Speak" form found at the entrance to the meeting and to bring it forward to the Board Secretary. Presentations are limited to five minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board from discussing or acting upon matters not on the agenda.

5. *Information*: **PUBLIC COMMENTS**
   a. None

6. *Information:* **BOARD COMMENTS**
   a. Ms. Mejares Pham welcomed the two new Executive Assistants, Sarah Hutcheson and Natali South on behalf of the Board.

7. *Speaker:* **Jared Giordano, RSCS Class of 2008**

Guest Speaker Jared Giordano addressed the Board members and shared his experience as a graduate of River Springs Charter School. Jared related that he was bullied as a child, and attended multiple schools in an effort to find a school environment where he could be successful. He found enjoyment in learning the art of Taekwondo but continued to struggle in school, until as a sophomore, he joined RSCS as a homeschool student. Jared indicated that as a homeschool student he was free from the bullying, was able to focus on his education and have the flexibility of schedule to pursue his study of Taekwondo. Upon graduating in 2007, Jared became a full time Tae Kwon Do instructor and later opened his own studio in Murrieta. Jared directly linked his success to being a student at River Springs, and thanked the Board for providing this school for students such as himself. He plans to write a book on the topic of bullying and offer solutions through his own experiences.

IV. STUDENT ACHIEVEMENT

8. *Information*: **Report from the Superintendent – WASC Update, State of the Schools (under separate cover)**

Dr. Hermsmeyer reviewed the WASC update that was included in the Board Packet. In addition, she provided a State of the Schools report highlighting summer accomplishments, graduation rate, new curriculum projects, C.I.T.E. program, personnel, facilities, enrollment, and departmental goals.

V. BUSINESS/GOVERNANCE

9. *Training*: **Budget**

Amy Podratz provided training regarding enrollment and its connection to our budget. She described the various ways that attendance and enrollment are tracked and explained various reporting responsibilities. The Board members participated in an activity where they calculated a fictitious budget based on enrollment data.

10. *Training:* **Memorandums of Understanding**

Amy Podratz provided the Board members with a handout training activity regarding Memorandums of Understanding. Due to time constraints, review of this training will be conducted at a later date.

LUNCH 12:00 – 1:00pm

11. *Training:* **Board- Staff Interaction**

Diane Anvari presented information on Board-Staff Interaction protocols. The Board Packet contained slides with examples of allowable and prohibited conversation topics which Diane reviewed during her presentation. Questions were asked and answered and specific scenarios were discussed.

12. *Training:* **Enrollment Review Panel & Board Petition Process**

Debbie Daniel discussed the process that Springs Charter Schools utilizes when enrolling new students. She explained the Enrollment Hearing process and provided examples of forms used and things that are taken into consideration when accepting new students such as previous expulsions, frequency and severity of infractions, rehabilitation plans and reinstatement agreements.

13. *Training:* **High School Advisement**

Debbie Daniel presented information about the High School Advisement department. She highlighted the responsibilities of our school counselors including college and career advisement, coordination of student schedules and courses, 8th grade transition plans, standardized PSAT/SAT/ACT/EAP testing, dual enrollment, and validation of A-G course sequence completion.

BREAK 2:30 – 2:45pm

14. *Training:* **Board Technology**

Board members were provided new Samsung Galaxy Pro 4G-LTE tablets. Philip Hermsmeyer provided training on how to use the devices and programs.

*****Empire and Harbor Springs Boards Adjourned*****

15. *Action:* **Approve out-of-state travel to New York, NY, for Dr. Kathleen Hermsmeyer and Sue Miller Hurst to visit Innovate Manhattan Charter School and Brilla College Prep**

a. **Ms. Ryle moved to approve out-of-state travel to New York, NY, for Dr. Kathleen Hermsmeyer and Sue Miller Hurst to visit Innovate Manhattan Charter School and Brilla College Prep**
b. **Ms. Ponzio seconded.**
c. Discussion:

a. Dr. Hermsmeyer: There are several schools that we can visit while there. We will be looking at schools that focus on individualized learning styles and personalized assignments. We will look at a software program that is diagnostic; each day the students take an exit exam and the software intuitively assigns the next thing to be taught.

d. **6 AYES (Mejares Pham, Ponzio, Ryle, Burke, Darrow, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

VI. CLOSED SESSION – *Called to order at 4:25 pm*

16. *Action:* **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
    a. *Property: 4020 Jefferson / Riverside, CA 92504*

VII. OPEN SESSION – *Reconvened at 5:35pm*

17. *Action:* **Public Report of Action Taken in Closed Session in Accordance with Gov Code Section 54957.1/54957.9**
    a. *Action:* **CONFERENCE WITH REAL PROPERTY NEGOTIATOR –** *Property: 4020 Jefferson / Riverside, CA 92504*
        1. No action to report.

IX. ADJOURNMENT

18. *Action:* **Motion to Adjourn the Meeting**
    a. **Ms. Ryle moved to adjourn the meeting at 5:35 p.m.**
    b. **Mr. Vela seconded.**
    c. Discussion: None
    d. **6 AYES (Mejares Pham, Ponzio, Ryle, Burke, Darrow, Vela); 0 NOES; 0 ABSENT. Motion adopted.**

X. NEXT REGULAR MEETING

Thursday, December 11, 2014, 1:00p.m. – 4:00p.m.
Temecula Administrative Offices – Executive Conference Room – 43448 Business Park Drive / Temecula 92590

Sheila Ryle, Secretary

12-11-14
Date

In compliance with the Americans with Disabilities Act (AB3035; CH 300, Statutes of 2000), if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the Administrative Office at (951) 252-8891. Notification by noon on Monday prior to the board meeting (48 hours) will enable the school to make reasonable arrangements to assure accessibility to this meeting. Upon request, the school shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.